

# CCA Monthly Roundtable | MINUTES

Meeting Hours: 2:30 PM – 4:00 PM  
2:30 PM – 3:15 PM CCT  
3:15 PM – 4:00 PM CCA ALW

Date: 7/7/2015

\*UPDATED\* Conference Phone Line  
\*Line Phone Number: (877) 929-7616  
\*Participant Code: 6918960

## **Standing Updates:**

**[3:15 – 3:25 pm]**

- Review of Minutes/Action Items
  - Joseph Billingsley (DHCS) introduced Karli Holkko as the new Project Director for the CCT program. Karli will also be overseeing the ALW operations.
  - Patty Watson-Wood (Huntington Hospital) asked when the quarterly reporting (discussed in the 6/2/2015 meeting) was to begin.
  - Joseph Billingsley (DHCS) responded that the templates and instructions were expected to be distributed prior to next roundtable.
  - LTCD is also finalizing submissions standards guidance for IR inbox.
  - The meeting minutes from the 06/02/2015 roundtable were approved.
- ALW inbox / enrollment statistics—Karli Holkko reported:
  - SNF applications pending—99, the oldest dated 4/22/2015
  - Rollover/Community Transitions—104, the oldest dated 2/9/2015
  - Current total of pending applications---52, the oldest dated 5/1/2015
  - CCAs were advised to contact their assigned nurse for questions regarding specific cases. They can also follow-up with nurse supervisor Alice Chan ([Alice.Chan@dhcs.ca.gov](mailto:Alice.Chan@dhcs.ca.gov))
- Assessment / IR Inbox submission standards
  - We are working to finalize a quarterly reporting template for ALW as well as updated criteria for IR inbox submissions. We will have this out for review by the next roundtable. Joseph Billingsley (DHCS) explained that the quarterly reporting will provide us with the number of applications, number of disenrollments, etc. that would help in the reconciliation of the participant database.

## **Topics:**

**[3:25 – 4:00 pm]**

1. Clarification of qualified SNF transition-- Teri Walsh, Chief, Waiver Clinical Services

Please forward your ALW questions to: [DHCSALWCCAAssessments@dhcs.ca.gov](mailto:DHCSALWCCAAssessments@dhcs.ca.gov)

- ALW Informing Notice has been updated and will soon be posted on the ALW website for CCA access. Each Informing Notice should be personalized; therefore, the form now has fillable fields that will automatically fill in the applicant's name within the letter.
  - SNF transition with no tier—the assessment tool will be updated to allow calculation for SNF transition that does not “tier out.” A checkbox will be added to indicate the client has been residing in a SNF for over 90 days (consecutive with no rehab stay). If box is checked, client will tier at Level 1. The assessment tool will be forthcoming, but in the meantime, CCAs are encouraged to gather documentation for those clients who do not tier. The goal is to release the new tool by next roundtable but testing to ensure it works properly must first occur.
  - Jonathan Istrin (Libertana) asked if submitting a long-term care TAR would work in the meantime.
  - Teri Walsh (DHCS) responded that a long-term care TAR would not work because it will not specify whether or not the SNF stay included rehab.
2. Update on rollover criteria—Teri Walsh
- Rollover assessments should include pre-admission documents and recertifications from the RCFs showing the decline of the resident. A summary of the resident's deterioration should be included in the notes section of the assessment. If the notes box on the form does not show all of the notes entered, please send an email to the ALW inbox.
  - Sergio Blancas (Huntington Home Care) commented that there is an issue with the assessment tool and the notes box does not show the full text typed into the box.
  - Joseph Billingsley (DHCS) requested that Sergio submit the question to the ALWCCA inbox and we will follow up.
  - Gregory Cascante (Archangel Home Health) asked if the ratio of rollover to SNF transitions is still 1:1.
  - Joseph Billingsley (DHCS) replied that yes, this is still the ratio.
3. Criteria for new CCA provider participation—Joseph Billingsley
- Before DHCS can come out with clear guidance, we are looking for feedback from current CCAs on specific criteria for new CCA organizations. Our goal is to prevent over saturation while preserving consumer choice and network adequacy. Can the CCA organizations take this discussion offline and come back with recommendations? For example – no overlap of service area or required to bring a network of RCFEs. CCAs are encouraged to meet off-line for discussion.
  - Submit responses to the ALWCCA inbox with the subject line “response to request for feedback.”
  - Jonathan Istrin (Libertana) volunteered to start gathering feedback.
4. CA's Statewide Transition Plan Public Comment Period—Rebecca Schupp

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- Encouraged all providers to access the stakeholder website to review the draft Statewide Transition Plan.  
(<http://www.dhcs.ca.gov/services/ltc/Pages/HCBSStatewideTransitionPlan.aspx>)
- Share with RCF and ARF providers about the opportunity to comment by accessing the public comment template. There are also self-survey assessment tools for both residential and non-residential providers.
- The Stakeholder conference call will be held July 13, 2015 from 10:00am to 1:00pm.

5. Open Discussion---Hector Ornelas requested to be included in the email meeting notification.

**Action Items:**

- Finalized meeting minutes posted to website
- Quarterly reporting and IR inbox procedure memo
- Updated ALW assessment tool
- Updated rollover criteria

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