



State of California—Health and Human Services Agency
Department of Health Care Services



ARNOLD SCHWARZENEGGER
Governor

November 20, 2008

CHDP Program Letter No.: 08-29

To: ALL CHILD HEALTH AND DISABILITY PREVENTION (CHDP)
PROGRAM DIRECTORS, DEPUTY DIRECTORS, STATE
CHILDREN'S MEDICAL SERVICES (CMS) BRANCH STAFF AND
REGIONAL OFFICE STAFF

Subject: Fiscal Year 2008-09 Allocation

The purpose of this Child Health and Disability Prevention Program (CHDP) Letter is to provide the CHDP local programs with the Fiscal Year (FY) 2008-09 State General fund allocations for carrying out CHDP Program requirements as set forth in Health and Safety Code, Article 6, Section 124025 et seq. and Article 4.7, Section 14148.3 of the Welfare and Institutions Code. To carry out the program from July 1, 2008 through June 30, 2009 each local program is authorized to spend up to the amount allocated of State General funds and matching Medi-Cal Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) allocation for each funding source within the CHDP administrative budget. Please see attached funding allocation tables which include the CHDP State-only, General fund, EPSDT, and Title XIX funds.

Each local program allocation has been reduced by 4.5 percent from the FY 07-08 allocations. However, this reduction will not affect the county/city match budgets.

Each local program is authorized to claim Title XIX Federal funds to match its own local funds in order to perform EPSDT administrative activities in the CHDP Program and, if applicable, Title XIX Federal funds to match funds to perform EPSDT administrative activities specifically for children and youth in foster care. Please refer to the CMS Plan and Fiscal Guidelines for submission of county/city match budgets.

This Program Letter will serve as each local program's approved State General fund portion of the CHDP No County/City administrative budget and enable each local program to use this letter to develop its budget. There will be no budget approval letter issued from the Children's Medical Services (CMS) Branch. The Health Care Program for Children in Foster Care (HCPCFC) budget allocation letter which was distributed in May 2008 will serve as the approved administrative allocation and separate budget approval letters will not be issued. Each local program remains responsible for

overseeing and tracking its administrative budget expenditures. As in previous years, local programs will only be reimbursed for non-county match expenditures up to their authorized budget allocations.

Local programs should follow the CMS Plan and Fiscal Guidelines for budget submissions to the CMS Branch and Regional Offices. Budgets for the CHDP and HCPCFC programs are due December 15, 2008. Local programs must complete, sign, and submit the CHDP Certification Statement, Interagency Agreement and Memoranda of Understanding (MOU) as required in the CMS Plan and Fiscal Guidelines. Local programs that have previously utilized budget approval letters to submit to the county's authorized personnel will be able to utilize the attached County Allocation notice as documentation and verification of the State General funds allocated.

Local programs that have questions regarding staffing, personnel changes, duty statements, MOU, and other budget preparation items should be discussed with each Regional Office Nurse Consultant or administrative staff prior to submitting the budgets. All local programs must adhere to the CMS Plan and Fiscal Guidelines for determination of enhanced and non-enhanced designation of staff and their activities as well as the provision for Federal Financial Participation determination. Documentation for staff who qualify for enhanced federal participation and/or who work on more than one program must adhere to the CMS Plan and Fiscal Guidelines (Section 8) for time study requirements and guidelines.

All quarterly expenditure reports submitted for reimbursement must be based on accurate and auditable documentation. An audit file must be maintained by each county to support all quarterly expenditure reports and shall include, but not be limited to: time studies, when required and performed during at least one representative month of the quarter for each budgeted position for which Federal Financial Participation is claimed; documentation in support of training and travel costs; and other documents as required to support the claimed expenditures. In addition, documentation of these methods for claiming internal and external overhead must be also maintained.

Acceptance of allocated funds constitutes an agreement that the receiving local agency will comply with all Federal and State requirements pertaining to the CHDP/HCPCFC Programs and adhere to all applicable policies and procedures set forth by the Department of Health Care Services and the CMS Branch. Periodically the federal program responsible for oversight of State expenditures for the administrative costs for the management of the Medicaid program will conduct programmatic audits.

CHDP Program Letter No.: 08-29

Page 3

November 20, 2008

Finding of a federal audit exception and subsequent liability for repayment of federal Medicaid funds relating to the CHDP program audit exception, are the exclusive and sole responsibility of each county.

Original Signed by Marian Dalsey, M.D., M.P.H.

Marian Dalsey, M.D., M.P.H., Chief
Children's Medical Services Branch

Attachment (Funding Allocation Table)

CHDP/EPST ADMINISTRATION ALLOCATION

FY 2008/2009

GENERAL FUND AND FEDERAL FUND

(EXCLUDES COUNTY FUNDS)

Co/ City No.	CHDP County/ City	CHDP/EPST FY 2008/2009 BASE BUDGET (Excludes County Funds)	GENERAL FUND	FEDERAL FUND (Title XIX)
	TOTAL	35,778,000	12,600,000	23,178,000
1	Alameda	1,049,530	371,852	677,678
2	Alpine	60,025	23,496	36,529
3	Amador	132,418	52,786	79,632
59	Berkeley	288,951	88,591	200,360
4	Butte	452,918	167,799	285,118
5	Calaveras	117,730	49,161	68,568
6	Colusa	128,008	52,719	75,290
7	Contra Costa	857,085	234,732	622,353
8	Del Norte	150,995	51,344	99,651
9	El Dorado	275,821	110,612	165,210
10	Fresno	1,192,988	433,687	759,301
11	Glenn	186,027	72,142	113,885
12	Humbolt	450,889	150,925	299,964
13	Imperial	448,244	167,856	280,388
14	Inyo	91,610	32,697	58,912
15	Kern	1,130,573	418,080	712,493
16	Kings	406,230	150,803	255,428
17	Lake	253,472	98,456	155,016
18	Lassen	99,714	36,525	63,189
62	Long Beach	626,475	241,431	385,045
19	Los Angeles	6,016,001	1,732,178	4,283,823
20	Madera	385,965	149,765	236,200
21	Marin	296,153	112,432	183,722
22	Mariposa	84,619	30,514	54,105
23	Mendocino	283,966	115,110	168,856
24	Merced	714,372	254,240	460,131
25	Modoc	147,569	51,027	96,542
26	Mono	75,674	30,134	45,540
27	Monterey	683,987	216,148	467,839
28	Napa	189,908	74,137	115,771
29	Nevada	184,045	73,245	110,800
30	Orange	2,049,245	755,588	1,293,657
63	Pasadena	350,547	116,841	233,706
31	Placer	330,978	134,056	196,922
32	Plumas	204,242	67,861	136,381
33	Riverside	1,153,447	462,105	691,342
34	Sacramento	1,277,690	439,331	838,359
35	San Benito	233,698	92,834	140,864
36	San Bernardino	1,603,817	589,939	1,013,878
37	San Diego	1,441,571	600,212	841,359
38	San Francisco	739,577	268,374	471,203
39	San Joaquin	917,999	291,750	626,250
40	San Luis Obispo	347,096	133,144	213,952
41	San Mateo	617,580	207,767	409,813
42	Santa Barbara	630,923	258,095	372,828
43	Santa Clara	1,132,885	353,320	779,565
44	Santa Cruz	400,351	148,352	251,999
45	Shasta	350,147	131,681	218,466

**CHDP/EPST ADMINISTRATION ALLOCATION
 FY 2008/2009
 GENERAL FUND AND FEDERAL FUND
 (EXCLUDES COUNTY FUNDS)**

Co/ City No.	CHDP County/ City	CHDP/EPST FY 2008/2009 BASE BUDGET (Excludes County Funds)	GENERAL FUND	FEDERAL FUND (Title XIX)
	TOTAL	35,778,000	12,600,000	23,178,000
46	Sierra	90,580	29,793	60,787
47	Siskiyou	97,410	36,408	61,002
48	Solano	415,877	148,461	267,417
49	Sonoma	502,353	188,075	314,277
50	Stanislaus	744,022	266,641	477,380
51	Sutter	239,891	111,533	128,359
52	Tehama	219,010	94,241	124,770
53	Trinity	99,169	40,558	58,611
54	Tulare	672,575	248,177	424,397
55	Tuolumne	196,287	71,930	124,357
56	Ventura	852,084	316,647	535,437
57	Yolo	284,603	107,536	177,067
58	Yuba	120,381	44,125	76,256
	Total	35,778,000	12,600,000	23,178,000

**FY 2008/2009 CHDP STATE
ONLY ADMINISTRATION
GF ALLOCATION**

Co/ City No.	CHDP County/City	FY 2007/2008 BUDGET
	TOTAL	244,000
1	Alameda	6,138
2	Alpine	0
3	Amador	401
59	Berkeley	576
4	Butte	2,070
5	Calaveras	505
6	Colusa	393
7	Contra Costa	2,880
8	Del Norte	268
9	El Dorado	876
10	Fresno	7,815
11	Glenn	400
12	Humbolt	1,854
13	Imperial	1,936
14	Inyo	254
15	Kern	8,403
16	Kings	1,843
17	Lake	736
18	Lassen	359
62	Long Beach	3,496
19	Los Angeles	77,074
20	Madera	1,748
21	Marin	987
22	Mariposa	134
23	Mendocino	1,233
24	Merced	3,341
25	Modoc	237
26	Mono	98
27	Monterey	2,508
28	Napa	583
29	Nevada	500
30	Orange	16,038
63	Pasadena	1,080
31	Placer	1,241
32	Plumas	451
33	Riverside	10,427
34	Sacramento	8,244
35	San Benito	521
36	San Bernardino	14,165
37	San Diego	15,108
38	San Francisco	3,302
39	San Joaquin	4,115
40	San Luis Obispo	1,555
41	San Mateo	3,074

42	Santa Barbara	3,693
43	Santa Clara	5,769
44	Santa Cruz	1,618
45	Shasta	1,421
46	Sierra	76
47	Siskiyou	652
48	Solano	1,609
49	Sonoma	2,598
50	Stanislaus	4,479
51	Sutter	904
52	Tehama	650
53	Trinity	219
54	Tulare	4,116
55	Tuolumne	381
56	Ventura	5,068
57	Yolo	982
58	Yuba	798
	Total	244,000