



DATE: October 16, 2025

PHMD IN#: 25.002

FROM: Population Health Management (PHM) Division

TO: All Medi-Cal Manage Care Plans

SUBJECT: Submission Instructions for 2025 PHM Strategy Deliverable

PURPOSE

This PHMD Information Notice (IN) provides instructions for the submission of the 2025 PHM Strategy Deliverable, which is due by February 2, 2026. MCPs will submit the deliverable using Survey Monkey and must complete one online form for each Local Health Jurisdiction (LHJ) in which they operate. Please follow the instructions included in this IN.

BACKGROUND

As part of the PHM Program, MCPs are required to submit the PHM Strategy Deliverable annually. The deliverable demonstrates each MCP's engagement with LHJs in its Community Health Assessments (CHAs) and Community Health Improvement Plans (CHIPs), along with other updates on the MCP implementation of the PHM Program to inform DHCS' monitoring efforts. To streamline the submission and review process, MCPs are to submit their 2025 PHM Strategy Deliverables via Survey Monkey.

ACTION ITEM: PHM Strategy Deliverable Submission

To ensure the deliverable is submitted correctly, please follow the steps below:

1. Download PDF Template
 - Access and download the PDF template.

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State of California
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- The online form cannot be saved mid-progress, so we strongly recommend preparing your responses in advance using the PDF template before beginning your online submission.
2. Open Online Submission Form through Survey Monkey
- Each MCP is required to submit one online form per LHJ in which they operate.
 - Complete Parts 1 and 2 for every LHJ. Part 3 only needs to be completed once, during the first submission. The form will allow skipping part 3 if answers have already been submitted in another form.

DUE DATE

The completed PHM Strategy Deliverable must be submitted via the SurveyMonkey Online Form by February 2, 2026.

ADDITIONAL INFORMATION:

- PDF Template: [2025 Strategy Deliverable PDF Template](#)
- SurveyMonkey: [Online Submission Form](#)

CONTACT INFORMATION:

For any questions or additional support, please contact the PHM Policy Section at: PHMSection@dhcs.ca.gov. (Subject line: Questions re: 2025 DHCS PHM Strategy Deliverable).

Sincerely,

Original Signed by Hope Neighbor

**Hope Neighbor, Chief
Population Health Management Division**

