

**DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS
NON-DRUG MEDI-CAL AUDIT APPEAL PROCESS**

The Department of General Services, Office of Administrative Hearings (OAH), provides the audit appeal process for the Department of Alcohol and Drug Programs (ADP) through an inter-agency agreement. This is the process used to appeal financial findings that do not involve Drug Medi-Cal funds.

In hearings conducted by OAH, an Administrative Law Judge will consider all pertinent legal issues. Subsequently, a proposed decision by the Administrative Law Judge will be issued for consideration and approval of the Director of ADP.

The following actions are required to initiate an appeal process:

1. A written request for appeal must be mailed within sixty (60) calendar days from receipt of the audit report to:

Department of Alcohol and Drug Programs
Audit Appeals Coordinator
1700 K Street, 2nd Floor
Sacramento, CA 95811

2. The request referred to as a Notice of Defense should be specific as to the issues in dispute, stating the specific grounds upon which objection to the specific item is based, and the amount each issue involves. Further guidance can be found in Title 2, Government Code Section 11506.
3. The request must be signed by an individual with the authority to represent the county, and the mailing address of that individual must be identified.
4. The Audit Appeals Coordinator will be responsible for further arrangements after receipt of the request.
5. A written Notice of Hearing of the time and place of the appeal proceedings will be mailed by ADP to each party at least 30 calendar days prior to the date of these proceedings in accordance with Title 2, Government Code Section 11509.