Provider Application and Validation for Enrollment

The Department of Health Care Services (DHCS) Provider Enrollment Division (PED) receives 1,800-2,400 applications per month and manages approximately 135,000 active provider files. PED maintains provider files on the Provider Master File (PMF) via a paper-based and largely manual process, which inherently creates inefficiencies, errors, delays and provider frustrations.

The Provider Application and Validation for Enrollment (PAVE) will transform the provider enrollment process from a manual process to a web-based portal that providers can use to submit their applications, including attachments, verifications, and to report changes. This change will improve the provider enrollment experience by minimizing errors in the application process (turbo-tax like) and will significantly reduce the time required to make a determination of a provider enrollment application. PAVE will permit online payment of fees, allow providers to check their application status, and allows use of electronic signatures. PAVE will include checklists of needed attachments and will ensure that the provider has provided responses to all required questions before the application is submitted, eliminating incomplete submissions and uncertainty about its status. Finally, PAVE will allow providers to quickly revalidate their information and allow for required monthly data base checks in accordance with the Affordable Care Act and represents DHCS's first step in achieving a centralized, enterprise-wide provider management function that eliminates the need for redundant business processes.

PAVE will be available to Medi-Cal providers that currently submit applications to DHCS's Provider Enrollment Division. As the solution fully deploys, Departmental divisions and external Departments that conduct provider enrollment functions will be added. DHCS will implement its online provider enrollment in spring 2015.

DHCS hosted a stakeholder meeting on August 26, 2014, that included a visual presentation of how the web-based enrollment portal will function for providers and the opportunity to ask questions and provide feedback. If you would like to receive email notifications of this and any future PAVE stakeholder meeting and periodic project status updates, please send an email requesting such to: DHCSPEDPAVE@dhcs.ca.gov.