



TOBY DOUGLAS
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
GOVERNOR

September 5, 2012

CHDP Program Letter No. 12-06

To: ALL CHILD HEALTH AND DISABILITY PREVENTION (CHDP)
PROGRAM DIRECTORS, DEPUTY DIRECTORS, STATE SYSTEMS OF
CARE DIVISION (SOCD) STAFF AND DEPENDENT AND
INDEPENDENT COUNTY OPERATIONS STAFF

Subject: FISCAL YEAR (FY) 2012-2013 ALLOCATIONS FOR THE HEALTH
CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC)

The purpose of this CHDP Program Letter is to provide CHDP local programs with their HCPCFC FY 2012-2013 allocations, which is the state share of the Medi-Cal Title XIX funds. The State General funds are to be matched with Federal Title XIX funds to supplement the HCPCFC Administrative Budget and are based on the Federal Financial Participation (FFP) guidelines found in the Children's Medical Services (CMS) Plan and Fiscal Guidelines (PFG). The allocation is based on caseload data obtained from the Department of Social Services as of May, 2012. This proportion is then applied toward the total State dollars available to determine the county allocation. See the enclosed funding allocation table.

Each local CHDP program is to carry out the HCPCFC program as set forth in the CMS PFG. The primary responsibility of the HCPCFC Public Health Nurses (PHNs) remains that of administrative case consultation. By providing these services the PHN administratively coordinates the health care needs of children in foster care, including their developmental, dental and mental health needs. The PHN supports adherence to the health assessment periodicity schedule specified in the CHDP Health Assessment Guidelines, ensures that identified health needs are monitored, and supports continuity of health care services. The PHN, Social Worker, and/or clerical support update the CWS/CMS Health and Education Passport, including prescribed medications. The PHN/Social Worker share medical information where appropriate. The PHN consults with physicians and other medical and non-medical professionals regarding the health and well-being of children in foster care and in coordinating appropriate medical treatment.

This Program Letter will serve as each local program's approved State General Fund portion of the HCPCFC No County/City Match Administrative Budget and enable each local program to use this letter to develop its budgets. **There will be no budget approval letters issued from the SOCD/CMS.** Each local program remains responsible for oversight and tracking its administrative and budget expenditures. As in previous years, local programs will only be reimbursed for No County/City Match expenditures up to their authorized budget allocations. Each local program is authorized to claim Title XIX Federal funds to match its local funds in order to perform Early and Periodic Screening, Diagnosis, and Treatment administrative activities specifically for children and youth in foster care. Please refer to the CMS PFG for submission of county/city match budgets.

Local programs should follow the CMS PFG for budget submissions to SOCD/CMS. Budgets for the HCPCFC program are due 60 days from the release of all SOCD/CMS allocations and the release of the PFG. Local programs that have previously utilized budget approval letters to submit to the county's authorized personnel will be able to utilize the attached County Allocation notice as documentation and verification of the State General Funds allocated.

Local programs that have questions regarding staffing, personnel changes, duty statements, memoranda of understanding, and other budget preparation items should discuss these with their SOCD/CMS Nurse Consultant or administrative staff prior to submitting their budgets. All local programs must adhere to the CMS PFG for determination of enhanced and non-enhanced designation of staff and their activities as well as provision for FFP determination. Documentation for those staff that qualify for enhanced FFP and/or work on more than one program must adhere to the CMS PFG (Section 8) for time study requirements and guidelines.

All quarterly expenditure reports submitted for reimbursement must be based on accurate and auditable documentation. An audit file must be maintained by each county to support all quarterly expenditure reports, and shall include but not be limited to: time studies, when required and performed during at least one representative month of the quarter for each budgeted position for which FFP is claimed; documentation in support of travel and training costs; and other documents required to support the claimed expenditures. In addition, documentation of the methods used to claim internal and external overhead must also be maintained.

Acceptance of allocated funds constitutes an agreement that the receiving local agency will comply with all federal and state requirements pertaining to the HCPCFC Program and adhere to all applicable policies and procedures set forth by the Department of Health Care Services and SOCD/CMS. Periodically the federal program responsible for oversight of state expenditures for the administrative costs for the management of the Medicaid program will conduct programmatic audits.

Septemeber 5, 2012

Finding of a federal audit exception and subsequent liability for repayment of federal Medicaid funds relating to the HCPCFC program audit exception, are the exclusive and sole responsibility of each local program.



Louis R. Rico, Chief
Systems of Care Division

Enclosure (Funding Allocation Table)

**Fiscal Year (FY) 2012-2013
CHILD HEALTH AND DISABILITY PREVENTION PROGRAM
HEALTH CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC) ALLOCATIONS**

County		12-13 Allocation \$8,148,323
1	Alameda	\$181,400
2	Alpine	\$2,000
3	Amador	\$4,535
4	Butte	\$88,007
5	Calaveras	\$10,912
6	Colusa	\$6,094
7	Contra Costa	\$130,523
8	Del Norte	\$13,180
9	El Dorado	\$40,957
10	Fresno	\$257,786
11	Glenn	\$13,180
12	Humboldt	\$41,807
13	Imperial	\$33,446
14	Inyo	\$2,000
15	Kern	\$271,249
16	Kings	\$36,422
17	Lake	\$23,100
18	Lassen	\$8,503
19	Los Angeles	\$2,915,715
20	Madera	\$24,801
21	Marin	\$12,188
22	Mariposa	\$3,685
23	Mendocino	\$34,296
24	Merced	\$98,636
25	Modoc	\$2,000
26	Mono	\$2,000
27	Monterey	\$31,036
28	Napa	\$20,124
29	Nevada	\$15,731
30	Orange	\$322,268
31	Placer	\$35,571
32	Plumas	\$8,220
33	Riverside	\$612,507
34	Sacramento	\$385,332
35	San Benito	\$11,196
36	San Bernardino	\$613,783
37	San Diego	\$466,395
38	San Francisco	\$150,930
39	San Joaquin	\$173,180
40	San Luis Obispo	\$52,152
41	San Mateo	\$38,406
42	Santa Barbara	\$81,063
43	Santa Clara	\$139,876
44	Santa Cruz	\$38,264
45	Shasta	\$77,237
46	Sierra	\$2,000
47	Siskiyou	\$12,188
48	Solano	\$64,907
49	Sonoma	\$78,937
50	Stanislaus	\$85,598
51	Sutter	\$25,509
52	Tehama	\$29,477
53	Trinity	\$6,944
54	Tulare	\$122,020
55	Tuolumne	\$15,589
56	Ventura	\$113,658
57	Yolo	\$36,138
58	Yuba	\$13,747
59	City of Berkeley	\$9,920
	Total	\$8,148,323