



State of California—Health and Human Services Agency
Department of Health Care Services



ARNOLD SCHWARZENEGGER
Governor

November 6, 2007

TO: ALL SUPERINTENDENTS OF COUNTY SCHOOLS, ELEMENTARY,
UNIFIED, HIGH SCHOOLS, PUBLIC SCHOOL NURSES, AND HEALTH
EDUCATORS
ATTENTION: PERSON(S) RESPONSIBLE FOR HEARING TESTING

SUBJECT: HEARING CONSERVATION PROGRAM FOR SCHOOL YEAR, 2007-08

The purpose of this letter is to provide information about hearing services related to school age children, including:

- Internet access to forms for the hearing conservation program including the PM 100 - Annual Report of Hearing Testing.
- Things to remember when completing the PM 100.
- Request for Waiver for the school year, 2007-08.
- The current mailing address for the hearing conservation program

Internet Access to Hearing Forms

The website for the Department of Health Care Services has changed. Forms are now accessed via the Forms by Program page at:

www.dhcs.ca.gov/services/pages/hearing.aspx

Click on Hearing Conservation Program to access the forms.

- PM 100 - Annual Report of Hearing Testing
- PM 101 - Application for Registration as School Audiometrist
- PM 210 - Registration of Agency Intending to Provide Hearing Testing Services
- PM 359 - Hearing Screening Request Waiver

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Also available is the "Manual for the School Audiometrist" September 2005 edition.

You may submit your completed forms by e-mail to Steve Rawiszer, Hearing Conservation Specialist, at the email address below.

Remember! The PM 100 - Annual Report of Hearing Testing is due by June 30th of each year.

PM 100 - Annual Report of Hearing Testing

Things to remember when filling out the form:

- The number of pupils screened (column 3) can be more than the number of pupils enrolled (column 2). Pupils may have entered into the school district after the October CBEDS report.
- If you have referred a pupil for a hearing evaluation without performing the screening, this pupil may not be added to the form at the pupil's grade level but can be placed in the space identified as "Special Education".
- If your school district has been approved for a waiver your school district is still required to complete a PM 100 for those pupils who have been screened.
- Please enter only one school district on the PM 100. The data is analyzed by school district.
- If you are using the EXCEL version of the PM 100 and intend to submit it by email, you will need to save the completed form first.

Request for Waiver

The California Code of Regulations, Title 17, Section 2951, permits a school district to request a waiver for 10th and/or 11th grade pupils once each school year. To obtain a waiver, your school district must provide an alternate screening plan, which will ensure that each pupil at risk of a hearing loss will receive services. If you are requesting a waiver, please submit your request on Form 359, prior to implementing the 2006-07 screening program.

Current Mailing Address

Some school districts continue to use outdated versions of the PM 100 forms. These forms contain address information that is no longer valid. Please note the correct address for all correspondence:

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Steven J. Rawiszer
Department of Health Care Services
Children's Medical Services Branch
MS 8103
P.O. Box 997413
Sacramento, CA 95899-7413

Thank you for your commitment to the Hearing Conservation Program. I hope you are having a great 2007-08 school year. If you have any questions regarding this letter please contact Mr. Rawiszer, at (916) 323-8087 or email Steve.Rawiszer@dhcs.ca.gov .

Sincerely,

ORIGINAL SIGNED BY MARIAN DALSEY, M.D., M.P.H., CHIEF

Marian Dalsey, M.D., M.P.H, Chief
Children's Medical Services Branch