



JENNIFER KENT  
DIRECTOR

State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

DATE: June 12, 2015

MHSUDS INFORMATION NOTICE NO.: 15-024

TO: COUNTY BEHAVIORAL HEALTH PROGRAM DIRECTORS  
COUNTY DRUG & ALCOHOL ADMINISTRATORS  
COUNTY BEHAVIORAL HEALTH DIRECTOR'S ASSOCIATION  
CALIFORNIA COUNCIL OF COMMUNITY MENTAL HEALTH  
AGENCIES  
COALITION OF ALCOHOL AND DRUG ASSOCIATIONS

SUBJECT: MEDI-CAL DISCOUNT METHODOLOGY REQUIREMENT FOR  
MENTAL HEALTH MEDI-CAL ADMINISTRATIVE ACTIVITIES  
CLAIMING PLANS

REFERENCE: MEDI-CAL ADMINISTRATIVE ACTIVITIES INSTRUCTION MANUAL -  
AUGUST 2002

This Information Notice is to reiterate the requirement that all Mental Health Medi-Cal Administrative Activities (MH MAA) claiming plans must include the methodology for calculating the Medi-Cal discount percentage for each discounted activity. As stated in the August 2002 Medi-Cal Administrative Activities Instruction Manual, it is required that each activity sheet for discounted MH MAA identify the methodology the claiming unit uses to calculate the Medi-Cal discount percentage for that activity.

The Department of Health Care Services (DHCS) has reviewed all MH MAA claiming plans. Presently, some claiming plans identify the method for calculating the Medi-Cal discount percentage on some activity sheets but not on every applicable activity sheet. DHCS will be contacting counties needing to amend their claiming plans to ensure that each activity sheet for every discounted activity identifies and describes the methodology used to calculate the Medi-Cal discount percentage for that discounted activity. Amended claiming plans that identify and describe the Medi-Cal discount percentage for each discounted activity must be submitted to DHCS by the end of the first quarter of Fiscal Year 15-16.

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If you have any questions or concerns regarding this Information Notice, please contact Don Larson at (916) 440-7491 or [donald.larson@dhcs.ca.gov](mailto:donald.larson@dhcs.ca.gov).

Sincerely,

Original signed by

Karen Baylor, Ph.D., LMFT, Deputy Director  
Mental Health & Substance Use Disorder Services