

CCT Monthly Roundtable | Minutes

Meeting Hours: 2:30 PM – 4:00 PM
2:30 PM – 3:15 PM CCT
3:15 PM – 4:00 PM CCA ALW

Date: **6/2/2015**

Updates:

- Review of Minutes/Action Items
 - No comments or corrections on last minutes
- Forms Submission
 - LTCD would like to remind LOs that they are required to utilize current forms posted on website. LOs are also required to use current consolidated Assessment tool provided by LTCD.
 - Contact Janet Story for any issues
- Policy/Guidance Letters –
 - Review Status List
- Housing/811 –
 - No updates, new updates received from HUD/ CalHFA will be shared at the next roundtable meeting

Topics:

1. CCT Advisory Work Group
 - Roster for 1st workgroup has been set and notifications sent out
 - 1st meeting set for June 22nd 9am to 3pm in Sacramento

HCBS Advisory Workgroup #1 – Enhancing CCT Delivery

Members

Denise Likar - SCAN / Independence At Home
Casandra “Cassie” Eastwood - Resources for Independence, Central Valley
John Beleutz - Health Projects Center
Julie Lehmann - Home and Health Care Management
Jonathan Istrin - Libertana Home Health
Kristen Ansell – CCT/Consumer
Sherie Abel – CCT/Consumer
Chris Mathias - California Social Work Education Center (CalSWEC), Title IV-E Program UC Berkeley School of Social Welfare
David Nolan - LTSS Director at Anthem Blue Cross
Mary Jane “Janie” Whiteford - CA IHSS Consumer Alliance
Anwar Zouehid - Partners in Care Foundation

State Department Representatives

DHCS

Rebecca Schupp, Acting Division Chief

Joseph Billingsley, Acting LTSS Operations Branch Chief

Karli Holkko, CCT Project Director

CDA

Ed Long, Deputy Director, Long-Term Care and Aging Services Division

Robin Jordan, ADRC Program Director

Joe Rodrigues, Long-Term Care Ombudsman

CDSS

Aron Smith, CCI Coordinator with DSS Adult Programs

DOR

Jay Harris, Independent Living and Assistive Technology

2. RN Signature

- Policy letter revised to include exemption criteria template and released for LO review / comment on May 26th. Discussed comment period (10 or 15 business days) –
 - A 30 calendar day comment period was established starting June 2, 2015.
- Is the working relationship with an RN that is not illegal, a legal working relationship with an RN?
 - If an LO would like to hire a SNF RN to conduct the assessments, they would need to contract with the individual to conduct assessments outside of the hours they already work for facility (on their own time) working on behalf of the LO.
- Draft policy letter for fair hearing is forthcoming
 - Any policy letter that is not on the list which should have been on there, please let us know.

3. CHHS / DHCS Meeting with LOs

➤ Takeaways from meeting

- Lack of guidance/clear guidelines
 - CCT staff is diligently working on improving the CCT guidelines and procedures for LOs.
- Increase hourly rate/billing concerns – what is reimbursable under CCT
- Shifting CCT eligibility to DHCS
- CCT contact list – Concerns of lack of responsiveness from program.

- CCT contact list was provided to the LOs and a new project director is on board which should alleviate any issues with responsiveness in the future.
- Will DHCS consider reinstating 2 mandatory PIT?
- Update CCT nurse assignment list and CCT staff roles and contact information provided to LOs on May 26th.
- Nurse contact list provided needed clarification on primary, back-up nurse and nurse supervisor
 - Concerns of nurse turnovers with the CCT program.
 - Due to the recent changes with the program, CCT/ALW consolidation.
 - New nurses coming on board and are being trained on both programs.
- Concerns of LO's wanting to establish and maintain a stable relationship with the nurses
 - DHCS management supports LOs establishing a working relationship with their designated nurses for consistence and efficient workflow.

4. Open Discussion

- Will DHCS provide training for nurses?
 - Yes, DHCS will assist with training and providing guidance for nurses as necessary.
- What is qualified community-based setting housing?
 - A residence in a community-based residential setting, in which no more than 4 unrelated individuals reside.
 - This residence may be owned and operated by a person or organization other than the individual.
 - A residence in which no more than 4 unrelated individuals reside and that is part of a larger congregate care setting (campus) separated from typical community dwellings would not be considered a qualified residence.
 - Caregivers, such as personal attendants, are not counted in the four maximum unrelated individuals.
- Can DHCS provide a comprehensive policy letter instead of piecemeal?
 - DHCS cannot provide a comprehensive policy letter as CMS requirements change frequently and policy letter format is standard throughout DHCS.

- Where is the location of policy letter comment template?
 - The comment template will be posted on the CCT website by the next roundtable meeting.
- How to assist people when they call complaining about CCT program due to lack of follow through from an LO.
 - LOs should contact CCT unit staff or their assigned CCT nurse to inform them of the issue. CCT staff will document for tracking purposes and follow up.

5. Action Items:

- Policy Letter/Guidance Letter status list
- Updates to CCT staff and nurse contact lists
- Training of new CCT LO nurses
- Posting of policy letter comment template on CCT website