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GOVERNOR

Date: January 6, 2020 **PPL No. 20-003**

To: Local Educational Agencies (LEAs)

Subject: NOTIFICATION OF THE COMPLIANCE PROCESS FOR LOCAL EDUCATIONAL AGENCY PROVIDERS THAT DID NOT SUBMIT THE COST AND REIMBURSEMENT COMPARISON SCHEDULE FOR PRIOR REPORTING YEARS

This Policy and Procedure Letter (PPL) notifies Local Educational Agency (LEA) providers participating in the LEA Medi-Cal Billing Option Program (BOP) of the compliance process for LEA providers that have failed to submit the Cost and Reimbursement Comparison Schedule (CRCS) to the Department of Health Care Services (DHCS) for past reporting periods.

As a condition for participation in the LEA BOP, LEA providers must certify that the public funds expended for LEA BOP services are eligible for federal financial participation in accordance with 42 Code of Federal Regulations part 433.51. This certification is performed through the CRCS reporting process. As required by terms of the Provider Participation Agreement (PPA), LEA providers must submit the CRCS to DHCS by November 30 following each respective year. A LEA provider's continued enrollment in the LEA BOP is contingent upon the LEA provider's timely annual submission of this CRCS report.

Participating LEA providers that did not submit CRCS reports for past reporting periods covering fiscal years (FYs) 2009-10 through 2015-16, will receive a written notice from DHCS within 30 calendar days of the publication of this PPL. The written notice will inform those LEA providers that they must immediately submit all past due CRCS reports to DHCS, or return all interim payments made to the LEA provider during the applicable reporting periods, within 30 calendar days of the date of the written notice.

If the LEA provider fails to timely comply with the requirements of the written notice, DHCS will initiate recoupment of all interim payments received by the LEA provider for the reporting year(s) for which it failed to submit the CRCS report per Article V, paragraph 6 of the PPA. In addition, DHCS will terminate the LEA provider's participation in the LEA Program for noncompliance with the LEA BOP requirements and contractual obligations and DHCS will not accept any past due CRCS reports. In addition, all reimbursements withheld resulting from the non-submission of the CRCS report will be forfeited by the LEA provider.

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The CRCS report, as well as additional information and instructions, are located on the LEA Program website at: <http://www.dhcs.ca.gov/provgovpart/Pages/LEA.aspx>.

Nothing stated in this PPL shall supersede any state or federal regulations or statutes.

If you have any questions concerning this PPL, please contact the LEA BOP by e-mail at [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov).

Sincerely,

**ORIGINALLY SIGNED BY RICK RECORD**

Rick Record, Chief  
Local Educational Agency Medi-Cal Billing Option Program