November 9, 2005

CHDP Program Letter No.: 05-17

TO: ALL COUNTY CHILD HEALTH AND DISABILITY PREVENTION (CHDP) PROGRAM DIRECTORS, DEPUTY DIRECTORS, MEDICAL CONSULTANTS, STATE CHILDREN’S MEDICAL SERVICES (CMS) BRANCH STAFF AND REGIONAL OFFICE STAFF

SUBJECT: CHANGES TO THE CHDP NOTICE OF PRIVACY PRACTICES

I. BACKGROUND

Under the administrative simplification provisions of the Health Insurance Portability and Accountability Act (HIPAA), the CHDP program is considered a health plan and must therefore provide privacy rights notification to parents or legal guardians of children receiving CHDP services. This HIPAA Notice of Privacy Practices (NPP) is mailed by the Department to every child pre-enrolled through the CHDP Gateway.

II. POLICY

In accordance with the HIPAA Privacy Rule, 45 CFR 164.520, the CHDP program has the right to make changes to the CHDP NPP, and is required to provide CHDP program clients with a new CHDP NPP, which is accomplished through CHDP providers.

III. POLICY IMPLEMENTATION

The contact information of the California Department of Health Services, Privacy Officer has changed. Specifically, the telephone number of the Privacy Officer has changed to (916) 445-4646 (voice). In addition, the address has changed to: Privacy Officer, California Department of Health Services, P.O. Box 997413, MS 0010, Sacramento, CA 95899-7413. These changes are located on page 4 of the revised CHDP NPP, attached to this CHDP Program Letter.
All other information on the attached CHDP NPP remains the same as the previously issued NPP. The revised CHDP NPP (English and Spanish versions) and this program letter may be accessed through the CMS Branch website at www.dhs.ca.gov/pcfh/cms/chdp.

If you have questions about this program letter, please contact the State CHDP program.

**Original signed by Marian Dalsey, M.D., M.P.H.**

Marian Dalsey, M.D., M.P.H., Acting Chief
Children's Medical Services Branch

Enclosure