STATE OF CALIFORNIA—HEALTH AND WELFARE AGENCY

GEORGE DEUKMEJIAN, *Governor*

DEPARTMENT OF HEALTH SERVICES
714/744 P STREET
SACRAMENTO, CA 95814

June 24, 1988

TO: All County Welfare Directors
All County Administrative Officers

Letter No.: 88-41

SUBJECT: MC 302 CARD PRINT PROGRAM CHANGE

The Department of Health Services (DHS) is in the process of changing the MC 302 Medi-Cal card print program to accommodate new half-inch (narrow) pin strip Medi-Cal card stock. The print program change will take place June 27, 1988.

The Medi-Cal card print program change will remove the embedded spaces, which are in the current card print program to allow use of wide margin card stock on printers with a fixed left print margin. This change will allow counties that use card stock for printing MEDS screens and SYSM messages to print those screens and messages on the card without the type carrying over onto the tear strip.

Those CPU link counties that cannot adjust the left print margin on their printers must ensure that they have the new card stock on hand prior to June 27, 1988.

All counties with MEDS printers and those CPU link counties that can adjust the left print margin of their printers should continue to use their wide margin card stock until it is depleted.

Counties that have full or partial boxes of the wide margin card stock that they cannot use after June 27, 1988, should contact Sherilyn Walden for instructions on disposition. DHS will be requesting that this card stock be redirected to those counties who are able to adjust their printers, thus utilizing all "old" stock.

To ensure a smooth transition, your county should have sufficient card stock to last until the print program change is in place. Counties should place their orders for the new stock as soon as possible to ensure delivery prior to June 27, 1988. This program change should not alter your county's monthly usage of the MC 302 card stock.

If you have any questions, please contact Sherilyn Walden of my staff at (916) 323-9510 or via SYSM userid, HDSWALD.

Sincerely,

Original signed by

Frank S. Martucci, Chief
Medi-Cal Eligibility Branch

Attachment

cc: Medi-Cal Coordinators
Medi-Cal Forms Coordinators

Expiration Date: August 1, 1988

ATTACHMENT

PRINTER ADJUSTMENT COMMENTS

The left or right adjustment of the ITT 9308 printers is a manual one, accomplished by loosening the left AND right tractors and moving them in the desired direction. It has been found that if the right hand edge of the cardstock is aligned with the number 91 on the tearbar, satisfactory results will occur.

For persons having the IBM 4224 printers, the left or right adjustment is an electronic one. The adjustment instructions can be found in either the Grey colored, 4224 Printer Guide to Operations (page 3-20) or the 4224 Printer Operating Instruction Guide located in the pocket attached to the right side of the printer in the chapter entitled Operator Panel Keys.

Note: The adjustment for the 4224 printer was changed by IBM after a number of printers were installed and as such, the number appearing in the status indicator area of the operator panel after a form is properly aligned may vary from printer to printer.