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July 1, 2010

CHDP Provider Information Notice No.: 10-10

TO: ALL CHILD HEALTH AND DISABILITY PREVENTION (CHDP)  
PROGRAM PROVIDERS AND MEDI-CAL MANAGED CARE PLANS

SUBJECT: ELECTRONIC BILLING FOR THE CHDP PROGRAM

The purpose of this CHDP Provider Information Notice (PIN) No. 10-10 is to remind CHDP providers of the mechanism for electronic billing for the CHDP Program. Participation as a Computer Media Claims (CMC) submitter is available to all Medi-Cal and CHDP program providers. To submit CMC, providers must complete an application/agreement form with the Department of Health Care Services (DHCS) and follow all CMC enrollment procedures as outlined in the Medi-Cal provider manual. You may obtain CMC enrollment information from the following link: [http://files.medi-cal.ca.gov/pubsdoco/publications/masters-mtp/part1/cmccenroll\\_z01.doc](http://files.medi-cal.ca.gov/pubsdoco/publications/masters-mtp/part1/cmccenroll_z01.doc)

The following two requirements are also mandatory for CMC submission:

- The DHCS Fiscal Intermediary (FI) must verify ability to produce claim data on acceptable media and in the proper format.
- The DHCS must authorize participation in the CMC billing program.

Both the standard and Information-Only PM 160s may be submitted electronically to the DHCS FI. In addition to creating the CMC file, CMC submitters must provide the parent/guardian and the local CHDP program with a copy of the CHDP Confidential Screening/Billing Report (PM 160).

The provision for CHDP providers to submit claims electronically *at no cost* has been in place for a number of years. The CHDP provider manual, *Conf Clm* page 2, dated September 2007 provides additional information for CMC billing at the following link: [http://files.medi-cal.ca.gov/pubsdoco/publications/masters-mtp/chdp/manual/confclm\\_c00.doc](http://files.medi-cal.ca.gov/pubsdoco/publications/masters-mtp/chdp/manual/confclm_c00.doc)

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Recently, it has come to the attention of the Children's Medical Services (CMS) Branch that there are third-party clearing house vendors that are promoting the use of CMC *for a fee* to CHDP providers. Please be aware that the DHCS CMS Branch CHDP program does not endorse these vendors. If CHDP providers should choose to use third-party vendors to submit claims electronically, please be aware that they need to be in full compliance with the Medi-Cal requirements as described and outlined in the Medi-Cal provider manual.

Your continuing participation in the CHDP Program is greatly appreciated. If you have any questions, please contact your local CHDP program.

**Original signed by Harvey Fry for Luis R. Rico**

Luis R. Rico, Acting Chief  
Children's Medical Services Branch