



State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

July 29, 2016

CHDP Program Letter No.: 16-06

TO: ALL CHILD HEALTH AND DISABILITY PREVENTION (CHDP)  
PROGRAM DIRECTORS, DEPUTY DIRECTORS, STATE SYSTEMS OF  
CARE DIVISION (SCD) STAFF AND DEPENDENT AND INDEPENDENT  
COUNTY OPERATIONS STAFF

SUBJECT: FISCAL YEAR (FY) 2016-2017 ALLOCATION FOR THE HEALTHCARE  
PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC)

The purpose of this CHDP Program Letter is to provide CHDP local programs with the allocation for the HCPCFC as it applies to FY 2016-2017. This is the state share of the Medi-Cal Title XIX funds. The State General funds are to be matched with Federal Title XIX funds to supplement the HCPCFC Administrative Budget and are based on the Federal Financial Participation (FFP) guidelines found in the Children's Medical Services (CMS) Plan and Fiscal Guidelines (PFG). The allocation is based on caseload data obtained from the California Department of Social Services for calendar year 2015. The county caseload proportion is applied toward the total State dollars available to determine the county allocation. See the enclosed funding allocation table.

Each local CHDP program is to carry out the HCPCFC program as set forth in the CMS PFG. The primary responsibility of the HCPCFC Public Health Nurses (PHNs) remains that of administrative case consultation. By providing these services the PHN administratively coordinates the health care needs of children in foster care, including their developmental, dental and mental health needs. The PHN supports adherence to American Academy of Pediatric Recommendations for Preventive Pediatric Health Care, ensures that identified health needs are monitored, and supports continuity of health care services. The PHN, Social Worker, and/or clerical support update the Child Welfare Services/Case Management System Health and Education Passport, including prescribed medications. The PHN/Social Worker/Probation Officer share medical information where appropriate. The PHN consults with physicians and other medical and non-medical professionals regarding the health and well-being of children in foster care and in coordinating appropriate medical treatment.

This Program Letter will serve as each local program's approved State General Fund portion of the HCPCFC No County/City Match Administrative Budget. There will be no budget approval letters issued from the SCD/CMS. Each local program remains responsible for oversight and tracking its administrative and budget expenditures. As in previous years, local programs will only be reimbursed for No County/City Match expenditures up to their authorized budget allocations. Each local program is authorized to claim Title XIX Federal funds to match its local funds in order to perform Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) administrative activities specifically for children and youth in foster care. Please refer to the CMS PFG for submission of county/city match budgets.

Local programs should follow the CMS PFG for budget submissions to SCD. Budgets for the HCPCFC program are due 60 days from the date of the CHDP allocation letter (to follow). Local programs that have previously utilized budget approval letters to submit to the county's authorized personnel will be able to utilize the attached County Allocation notice as documentation and verification of the State General Funds allocated.

Local programs that have questions regarding staffing, personnel changes, duty statements, memoranda of understanding (MOU) and other budget preparation items should discuss these with the HCPCFC Program Consultant, Theresa Sanchez, or SCD administrative staff prior to submitting their budgets. All local programs must adhere to the CMS PFG for determination of enhanced and non-enhanced designation of staff and their activities as well as for FFP determination. Documentation for those staff that qualify for enhanced FFP and/or work on more than one program must adhere to the CMS PFG (Section 8) time study requirements and guidelines.

All quarterly expenditure reports submitted for reimbursement must be based on accurate and auditable documentation. An audit file must be maintained by each county to support all quarterly expenditure reports, and shall include but not be limited to: time studies, when required and performed during at least one representative month of the quarter for each budgeted position for which FFP is claimed; documentation in support of travel and training costs; and other documents required to support the claimed expenditures. In addition, documentation of the methods used to claim internal and external overhead must also be maintained.

Acceptance of allocated funds constitutes an agreement that the receiving local agency will comply with all federal and state requirements pertaining to the HCPCFC Program and adhere to all applicable policies and procedures set forth by the Department of Health Care Services and SCD. Periodically the federal program responsible for oversight of state expenditures for the administrative costs for the management of the Medicaid program will conduct programmatic audits.

Finding a federal audit exception and subsequent liability for repayment of federal Medicaid funds relating to the HCPCFC audit exception, are the exclusive and sole responsibility of each program.

For questions regarding this correspondence, please contact Theresa Sanchez at (916) 323-8018 or via e-mail at [Theresa.Sanchez@dhcs.ca.gov](mailto:Theresa.Sanchez@dhcs.ca.gov).

Sincerely,

**ORIGINAL SIGNED BY PATRICIA MCCLELLAND**

Patricia McClelland, Chief  
Systems of Care Division

Attachment

**FY 2016/17**  
**CHILD HEALTH AND DISABILITY PREVENTION PROGRAM**  
**HEALTH CARE FOR CHILDREN IN**  
**FOSTER CARE (HCPFC) ALLOCATIONS**  
**July 12, 2016**

County	Total Allocation	General Fund Allocation	Federal Fund ** Allocation
<b>TOTAL</b>	<b>\$33,040,358</b>	<b>\$8,227,179</b>	<b>\$24,813,179</b>
1 Alameda	\$983,212	\$244,824	\$738,388
2 Alpine	\$0	\$0	\$0
3 Amador	\$40,014	\$9,964	\$30,050
4 Butte	\$301,442	\$75,060	\$226,382
5 Calaveras	\$75,635	\$18,833	\$56,802
6 Colusa	\$17,174	\$4,276	\$12,897
7 Contra Costa	\$658,622	\$164,000	\$494,623
8 Del Norte	\$59,603	\$14,841	\$44,762
9 El Dorado	\$154,916	\$38,575	\$116,341
10 Fresno	\$1,050,545	\$261,590	\$788,955
11 Glenn	\$46,953	\$11,692	\$35,262
12 Humboldt	\$192,338	\$47,893	\$144,445
13 Imperial	\$231,473	\$57,638	\$173,835
14 Inyo	\$16,120	\$4,014	\$12,106
15 Kern	\$935,028	\$232,826	\$702,203
16 Kings	\$316,947	\$78,921	\$238,026
17 Lake	\$78,446	\$19,533	\$58,913
18 Lassen	\$45,987	\$11,451	\$34,536
19 Los Angeles	\$11,109,303	\$2,766,260	\$8,343,043
20 Madera	\$151,094	\$37,623	\$113,471
21 Marin	\$54,596	\$13,595	\$41,001
22 Mariposa	\$12,049	\$3,000	\$9,049
23 Mendocino	\$148,854	\$37,065	\$111,789
24 Merced	\$311,940	\$77,674	\$234,265
25 Modoc	\$12,049	\$3,000	\$9,049
26 Mono	\$12,049	\$3,000	\$9,049
27 Monterey	\$256,421	\$63,850	\$192,571
28 Napa	\$80,115	\$19,949	\$60,166
29 Nevada	\$50,907	\$12,676	\$38,231
30 Orange	\$1,212,489	\$301,914	\$910,574
31 Placer	\$159,308	\$39,668	\$119,640
32 Plumas	\$30,131	\$7,503	\$22,628
33 Riverside	\$2,320,221	\$577,744	\$1,742,477
34 Sacramento	\$1,491,135	\$371,298	\$1,119,836
35 San Benito	\$36,851	\$9,176	\$27,675
36 San Bernardino	\$2,671,120	\$665,119	\$2,006,001
37 San Diego	\$1,850,555	\$460,795	\$1,389,759
38 San Francisco	\$542,490	\$135,082	\$407,408
39 San Joaquin	\$831,590	\$207,069	\$624,521
40 San Luis Obispo	\$208,238	\$51,852	\$156,386
41 San Mateo	\$186,891	\$46,537	\$140,355
42 Santa Barbara	\$289,803	\$72,162	\$217,641
43 Santa Clara	\$747,478	\$186,125	\$561,353
44 Santa Cruz	\$172,002	\$42,829	\$129,173
45 Shasta	\$274,122	\$68,257	\$205,865
46 Sierra	\$12,049	\$3,000	\$9,049
47 Siskiyou	\$68,871	\$17,149	\$51,722
48 Solano	\$255,631	\$63,653	\$191,978
49 Sonoma	\$279,041	\$69,482	\$209,559
50 Stanislaus	\$357,048	\$88,906	\$268,142
51 Sutter	\$66,587	\$16,580	\$50,007
52 Tehama	\$127,684	\$31,794	\$95,890
53 Trinity	\$37,510	\$9,340	\$28,170
54 Tulare	\$561,772	\$139,884	\$421,889
55 Tuolumne	\$60,130	\$14,973	\$45,158
56 Ventura	\$480,471	\$119,639	\$360,832
57 Yolo	\$162,954	\$40,576	\$122,377
58 Yuba	\$116,000	\$28,884	\$87,116
59 City of Berkeley	\$26,354	\$6,562	\$19,792
<b>Total</b>	<b>\$33,040,358</b>	<b>\$8,227,179</b>	<b>\$24,813,179</b>

**\*\*** The Federal Fund Allocation column is a maximum that assumes State funds used would be applied exclusively for PHN activities eligible to be matched at the enhanced rate of 75 percent (SOCDC recognizes quarterly claims typically reflect activities that are claimed at the standard and enhanced FFP rates). The maximum Federal Fund Allocation amount specified in this table is unrelated to the HCPFC county match calculation.