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## **DHCS O&E GRANT FUNDING STATUS WITH COUNTIES**

**April/10/14**

**2:00 – 3:30**

1. Allocation Agreements/ Deliverables: Allocation agreements, correct of action plans, budget plans and work plans are due 04/10/14. If counties are not able to submit them by due date, then contact their liaisons to establish due dates. Counties can contact us by O&E mail box. Even though each county has its individual liaisons, if someone is out the county can be responded back if they CC the work mail box.
2. DHCS is collecting Wet signatures for allocation agreements that are due two weeks after the allocation agreements were submitted. For those who submitted the allocation agreements, we do need to see Wet signatures to have them on file.
3. DHCS location address was sent on the 03/27/14. Counties can refer to that and send Wet signatures.
4. Counties would like DHCS to acknowledge receipt for receiving items.
5. Vendor information is required from counties. Will send all counties PAE data record form standard 204. The form indicates the mailing address, which it's going to be addressed to, federal employer identification number and tax paid ID number. The form was sent on 04/10/14. Email back to O&E mail group. Once we receive the form, we will compare it to the vendor information that we have on file with accounting, if need to accounting will set up a new vendor number.



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6. Will DHCS be sending the vendor number to the counties?
    - a. Answer: yes, we will make sure each county has its appropriate number.
  
  7. When will the form be send out and when is it due?
    - a. Answer: Was sent out on 04/10/14. Need it back as soon as possible in order to make payments. Accounting will not set up payments till they have this information.
  
  8. Sutter: COB waiver results?
    - a. Answer: Will respond back on Monday
  
  9. LA: Please provide an example of none personal indirect cost?
    - a. Answer: will respond
  
  10. Kern: Can get confirmation on receiving documents?
    - a. Answer: Yes
  
  11. Kern, Fresno, and Riverside: Can they get a fully executed copy of allocation agreement/ with a signature from DHCS?
    - a. Answer: yes
    - b. Kern: scanned copy/signature.
    - c. Fresno: scanned signature.
    - d. River side: Wet signature.
    - e. Napa: need original signature.
    - f. Shasta: need original signature.
  
  12. Please email O&E mail box if any county wants a fully executed copy of allocation agreement.
  
  13. LA: Update the email contact.
  
  14. Fresno: Invoicing with the dollar?



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- a. Answer: Will provide answers soon.
15. LA: Need clarification on FAQ for CBOs, grant funding and the \$58/ referring to #17.
- a. Answer: Will update the FAQ to have better understanding.
16. Shasta: Question about submitting invoicing?
- a. Answer: Must submit invoice to get the payments.
17. San Fra: Submitted an invoice for \$0 is it acceptable?
- a. Answer: Will follow up
18. Shasta: Can the invoice date up extended?
- a. Answer: Will follow up with accounting.
19. Shasta: Will have some changes, is it acceptable?
- a. Answer: Send us an email and describe what those changes might be.
- b. Will review with our management and follow up.