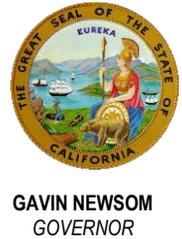




State of California—Health and Human Services Agency
Department of Health Care Services



DATE: June 23, 2020

PPL No. 20-023
Supersedes PPL 19-004R

TO: All Local Educational Consortia (LEC) and
Local Governmental Agency (LGA) Coordinators for the Local Educational
Agency Medi-Cal Billing Option Program (LEA BOP) and the
School-Based Medi-Cal Administrative Activities (SMAA) Program

**SUBJECT: Submitting Quarterly Random Moment Time Survey (RMTS)
Percentage Results to the Department of Health Care Services
(DHCS)**

This Policy and Procedure Letter (PPL) supersedes PPL 19-004R. The purpose of this PPL is to provide instructions to LECs and LGAs for the submission of final quarterly RMTS percentage results to DHCS. Effective beginning with State Fiscal Year (SFY) 2020-21 Quarter 1 RMTS results, LECs and LGAs must complete PPL 20-XXX Attachment A, and submit final RMTS quarterly results to DHCS no later than five (5) months after the end of each quarter, (previously LECs and LGAs had no more than 7 months to complete this process). Results must be submitted to the RMTS mailbox at RMTS@dhcs.ca.gov. The submission timeline must follow the guidelines below:

Quarter	Start of the Quarter	End of the Quarter	Due Date to DHCS
1	July 1	September 30	February 28 of the following year
2	October 1	December 31	May 31 of the following year
3	January 1	March 31	August 31
4	April 1	June 30	November 30

With regard to quarter 4, this timeline allows for LECs and LGAs to complete the initial code assignments for quarter 4 by July 31, complete the 10% random sample review by August 31, and complete the LEAs' reviews of the quarterly LEA Coding Review Report by September 30. LECs and LGAs must be submit final code percentages by November 30 to their LEAs and DHCS. DHCS will post final code percentages to the School-Based Claiming RMTS website within 5 business days of receipt.

For any specific coding assignment for which a claiming unit and the LEC/LGA are unable to reach an agreement, the appeals process may be utilized. Please note that if

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the Coding Appeals Process as outlined in Section 6 of the current SMAA manual is initiated, delays in the above noted submission timelines may occur.

If you have any questions or require further assistance regarding this PPL, please contact the RMTS mailbox at RMTS@dhcs.ca.gov.

Sincerely,

ORIGINAL SIGNED BY

Jacob Mills, Section Chief
School-Based Claiming Services Section

Attachment:
Attachment A PPL 20-023