STATE OF CALIFORNIA—HEALTH AND WELFARE AGENCY

GEORGE DEUKMEJIAN, Governor

DEPARTMENT OF HEALTH SERVICES
714/744 P STREET
SACRAMENTO, CA 95814

December 3, 1985

TO: All County Welfare Directors
County Administrative Officers

Letter No. 85-76

NAME/DATE OF BIRTH MATCH REPORTS

In June of 1985, the Department implemented a new Medi-Cal Eligibility Data System (MEDS) transaction -- EW11.

This transaction allows CWDs to consolidate recipient eligibility information when more than one record has been established on MEDS for the same person. Multiple records may occur due to errors in reporting the Social Security Number or eligibility having been reported under several different county I.D.s. When multiple records belonging to the same individual are identified by the county, an EW11 transaction can be used to link the records together.

In an effort to assist counties in identifying potential cases to be "linked" by the EW11 transaction, the Department developed a program to identify cases where the name and date of birth (DOB) matched. Within the next two weeks the Department will forward the reports generated from this match to each county.

The selection criteria used to generate the reports are exact match on name, and exact match on month and day of birth -- year of birth plus or minus two years. Three separate reports will be generated as the result of the match:

1. All matching records showing current eligibility. (active to active)

2. All matching records where one record is active and another inactive. (active to inactive)

3. All matching records where both records are inactive. (inactive to inactive)

Note: Truncated records are excluded from the selection/reports.

Three different reports are being generated so that you may process the most critical items first. The reports should be worked in the following order:

1. Active to active

2. Active to Inactive

3. Inactive to Inactive

When it is determined that more than one record has been established for the same individual the following resolutions are suggested.

If the report shows two active records in two different counties, counties must work together to close one of the cases as quickly as possible.

If the report shows one active and one inactive case, each in a different county, the county with the active case should correct the records.

If the report shows two inactive records each in a different county, the county who took the last action should correct the records.

If you have any questions regarding these reports, please contact your Medi-Cal Eligibility Branch MEDS liaison.

Sincerely,

Original signed by

Doris Z. Soderberg, Chief
Medi-Cal Eligibility Branch

cc: Medi-Cal Liaisons
Medi-Cal Program Consultants

Expiration Date: March 31, 1986