



State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

DATE: August 6, 2020 **PPL No. 20-036**

TO: Local Governmental Agency (LGA) Coordinators for the Targeted Case Management (TCM) Program

SUBJECT: Resubmission of updated Medi-Cal Managed Care Health Plan(s) (MCP) Memorandum of Understanding (MOU)

This Policy and Procedure Letter (PPL) informs LGAs participating in the TCM Program that they are required to submit MOUs to the Department of Health Care Services (DHCS) within 30 days of any update or amendment.

Background

LGAs may provide TCM services to beneficiaries that concurrently receive various services through an MCP. Per the TCM program's Provider Participation Agreement, LGAs are required to execute an MOU with MCPs to coordinate services and ensure that TCM claims and services do not duplicate those provided through the MCP. The MOU specifies the roles and responsibilities for each party, as well as protocols ensuring that beneficiaries receive the respective services without duplication, as duplicated services are ineligible for Federal Financial Participation.

Please reference PPL 15-002, which provides specific requirements for MOUs and additional guidance including an attachment that defines the MOU protocols in detail.

Policy Regarding Changes to MOUs

Should LGAs amend or modify a MOU, LGAs are required to submit the MOU to DHCS within 30 days of execution via mail to the address below.

Standard Mail:

Department of Health Care Services
Local Governmental Financing Division
Targeted Case Management, MS 4603
P.O. Box 997436
Sacramento, CA 95899-7436

Overnight Mail:

Department of Health Care Services
Local Governmental Financing Division
Targeted Case Management Unit, MS
4603 1501 Capitol Avenue, Suite 71.3024
Sacramento, CA 95814

Failure to Comply

It is important that LGAs provide DHCS with a copy of their current MOUs, including those that are amended or modified. If an LGA does not submit a copy of an amended or modified MOU to DHCS within 30 days of its execution, DHCS will be unable to verify non-duplication of services and will immediately suspend processing the LGA's invoices until receipt.

Please contact DHCS's TCM program at tcm-dhcs@dhcs.ca.gov with any questions regarding this PPL.

Sincerely,

ORIGINAL SIGNED BY

Shelly Taunk, Chief
County-Based Claiming and Inmate Services Section