October 27, 2009

DMH INFORMATION NOTICE NO.: 09-18

TO: LOCAL MENTAL HEALTH DIRECTORS
    LOCAL MENTAL HEALTH PROGRAM CHIEFS
    LOCAL MENTAL HEALTHER ADMINISTRATORS
    COUNTY ADMINISTRATIVE OFFICERS
    CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: FISCAL YEAR (FY) 2008-09 COST REPORT POLICY

REFERENCE: SUPERCEDES DMH LETTER 08-09
            FISCAL YEAR (FY) 2007-08 COST REPORT POLICY

The purpose of this Department of Mental Health (DMH) Information Notice is to inform counties of revised cost report filing instructions.

Pursuant to Welfare and Institutions (W&I) Code Sections 5651(a)(4), 5664(a) and (b), 5705(b)(3), and 5718(c), county mental health facilities, clinics, and programs are required to submit fiscal year-end cost reports by December 31 following the close of the fiscal year. DMH does not intend to exercise this provision for the FY 2008-09 cost report until February 26, 2010, due to the timing of the release of the Cost Report forms and instructions.


If you have any questions, please contact your Cost Reporting and Financial Support analyst at (916) 654-2314.

Sincerely,

Original signed by

STANLEY A. BAJORIN
Acting Chief Deputy Director