



State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

August 18, 2014

CHDP Program Letter No.:14-04

To: ALL CHILD HEALTH AND DISABILITY PREVENTION (CHDP)  
PROGRAM DIRECTORS, DEPUTY DIRECTORS, STATE SYSTEMS OF  
CARE DIVISION (SCD) STAFF AND DEPENDENT AND INDEPENDENT  
COUNTY OPERATIONS STAFF

Subject: FISCAL YEAR (FY) 2014-2015 ALLOCATIONS FOR THE HEALTH  
CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC)

The purpose of this CHDP Program Letter is to provide local CHDP programs with the allocation for the HCPCFC as it applies to FY 2014-2015. This is the state share of the Medi-Cal Title XIX funds. The State General funds are to be matched with Federal Title XIX funds to supplement the HCPCFC Administrative Budget and are based on the Federal Financial Participation (FFP) guidelines found in the Children's Medical Services (CMS) Plan and Fiscal Guidelines (PFG). The allocation is based on caseload data obtained from the California Department of Social Services for calendar year 2013. The county caseload proportion is applied toward the total State dollars available to determine the county allocation. See the enclosed funding allocation table.

Each local CHDP program is to carry out the HCPCFC Program as set forth in the CMS PFG. The primary responsibility of the HCPCFC Public Health Nurses (PHNs) remains that of administrative case consultation. By providing these services, the PHN administratively coordinates the health care needs of children in foster care, including their developmental, dental and mental health needs. The PHN supports adherence to the health assessment periodicity schedule specified in the CHDP Health Assessment Guidelines; ensures that identified health needs are monitored; and, supports continuity of health care services. The PHN, Social Worker, and/or clerical support update the Child Welfare Services/Case Management System Health and Education Passport, including prescribed medications. The PHN/Social Worker/Probation Officer share medical information where appropriate. The PHN consults with physicians and other medical and non-medical professionals regarding the health and well-being of children in foster care and in coordinating appropriate medical treatment.

This Program Letter will serve as each local program's approved State General Fund portion of the HCPCFC No County/City Match Administrative Budget. There will be no budget approval letters issued from the SCD. Each local program remains responsible for oversight and tracking its administrative and budget expenditures. As in previous years, local programs will only be reimbursed for No County/City Match expenditures up to their authorized budget allocations. Each local program is authorized to claim Title XIX Federal funds to match its local funds in order to perform Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) administrative activities specifically for children and youth in foster care. Please refer to the CMS PFG for submission of county/city match budgets.

Local programs should follow the CMS PFG for budget submissions to SCD. Budgets for the HCPCFC program are due 60 days from the date of the CHDP allocation letter (to follow). Local programs that have previously utilized budget approval letters to submit to the county's authorized personnel will be able to utilize the attached County Allocation notice as documentation and verification of the State General Funds allocated.

Local programs that have questions regarding staffing, personnel changes, duty statements, memoranda of understanding (MOU) and other budget preparation items should discuss these with the acting HCPCFC Program Consultant, V. David Banda, or administrative staff prior to submitting their budgets. All local programs must adhere to the CMS PFG for determination of enhanced and non-enhanced designation of staff and their activities as well as provision for FFP determination. Documentation for those staff that qualify for enhanced FFP and/or work on more than one program must adhere to the CMS PFG (Section 8) for time study requirements and guidelines.

All quarterly expenditure reports submitted for reimbursement must be based on accurate and auditable documentation. An audit file must be maintained by each county to support all quarterly expenditure reports, and shall include but not be limited to: time studies, when required and performed during at least one representative month of the quarter for each budgeted position for which FFP is claimed; documentation in support of travel and training costs; and other documents required to support the claimed expenditures. In addition, documentation of the methods used to claim internal and external overhead must also be maintained.

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Acceptance of allocated funds constitutes an agreement that the receiving local agency will comply with all federal and state requirements pertaining to the HCPCFC Program and adhere to all applicable policies and procedures set forth by the Department of Health Care Services and SCD. Periodically the federal program responsible for oversight of state expenditures for the administrative costs for the management of the Medicaid program will conduct programmatic audits.

Finding a federal audit exception and subsequent liability for repayment of federal Medicaid funds relating to the HCPCFC audit exception, are the exclusive and sole responsibility of each program.

For questions regarding this correspondence, please contact V. David Banda at (916) 327-2999 or via e-mail at [v.david.banda@dhcs.ca.gov](mailto:v.david.banda@dhcs.ca.gov).

**ORIGINAL SIGNED BY LOUIS R. RICO**

Louis R. Rico, Chief  
Systems of Care Division

Attachment

**FY 2014/2015  
CHILD HEALTH AND DISABILITY PREVENTION PROGRAM HEALTH  
CARE FOR CHILDREN IN  
FOSTER CARE (HPCFC) ALLOCATIONS  
August 8, 2014**

County	Total Allocation	General Fund Allocation	Federal Fund ** Allocation
<b>TOTAL</b>	<b>\$33,306,000</b>	<b>\$8,163,000</b>	<b>\$25,143,000</b>
1 Alameda	\$1,077,254	\$264,025	\$813,228
2 Alpine	\$0	\$0	\$0
3 Amador	\$27,617	\$6,769	\$20,848
4 Butte	\$265,826	\$65,152	\$200,675
5 Calaveras	\$65,204	\$15,981	\$49,223
6 Colusa	\$25,511	\$6,252	\$19,258
7 Contra Costa	\$654,665	\$160,453	\$494,213
8 Del Norte	\$60,430	\$14,811	\$45,619
9 El Dorado	\$176,375	\$43,228	\$133,147
10 Fresno	\$1,007,275	\$246,874	\$760,401
11 Glenn	\$53,502	\$13,113	\$40,389
12 Humboldt	\$140,519	\$34,440	\$106,079
13 Imperial	\$183,069	\$44,868	\$138,200
14 Inyo	\$14,651	\$3,591	\$11,060
15 Kern	\$921,662	\$225,891	\$695,771
16 Kings	\$240,175	\$58,865	\$181,310
17 Lake	\$77,141	\$18,906	\$58,234
18 Lassen	\$51,021	\$12,505	\$38,517
19 Los Angeles	\$11,181,643	\$2,740,520	\$8,441,123
20 Madera	\$170,430	\$41,771	\$128,659
21 Marin	\$57,855	\$14,180	\$43,676
22 Mariposa	\$18,396	\$4,509	\$13,887
23 Mendocino	\$147,962	\$36,264	\$111,698
24 Merced	\$353,686	\$86,685	\$267,001
25 Modoc	\$9,689	\$2,375	\$7,315
26 Mono	\$8,159	\$2,000	\$6,159
27 Monterey	\$234,979	\$57,591	\$177,388
28 Napa	\$80,417	\$19,710	\$60,708
29 Nevada	\$66,468	\$16,291	\$50,177
30 Orange	\$1,367,561	\$335,177	\$1,032,384
31 Placer	\$172,022	\$42,161	\$129,861
32 Plumas	\$32,438	\$7,950	\$24,488
33 Riverside	\$2,312,908	\$566,873	\$1,746,035
34 Sacramento	\$1,404,539	\$344,240	\$1,060,300
35 San Benito	\$51,443	\$12,608	\$38,835
36 San Bernardino	\$2,382,559	\$583,944	\$1,798,615
37 San Diego	\$2,068,520	\$506,976	\$1,561,544
38 San Francisco	\$642,121	\$157,378	\$484,743
39 San Joaquin	\$840,636	\$206,032	\$634,604
40 San Luis Obispo	\$246,307	\$60,368	\$185,939
41 San Mateo	\$203,524	\$49,882	\$153,642
42 Santa Barbara	\$346,150	\$84,838	\$261,312
43 Santa Clara	\$737,797	\$180,828	\$556,970
44 Santa Cruz	\$183,209	\$44,903	\$138,306
45 Shasta	\$343,809	\$84,265	\$259,545
46 Sierra	\$8,159	\$2,000	\$6,159
47 Siskiyou	\$68,294	\$16,738	\$51,556
48 Solano	\$228,379	\$55,974	\$172,406
49 Sonoma	\$315,537	\$77,335	\$238,202
50 Stanislaus	\$408,358	\$100,085	\$308,273
51 Sutter	\$71,336	\$17,484	\$53,852
52 Tehama	\$114,681	\$28,107	\$86,574
53 Trinity	\$34,451	\$8,444	\$26,007
54 Tulare	\$537,971	\$131,852	\$406,120
55 Tuolumne	\$53,502	\$13,113	\$40,389
56 Ventura	\$489,805	\$120,047	\$369,759
57 Yolo	\$152,222	\$37,308	\$114,913
58 Yuba	\$88,094	\$21,591	\$66,503
59 City of Berkeley	\$28,085	\$6,883	\$21,202
<b>Total</b>	<b>\$ 33,306,000.00</b>	<b>\$ 8,163,000.00</b>	<b>\$ 25,143,000.00</b>

\*\* The Federal Fund Allocation column is a maximum that assumes state funds used would be applied exclusively for PHN activities eligible to be matched at the enhanced rate of 75 percent (we recognize quarterly claims typically reflect activities that are claimed at the standard and enhanced FFP rates). The maximum Federal Fund Allocation amount specified in this table is unrelated to the HPCFC county match calculation.