



DATE: March 24, 2023

Behavioral Health Information Notice No: 23-011

TO: California Alliance of Child and Family Services  
California Association for Alcohol/Drug Educators  
California Association of Alcohol & Drug Program Executives, Inc.  
California Association of DUI Treatment Programs  
California Association of Social Rehabilitation Agencies  
California Consortium of Addiction Programs and Professionals  
California Council of Community Behavioral Health Agencies  
California Hospital Association  
California Opioid Maintenance Providers  
California State Association of Counties  
Coalition of Alcohol and Drug Associations  
County Behavioral Health Directors  
County Behavioral Health Directors Association of California  
County Drug & Alcohol Administrators

SUBJECT: New process for quarterly reporting of involuntary treatment, and conservatorships to replace the following paper forms: DHCS 1008, 1009, and 1010.

PURPOSE: Provide guidance on how counties must utilize the new online survey to comply with the reporting the requirements established in the Lanterman-Petris-Short (LPS) Act pursuant to Senate Bill (SB) 929.

REFERENCE: Welfare and Institutions Code (W&I) sections 5402.

**BACKGROUND:**

SB 929 was approved on September 25, 2022, and went into effect on January 1, 2023, as an act to amend Section 5402 of the W&I Code. The amendments to W&I Code Section 5402 expand the reporting requirements for counties and designated and approved facilities. DHCS is required to collect and evaluate data from counties and designated and approved facilities, including the number of persons involuntarily detained and admitted for treatment and the number of persons for whom temporary conservatorships and permanent conservatorships are established. W&I Code Section 5402 now requires counties and designated and approved facilities to report additional data elements including more detailed demographic data, clinical outcomes, waiting periods, number of county-contracted beds. DHCS will be responsible for an overall

analysis and evaluation of the services data reported to the Department to make recommendations for improving services.

**POLICY:**

To implement the requirements of SB 929 in a timely and efficient manner, DHCS will implement SB 929 in incremental phases. This initial phase of the SB 929 implementation will focus on the collection of additional demographic data.

DHCS has developed a new online reporting process through "ArcGIS Survey123" to replace the current submission process for DHCS forms (DHCS 1008, 1009, and 1010).

W&I Code section 5402, subdivision (b) requires counties to provide accurate and complete data in a form and manner, and in accordance with timelines, prescribed by DHCS. Furthermore, it requires counties to provide DHCS any information, records, and reports that DHCS deems necessary for the purposes of section 5402.

Counties shall begin to report quarterly data to the Department using the online survey tool described in this information notice for the January 1, 2023 - March 31, 2023, third quarter reporting period. The first due date is April 14, 2023. It is the responsibility of the county in which a treatment facility or any other entity involved in implementing W&I Code Section 5150 is located to include all the required information about the individuals held or treated in its report. This includes data from all facilities, public or private, and the persons served in those facilities receiving services reimbursed by private or public funds. DHCS requires that counties collect and report the data, since the counties are responsible for designating the facilities that serve persons on an involuntary basis and are knowledgeable regarding the entities in the county that are involved in implementing W&I Code Section 5150.

Reports are due to the Department by the 30th of the month following the end of each quarter. However, since we are implementing a new reporting process, we are extending this reporting period beginning on March 27, 2023, through April 14, 2023. Please begin using the updated electronic format effective for the January 1, 2023 – March 31, 2023, third quarter reporting period for state Fiscal Year 2022-2023. Counties must submit reports using the online survey **no later than April 14, 2023**.

**The aforementioned forms are available at the links below and can also be located at [dhcs.ca.gov/involuntarydetention](https://dhcs.ca.gov/involuntarydetention):**

[DHCS 1008](#) – Quarterly Report for Services Provided to Persons Detained in Jail Facilities (Admissions) - [DHCS 1008 Reporting Instructions](#)

Behavioral Health Information Notice No.: 23-011  
Page 3  
March 24, 2023

[DHCS 1009](#) – Quarterly Report of Conservatorships established by the Superior Court of the County - [DHCS 1009 Reporting Instructions](#)

[DHCS 1010](#) – Quarterly Report on Involuntary Treatment - [DHCS 1010 Reporting Instructions](#)

If you have any questions regarding this Information Notice, please contact the Mental Health Licensing Section at [MHData@dhcs.ca.gov](mailto:MHData@dhcs.ca.gov) or (916) 323-1864.

Sincerely,

Original signed by

Janelle Ito-Orille, Chief  
Licensing and Certification Division