



State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
GOVERNOR

September 18, 2013

CHDP Program Letter No.:13-03

To: ALL CHILD HEALTH AND DISABILITY PREVENTION (CHDP)
PROGRAM DIRECTORS, DEPUTY DIRECTORS, STATE SYSTEMS OF
CARE DIVISION (SOC) STAFF AND DEPENDENT AND INDEPENDENT
COUNTY OPERATIONS STAFF

Subject: FISCAL YEAR (FY) 2013-2014 ALLOCATIONS FOR THE HEALTH
CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC)

The purpose of this CHDP Program Letter is to provide CHDP local programs with the allocation for the HCPCFC as it applies to FY 2013-2014. This is the state share of the Medi-Cal Title XIX funds. The State General funds are to be matched with Federal Title XIX funds to supplement the HCPCFC Administrative Budget and are based on the Federal Financial Participation (FFP) guidelines found in the Children's Medical Services (CMS) Plan and Fiscal Guidelines (PFG). The allocation is based on caseload data obtained from the Department of Social Services as of April 2013. This proportion is then applied toward the total State dollars available to determine the county allocation. See the enclosed funding allocation table.

Each local CHDP program is to carry out the HCPCFC program as set forth in the CMS PFG. The primary responsibility of the HCPCFC Public Health Nurses (PHNs) remains that of administrative case consultation. By providing these services the PHN administratively coordinates the health care needs of children in foster care, including their developmental, dental and mental health needs. The PHN supports adherence to the health assessment periodicity schedule specified in the CHDP Health Assessment Guidelines, ensures that identified health needs are monitored, and supports continuity of health care services. The PHN, Social Worker, and/or clerical support update the CWS/CMS Health and Education Passport, including prescribed medications. The PHN/Social Worker/Probation Officer share medical information where appropriate. The PHN consults with physicians and other medical and non-medical professionals regarding the health and well-being of children in foster care and in coordinating appropriate medical treatment.

This Program Letter will serve as each local program's approved State General Fund portion of the HCPCFC No County/City Match Administrative Budget. There will be no budget approval letters issued from the SCD/CMS. Each local program remains responsible for oversight and tracking its administrative and budget expenditures. As in previous years, local programs will only be reimbursed for No County/City Match expenditures up to their authorized budget allocations. Each local program is authorized to claim Title XIX Federal funds to match its local funds in order to perform Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) administrative activities specifically for children and youth in foster care. Please refer to the CMS PFG for submission of county/city match budgets.

Local programs should follow the CMS PFG for budget submissions to SCD/CMS. Budgets for the HCPCFC program are due 60 days from the date of this letter. Local programs that have previously utilized budget approval letters to submit to the county's authorized personnel will be able to utilize the attached County Allocation notice as documentation and verification of the State General Funds allocated.

Local programs that have questions regarding staffing, personnel changes, duty statements, memoranda of understanding (MOU) and other budget preparation items should discuss these with their HCPCFC Nurse Consultant or administrative staff prior to submitting their budgets. All local programs must adhere to the CMS PFG for determination of enhanced and non-enhanced designation of staff and their activities as well as provision for FFP determination. Documentation for those staff that qualify for enhanced FFP and/or work on more than one program must adhere to the CMS PFG (Section 8) for time study requirements and guidelines.

All quarterly expenditure reports submitted for reimbursement must be based on accurate and auditable documentation. An audit file must be maintained by each county to support all quarterly expenditure reports, and shall include but not be limited to: time studies, when required and performed during at least one representative month of the quarter for each budgeted position for which FFP is claimed; documentation in support of travel and training costs; and other documents required to support the claimed expenditures. In addition, documentation of the methods used to claim internal and external overhead must also be maintained.

Acceptance of allocated funds constitutes an agreement that the receiving local agency will comply with all federal and state requirements pertaining to the HCPCFC Program and adhere to all applicable policies and procedures set forth by the Department of Health Care Services and SCD/CMS. Periodically the federal program responsible for oversight of state expenditures for the administrative costs for the management of the Medicaid program will conduct programmatic audits.

Finding a federal audit exception and subsequent liability for repayment of federal Medicaid funds relating to the HCPCFC audit exception, are the exclusive and sole responsibility of each program.

Original Signed by Louis R. Rico, Chief

Louis R. Rico, Chief
Systems of Care Division

Enclosure: Funding Allocation Table

FY 2013/2014
CHILD HEALTH AND DISABILITY PREVENTION PROGRAM
HEALTH CARE FOR CHILDREN IN
FOSTER CARE (HPCFC) ALLOCATIONS
September 3, 2013

County	Total Allocation	General Fund Allocation	Federal Fund Allocation
TOTAL	\$33,306,000	\$8,163,000	\$25,143,000
1 Alameda	\$1,019,202	\$249,797	\$769,405
2 Alpine	\$0	\$0	\$0
3 Amador	\$23,395	\$5,734	\$17,661
4 Butte	\$303,541	\$74,395	\$229,146
5 Calaveras	\$49,790	\$12,203	\$37,587
6 Colusa	\$16,197	\$3,970	\$12,227
7 Contra Costa	\$599,883	\$147,026	\$452,857
8 Del Norte	\$58,189	\$14,262	\$43,927
9 El Dorado	\$164,368	\$40,285	\$124,083
10 Fresno	\$1,043,797	\$255,825	\$787,972
11 Glenn	\$57,589	\$14,114	\$43,474
12 Humboldt	\$137,973	\$33,816	\$104,157
13 Imperial	\$182,964	\$44,843	\$138,121
14 Inyo	\$16,797	\$4,117	\$12,680
15 Kern	\$1,055,195	\$258,619	\$796,576
16 Kings	\$226,756	\$55,576	\$171,180
17 Lake	\$73,186	\$17,937	\$55,249
18 Lassen	\$47,391	\$11,615	\$35,776
19 Los Angeles	\$11,037,852	\$2,705,278	\$8,332,574
20 Madera	\$131,374	\$32,199	\$99,176
21 Marin	\$57,589	\$14,114	\$43,474
22 Mariposa	\$15,597	\$3,823	\$11,774
23 Mendocino	\$134,974	\$33,081	\$101,893
24 Merced	\$322,137	\$78,953	\$243,184
25 Modoc	\$8,158	\$2,000	\$6,159
26 Mono	\$8,158	\$2,000	\$6,159
27 Monterey	\$218,358	\$53,517	\$164,840
28 Napa	\$74,386	\$18,231	\$56,154
29 Nevada	\$73,786	\$18,084	\$55,701
30 Orange	\$1,473,913	\$361,243	\$1,112,670
31 Placer	\$164,968	\$40,432	\$124,536
32 Plumas	\$40,192	\$9,851	\$30,341
33 Riverside	\$2,367,139	\$580,165	\$1,786,975
34 Sacramento	\$1,416,324	\$347,128	\$1,069,196
35 San Benito	\$64,188	\$15,732	\$48,456
36 San Bernardino	\$2,268,159	\$555,905	\$1,712,253
37 San Diego	\$2,236,965	\$548,260	\$1,688,705
38 San Francisco	\$704,263	\$172,608	\$531,654
39 San Joaquin	\$775,049	\$189,958	\$585,092
40 San Luis Obispo	\$238,754	\$58,516	\$180,237
41 San Mateo	\$206,960	\$50,724	\$156,236
42 Santa Barbara	\$351,532	\$86,157	\$265,374
43 Santa Clara	\$695,265	\$170,403	\$524,862
44 Santa Cruz	\$205,160	\$50,283	\$154,877
45 Shasta	\$332,935	\$81,599	\$251,336
46 Sierra	\$8,159	\$2,000	\$6,159
47 Siskiyou	\$65,987	\$16,173	\$49,814
48 Solano	\$222,557	\$54,547	\$168,010
49 Sonoma	\$335,935	\$82,335	\$253,600
50 Stanislaus	\$365,329	\$89,539	\$275,790
51 Sutter	\$83,384	\$20,437	\$62,947
52 Tehama	\$107,379	\$26,318	\$81,061
53 Trinity	\$36,593	\$8,969	\$27,624
54 Tulare	\$554,892	\$135,999	\$418,893
55 Tuolumne	\$67,787	\$16,614	\$51,173
56 Ventura	\$506,901	\$124,237	\$382,664
57 Yolo	\$148,171	\$36,315	\$111,856
58 Yuba	\$73,186	\$17,937	\$55,249
59 City of Berkeley	\$29,394	\$7,204	\$22,190
Total	\$33,306,000	\$8,163,000	\$25,143,000