

B.4 Stakeholder Involvement

(Approved by CMS October 10, 2008)

DHCS has engaged stakeholders in California's MFP projects since September 2003 when CMS awarded the state a three-year Real Choice Systems Change Grant. The "California Pathways: Money Follows the Person" project focused on addressing the lack of a uniform process to identify interested inpatient facility residents who prefer community living. A Preference Interview Tool and Transition Protocol was developed and field-tested to enable residents to exercise informed choice to receive home and community-based services. The Tool and the protocol will be used to identify potential participants for this demonstration. (For more information on California Pathways Project - "California Historical Perspective – Assessment of Need and Preference," see page 31.

On September 27, 2004, Governor Schwarzenegger issued Executive Order S-18-04, which directed CHHS to establish the Olmstead Advisory Committee (OAC) to inform the Administration's understanding of the current system of long-term care and provide leadership in developing future initiatives. The OAC consists of consumers, family members, providers, advocates, and state representatives who serve on a voluntary basis. The OAC meets for a full day approximately three times per year.

Throughout the term of the California Pathways project, DHCS:

- Provided regular quarterly updates to the OAC about the project.
- Posted the project abstract and all other relevant documents on the DHCS website.

In June 2007, DHCS initiated formal outreach to a broad spectrum of stakeholders associated with the OAC, including, but not limited to, consumers, community-based organizations, institutional providers, and association members. This included wide electronic distribution of:

- An "outreach memo" to the OAC and other persons who had:
 1. Expressed an interest in the OAC's activities.
 2. Learned of the Money Follows the Person Demonstration.
 3. Expressed interest in following the CCT project.
- An invitation to apply for membership on the "California Community Transitions" Advisory Committee; completed applications were due to DHCS by close of business on June 26, 2007.

The outreach memo summarized the project, the role of committee members, and DHCS' expectations about members' involvement. DHCS advised potential members that their primary role would be to provide input as draft processes, guidelines, and criteria for the project were developed, and that their suggested processes, guidelines, and criteria would become the protocol that would be subject to CMS review and approval.

DHCS sought and assembled a committee with the following representation:

- Consumers
- Disability advocates
- Senior advocates
- Caregivers
- Hospitals and nursing homes
- Home health agencies
- In-Home Supportive Services public authorities
- Independent living centers (ILC)
- Area agencies on aging (AAA)
- Community residential care facilities
- State and local affordable housing agencies
- Home and community-base service program administrators
- California Departments of Aging, Developmental Services, Housing and Community Development, Housing Finance Agency, Mental Health, Social Services and Rehabilitation

California Community Transitions Advisory Committee (TAC)

DHCS received 23 applications from interested individuals who represented most of these categories. Given the interest from a broad constituency, and the depth of knowledge and experiences of the individuals who applied for committee membership, each person who applied was selected.

The TAC's primary role is to provide input for processes, guidelines, and criteria that apply to the demonstration. This input resulted in the development of this protocol, which is subject to CMS' review and approval. DHCS relied heavily on committee members and other interested persons for input on policy and technical matters; for example, project outreach, informed decision-making, consumer satisfaction, coordination of services with housing, and other aspects of the demonstration. DHCS first submitted this protocol to CMS on November 30, 2007.

DHCS is grateful to each of the individuals listed below who volunteered to serve on the TAC. Collectively and separately, they have assisted in drafting this protocol.

Member	Affiliated Organization(s)	Organization Type
Harriet Udin Aronow	Cedars-Sinai Medical Center	Southern California Hospital and Health Care System
John Bamberg Advocate	Westside Center for Independent Living	ILC Serving People with Disabilities Throughout Western and South Bay Areas of Los Angeles

Member	Affiliated Organization(s)	Organization Type
Barbara Biglieri/Carrie Fletcher	California Association for Health Services at Home	Statewide Home Care Association
Sujatha Jagadeesh Branch Advocate	Protection and Advocacy, Inc. (Effective 10/1/08, name changed to Disability Rights California)	Statewide Advocacy Group to Advance Rights of People with Disabilities
Richard Chambers	CalOptima; California Olmstead Advisory Committee	Orange County's Medi-Cal Managed Health Care Plan
Peggy Goldstein & Mary Jann (shared position)	California Association of Health Facilities	Statewide Association for For-Profit Nursing Facility Providers
Perri Sloane Goodman	Jewish Family Service of Los Angeles	Provider of Mental Health and Social Services to People of all Ages in Los Angeles County
Dustin Harper	San Francisco Department of Public Health	Public Health Department in San Francisco County
Heather Harrison	California Assisted Living Association	Statewide Membership Association for Small to Large Providers of Assisted Living
Janet Heath	Care Management Services, University of California Davis Health System	Care Management Service for Low-Income Adults with Disabilities Living in Sacramento, Yolo, or Placer County
Anne Burns Johnson	Aging Services of California	Association Representing Non Profit Nursing Facility and Independent Housing Providers
Teddie-Joy Remhild Advocate	Personal Assistance Services Council, Public Authority for In-Home Supportive Services (IHSS) in Los Angeles County; California Olmstead Advisory Committee	Public Authority for IHSS in Los Angeles County
Janet Heinritz-Canterbury Advocate	Personal Assistance Services Council Governing Board, Public Authority for IHSS in Los Angeles County	Public Authority for IHSS in Los Angeles County
Denise C. Hunt	Stanislaus County Behavioral Health & Recovery Services	Stanislaus County Department Promoting Recovery from Mental Illness, Alcohol and Drug Use
Herb Levine Advocate	Independent Living Resource Center, San Francisco	Disability Rights Organization Providing Information, Advocacy and Support
Bernadette Lynch	California Association of Public Authorities for IHSS	Association Comprised of the IHSS Public Authorities in California

Member	Affiliated Organization(s)	Organization Type
Kathleen Mayeda	San Francisco Senior Center Homecoming Services Program	Hospital-to-Home Transition Support Program for Isolated Seniors
Jorge Méndez	Front Street, Inc. Residential Service Provider	Behavioral Health Agency Providing Residential and Support Services to People with Mental and Other Disabilities
Christina Mills- Hovious Consumer	California Foundation for ILCs	Statewide Trade Organization Made Up of 25 ILCs
Cassandra Ortiz	Coordinating Care Management	Elder and Dependent Adult Care
Marilyn Rager	Maxim Healthcare Services	Home Health, Medical Staffing, and Wellness Services
Albert “Bud” Sayles Consumer	Public Authority for IHSS in San Diego County	Public Authority for IHSS in San Diego County
Nina Weiler-Harwell Advocate	American Associations of Retired Persons (AARP)	National Policy, Research and Advocacy Organization

Additionally, DHCS is thankful for the input provided by CHHS, the Olmstead Advisory Committee and other state department subject matter experts, Work Group members, and interested persons listed on the following page.

State Subject Matter Experts

In addition to these 23 “community” subject matter experts (SMEs) who serve on the TAC, staff from other state departments attend meetings and provide technical assistance on issues related to ILCs, AAAs, housing, and other home and community-based service programs.

California Health and Human Services Agency

Megan Juring
Eileen Kostanecki
Karol Swartzlander

Aging

Lora Connolly
Paula Butler
Joel Weeden
Janet Tedesco

Developmental Services

Sarah Steenhausen

Kathleen Ozeroff
Margaret Anderson

Mental Health

Ann Collentine
Gartia Bansah
Tonya Gin

Housing and Community Development

Elliott Mandell
Lynn Jacobs
Marie Ramos

Housing Finance Agency

Terri Parker
Linn Warren

Rehabilitation

Dan Clark
Benjamin Harville

Public Health

Nancy Guenther
Kathony Jerauld

Social Services

Eileen Carroll
Joshua Breshears

DHCS held the first TAC meeting in July 2007. At that meeting, DHCS provided an overview of the Operational Protocol Instruction Guideline, and stakeholders were asked to offer their expertise on one of five separate work groups, and to assist in drafting specific components of the protocol. DHCS facilitated the work group meetings which were held during the last week in July and the first week in August 2007. The work groups were:

- Group 1 – Participant Recruitment and Enrollment
- Group 2 – Informed Consent and Guardianship
- Group 3 – Outreach, Marketing and Education
- Group 4 – Benefits, Services and Consumer Supports
- Group 5 – Housing

The following stakeholders expressed interest in the demonstration and participated in the work group meetings:

Barry Benda
Celia Esquivel
Claire Stratton
Craig Santy
David Nolan
Derrel Kelch
Donna Benton
Dorothy Shaver
Gail Davis-Fradet
Janet McGill
Jesus Hermosillo
Jim Cook
John Kaylen
Laura Williams
Lesley Robbins
Liz Pazdral
LuVerne Molberg
Maggie Dee
Mark Leno
Michael Cheek
Mollie Davies
Nancy Hall

Neal Albritton
Pamala McGovern
Pamela B. Smith
Pat Sussman
Patricia Ison
Robert Edmonson
Ronald Osterhout
Sharon Dwiars
Silver Ho

DHCS initially drafted the remaining protocol components and received input from committee members and interested persons. Refer to the organizational charts in section C.1 and Appendix IX for relationships between the CCT project team, the Advisory Committee and other state departments and agencies.

Subsequent meetings were scheduled and the tentative dates were announced. Meetings were held in Sacramento, with teleconferencing as an option. Documents were distributed by e-mail, allowing use of e-mail correspondence to review documents between meetings. All meetings lasted approximately two hours.

In order to be reimbursed for travel expenses by the state, advisory committee members were required to complete a Volunteer Statement and an Oath of Allegiance, and were asked to sign a travel expense claim, available to download from the DHCS website. Reimbursements are not made until a current state budget is approved by the Legislature each state fiscal year.

Since January 2008, the TAC has met quarterly. Communication has continued via e-mail and via postings on the DHCS website.