

California Behavioral Health Planning Council

Performance Outcomes Committee Agenda

Tuesday, January 16, 2024

Courtyard by Marriot, San Diego Old Town

2435 Jefferson Street

San Diego, California, 92110

Santa Rosa Room

[Zoom Meeting Link](#)

Call-in #: (669) 900-6833

Meeting ID: 860 3256 2305

Passcode: 613944

2:00pm to 5:00pm

- | | | |
|----------------|---|--------------|
| 2:00 pm | Welcome, Introductions, and Housekeeping
<i>Susan Wilson, Chairperson</i> | |
| 2:05 pm | Review October and November 2023 Meeting Minutes
<i>Susan Wilson, Chairperson</i> | Tab 1 |
| 2:10 pm | Data Notebook Project Updates
<i>Susan Wilson, Linda Dickerson, Justin Boese</i> | Tab 2 |
| | <ul style="list-style-type: none"> • <u>DN 2022</u>: Impact of the Covid-19 Public Health Emergency on Behavioral Health Needs and Provision of Services in California • <u>DN 2023</u>: Stakeholder Engagement | |
| 2:20 pm | Conference Workshop Updates
<i>Susan Wilson, Chairperson</i> | |
| 2:25 pm | Public Comment | |
| 2:30 pm | Discussion: Performance Outcomes Measures
<i>Susan Wilson and All Members</i> | Tab 3 |
| 2:45 pm | Discussion: Public Forums
<i>Susan Wilson and All Members</i> | Tab 4 |
| 3:05 pm | Committee Charter and Workplan Review
<i>Susan Wilson and All Members</i> | Tab 5 |
| 3:25 pm | Public Comment | |
| 3:30 pm | Break – 10 Minutes | |
| 3:40 pm | Data Notebook 2024 Planning and Topic Selection
Action Item
<i>Susan Wilson and Noel O’Neill</i> | Tab 6 |

If reasonable accommodations are required, please contact the Council at (916) 701-8211, not less than 5 working days prior to the meeting date.

- 4:40 pm Public Comment**
- 4:45 pm Next Steps and Planning for Future Activities**
Susan Wilson, Chairperson
- 4:55 pm Public Comment**
- 5:00 pm Adjourn**

The scheduled times on the agenda are estimates and subject to change.

Performance Outcome Committee Members

Chairperson: Susan Morris Wilson

Chair-Elect: Noel O'Neill

Members:

Karen Baylor

Erin Franco

Steve Leoni

Catherine Moore

Walter Shwe

Uma Zykofsky

Invited External Partners

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions

Samantha Spangler, Behavioral Health Data Project

Council Staff

Justin Boese

Linda Dickerson

TAB 1

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, January 16, 2024**

Agenda Item: Review October 2023 and November 2023 Meeting Minutes

Enclosures: Draft of October 2023 Meeting Minutes

Background/Description:

Committee members will review the draft meeting minutes for October 2023 and November 2023 and have the opportunity to request edits to the document. The October 2023 meeting minutes are enclosed. A draft of the November 2023 meeting minutes will be provided prior to the meeting.

California Behavioral Health Planning Council
Performance Outcomes Committee
October 17, 2023
Meeting Minutes

Committee Members present:

Susan Wilson, Chairperson

Noel O'Neill, Chair-Elect

Walter Shwe

Steve Leoni

Karen Baylor

Catherine Moore

Uma Zykofsky

Erin Franco

Invited External Partners present:

Theresa Comstock, CALBHBC

Staff present:

Justin Boese

Linda Dickerson

Jenny Bayardo

Item #1: Welcome and Introductions

Susan Wilson welcomed all committee members and guests. A quorum was reached.

Item #2: Review Meeting Minutes

The Committee reviewed the meeting minutes for June 2023 and September 2023. No edits were made.

Item #3: Setting the Stage for Today's Meeting

Susan Wilson reviewed the agenda and goals for the meeting. The agenda included updates for the 2022 (Impact of COVID-19) and 2023 (Stakeholder Engagement) Data

California Behavioral Health Planning Council
Performance Outcomes Committee
October 17, 2023
Meeting Minutes

Notebook projects, and planning for the 2024 Data Notebook. A discussion on stakeholder engagement and public forums was also on the agenda.

Item #4: Data Notebook Project Updates

Linda Dickerson provided an update on the 2022 Data Notebook on the Impact of COVID-19 on Behavioral Health. She has been working on the 2022 Data Notebook Overview Report, which is nearly complete. There are some final edits and formatting changes to make before it is sent out to the committee. Linda spoke about some of the key findings from Part II of the survey, such as the process of shifting from in-person to virtual / remote services, reported challenges returning to physical services, and the impact of telehealth therapy for youth/children.

The overview report will be completed by Friday, October 20. Susan Wilson said that the committee will have an interim meeting in November to review the report and develop recommendations based on the analysis.

Justin Boese then provided a brief update on the 2023 Data Notebook on Stakeholder Engagement. The 2023 Data Notebook survey was sent out to the counties at the end of August, with a requested completion date of November 30.

Public Comment

Steve McNally commented that it is hard for people at the county level, especially the local boards and commissions, to find the data to answer the survey questions for Part I of the Data Notebook. He said that this information is scattered through many systems, rather than centralized into a data dashboard that would be more accessible for people to use.

Item #5: Discussion: Stakeholder Engagement and Public Forums

Susan opened the discussion on this item by providing some background. She said that the idea for the committee to facilitate public forums or listening sessions came in part from the public forums held for Senate Bill 326 (SB 326). Jenny Bayardo told the committee how the public forums for SB 326 took shape. The Planning Council held 7 forums throughout the state, including 1 virtual forum. Though attendance varied, the overall reception was very strong, and stakeholders were appreciative that the Planning

California Behavioral Health Planning Council
Performance Outcomes Committee
October 17, 2023
Meeting Minutes

Council was engaging with them through these forums. Susan opened the conversation for the committee to discuss the potential for the Performance Outcomes Committee to organize more events like this on various topics as a way for the Council to increase stakeholder engagement.

The committee went on to discuss what these events might look like, and the role the committee could play in facilitating them. It was clarified that the Executive Committee would still be responsible for overseeing the events. Committee members weighed in on the idea. Uma Zykofsky suggested that if the committee does do this, that they stick to 1-2 events a year to keep the workload manageable.

Erin Franco said that the committee could use the public forums to engage and educate stakeholders about the Data Notebook project, perhaps by holding a public forum annually on that year's Data Notebook topic. Noel agreed with this idea and suggested that perhaps there could be one forum held in the Northern region and one in the Southern region of the state.

Karen Baylor said that as the Behavioral Health Services Act reform is rolled out, it would be important to have a lot of ongoing stakeholder engagement on how the policy and program changes impact services. That could be another area for the committee to hold further public forums on.

Item #6: Committee Name Change Proposal

Members discussed the idea of changing the name of the committee to the "Performance Outcomes and Planning Committee" to reflect the role the committee could play in planning public forums and other stakeholder engagement events. There was some discussion of the wording of the name, and Steve Leoni suggested "Performance Outcomes and Information Committee" instead. Ultimately the committee members decided that they did not want to change the name of the committee at this time.

Item #7: 2024 Data Notebook Planning and Topic Suggestion

The committee discussed the upcoming 2024 Data Notebook. A topic for this year has not yet been selected. Additionally, the committee discussed whether or not to continue

California Behavioral Health Planning Council
Performance Outcomes Committee
October 17, 2023
Meeting Minutes

including the “Part I” survey questions on adult residential facilities, homelessness, and foster youth.

Steve Leoni advocated for continuing to collect this data. He said that there are bound to be many changes in the system in the next 4-5 year, and tracking the data over this transition will be important. Uma Zykofsky suggested checking in with the Housing and Homelessness Committee before deciding whether or not to stop tracking this data, since it is relevant to their interests.

Noel O’Neill said that he thought it was good that the committee collected the data, but that he felt it was time to stop including it in the Data Notebook. He elaborated that the data in Part I were not truly “performance outcomes,” and were not specific to Medi-Cal or MHSA services. He also said that the burden it placed on local behavioral health boards and county staff to find this data in order to complete the Data Notebook survey was too high. He went on say that the committee should focus on the local behavioral health boards and commissions as the audience for the data notebook. Noel suggested that the committee pick 2-3 performance outcomes from the CALBHBC issue brief to track, or even ask the counties directly what performance outcomes measures would be most meaningful to them.

Linda Dickerson suggested that some of the Part I questions could be kept (such as the questions regarding foster youth) while others are dropped. Theresa Comstock agreed that separating the items was a good idea.

Karen Baylor suggested that the committee needs to do a cost-benefit analysis regarding this data, taking into consideration the relevancy, usefulness, and effort required to collect it, as well as difficulties in analyzing data that is incomplete and isn’t representative of the whole state. Karen also suggested that the committee revisit the mandated duties of the Planning Council in statute regarding performance outcomes measures at the January meeting. Erin Franco added that the language of SB 326 required certain performance outcomes to be reported and suggested that the committee look into those as well, which Catherine Moore agreed with.

The committee moved on to discuss potential topics for the 2024 Data Notebooks. Some of the suggestions included:

- Medi-Cal outcomes such as rehospitalization rates
- Substance Use Disorders
- The Community Program Planning process

California Behavioral Health Planning Council
Performance Outcomes Committee
October 17, 2023
Meeting Minutes

Susan Wilson also suggested that the committee could ask the boards and commissions what performance outcomes they collect and/or are interested in, via Theresa Comstock at CALBHBC. Theresa said that would be possible, and also pointed out that the CALBHBC website has pages for every county that list the performance outcomes they collect.

Item #8: CBHPC Year-End Report

Susan Wilson led the committee in a discussion of what to include in the Planning Council's annual year-end report regarding the activities of the committee in 2023. Items put forth for inclusion in the report were:

- The completion and publication of the 2021 Data Notebook Overview Report on health equity in behavioral health.
- The completion rate for the 2022 Data Notebook on the impact of COVID-19 on behavioral health services. (53 counties total, the highest return rate to date).
- The 2023 Data Notebook on Stakeholder Engagement, currently in progress.
- The committee memberships involvement in the public forums for SB 326.

Item #10: Wrap Up and Plan for Future Activities

Susan Wilson thanked the committee members, partners, and members of the public for a productive meeting. She identified the next steps for the committee, which are:

- An interim meeting in November to develop recommendations for the 2022 Data Notebook Overview Report.
- Selecting a topic for the 2024 Data Notebook at the January quarterly meeting, as well as making a decision about whether to continue collecting the "Part I" data.

The meeting adjourned at 5:00pm.

TAB 2

California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, January 16, 2024

Agenda Item: Data Notebook Project Updates

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item provides an update for committee members on the 2022 and 2023 Data Notebook.

Background/Description:

Each year the Council releases a Data Notebook to the local mental/behavioral health boards and commissions to complete with their perspectives on focused areas of the system. The Data Notebook has two parts. Part One contains standard questions that are included each year to obtain county-specific information on vulnerable populations for which there is no publicly available data. Part Two contains questions focused on different aspects of the public behavioral health system.

Susan Wilson, Linda Dickerson, and Justin Boese will provide updates on the 2022 Data Notebook (Impact of COVID-19), and the 2023 Data Notebook (Stakeholder Engagement).

TAB 3

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, January 16, 2024**

Agenda Item: Discussion: Performance Outcomes Measures

Enclosures:

- [California Welfare and Institutions Code 5772](#)
- [California Welfare and Institutions Code 5604.2](#)
- Performance Indicators for Evaluating the Mental health System, CBHPC 2010
- [CALBHBC Performance Outcomes Data – Sorted by Topic](#) (web link)

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item provides the opportunity for council members to discuss performance outcomes measures in order to better evaluate the behavioral health system.

Background/Description:

The California Welfare and Institutions Code gives the California Behavioral Health Planning Council the responsibility and authority to review program performance in delivering mental health and substance use disorder services. This includes:

- Reviewing and approving performance outcomes measures
- Reviewing performance outcomes data and other reports from the State Department of Healthcare Services and other sources
- Reporting findings and recommendations on the performance of programs to the Legislature, DHCS, and the local boards

The committee will review the duties of the CBHPC and local boards/commissions regarding performance outcomes measures, as well as measures that are currently collected by the counties. The committee will also discuss any changes to data collection and performance measures proposed by Senate Bill 326 & Assembly Bill 531.

WELFARE AND INSTITUTIONS CODE SECTION 5772

The **California Behavioral Health Planning Council** shall have the powers and authority necessary to carry out the duties imposed upon it by this chapter, including, but not limited to, the following:

- (a) To advocate for effective, quality mental health and substance use disorder programs.
- (b) To review, assess, and make recommendations regarding all components of California's mental health and substance use disorder systems, and to report as necessary to the Legislature, the State Department of Health Care Services, local boards, and local programs.
- (c) To review program performance in delivering mental health and substance use disorder services by annually reviewing performance outcome data as follows:
 - (1) To review and approve the performance outcome measures.
 - (2) To review the performance of mental health and substance use disorder programs based on performance outcome data and other reports from the State Department of Health Care Services and other sources.
 - (3) To report findings and recommendations on the performance of programs annually to the Legislature, the State Department of Health Care Services, and the local boards, and to post those findings and recommendations annually on its Internet Web site.
 - (4) To identify successful programs for recommendation and for consideration of replication in other areas. As data and technology are available, identify programs experiencing difficulties.
- (d) When appropriate, make a finding pursuant to Section 5655 that a county's performance in delivering mental health services is failing in a substantive manner. The State Department of Health Care Services shall investigate and review the finding, and report the action taken to the Legislature.
- (e) To advise the Legislature, the State Department of Health Care Services, and county boards on mental health and substance use disorder issues and the policies and priorities that this state should be pursuing in developing its mental health and substance use disorder health systems.
- (f) To periodically review the state's data systems and paperwork requirements to ensure that they are reasonable and in compliance with state and federal law.
- (g) To make recommendations to the State Department of Health Care Services on the award of grants to county programs to reward and stimulate innovation in providing mental health and substance use disorder services.
- (h) To conduct public hearings on the state mental health plan, the Substance Abuse and Mental Health Services Administration block grant, and other topics, as needed.
- (i) In conjunction with other statewide and local mental health and substance use disorder organizations, assist in the coordination of training and information to local mental health boards as needed to ensure that they can effectively carry out their duties.
- (j) To advise the Director of Health Care Services on the development of the state mental health plan and the system of priorities contained in that plan.

(k) To assess periodically the effect of realignment of mental health services and any other important changes in the state's mental health and substance use disorder systems, and to report its findings to the Legislature, the State Department of Health Care Services, local programs, and local boards, as appropriate.

(l) To suggest rules, regulations, and standards for the administration of this division.

(m) When requested, to mediate disputes between counties and the state arising under this part.

(n) To employ administrative, technical, and other personnel necessary for the performance of its powers and duties, subject to the approval of the Department of Finance.

(o) To accept any federal fund granted, by act of Congress or by executive order, for purposes within the purview of the California Behavioral Health Planning Council, subject to the approval of the Department of Finance.

(p) To accept any gift, donation, bequest, or grants of funds from private and public agencies for all or any of the purposes within the purview of the California Behavioral Health Planning Council, subject to the approval of the Department of Finance.

(q) Notwithstanding subdivisions (a), (c), (e), (g), and (i), in the event that the State Department of Health Care Services determines that California's Community Mental Health Services Block Grant funding pursuant to Section 300x et seq. of Title 42 of the United States Code is in jeopardy due to the California Behavioral Health Planning Council's noncompliance with the requirements specified in Public Law 102-321, the State Department of Health Care Services shall notify and consult with the California Behavioral Health Planning Council, and the California Behavioral Health Planning Council shall make the changes necessary to comply with federal law.

(r) The Legislature finds and declares that the amendments made to subdivisions (a), (b), (c), (e), (g), (i), and (k) by the act that added this subdivision are consistent with Section 5892.

(Amended by Stats. 2017, Ch. 511, Sec. 15. (AB 1688) Effective January 1, 2018.)

WIC 5604.2 DUTIES: **Related to Mental Health**

The local mental health board shall do all of the following:

1. **Review and evaluate the community's public mental health needs, services, facilities, and special problems** in any facility within the county or jurisdiction where mental health evaluations or services are being provided, including, but not limited to, schools, emergency departments, and psychiatric facilities.
2. **Review any county agreements entered into pursuant to [Section 5650](#)**. The local mental health board may make recommendations to the governing body regarding concerns identified within these agreements.
3. **Advise the governing body and the local mental health director as to any aspect of the local mental health program**. Local mental health boards may request assistance from the local patients' rights advocates when reviewing and advising on mental health evaluations or services provided in public facilities with limited access.
4. **Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process**. Involvement shall include individuals with lived experience of mental illness and their families, community members, advocacy organizations, and mental health professionals. It shall also include other professionals that interact with individuals living with mental illnesses on a daily basis, such as education, emergency services, employment, health care, housing, law enforcement, local business owners, social services, seniors, transportation, and veterans.
5. **Submit an annual report to the governing body** [usually the Board of Supervisors] on the needs and performance of the county's mental health system.
6. **Review and make recommendations on applicants for the appointment of a local director of mental health services**. The board shall be included in the selection process prior to the vote of the governing body.
7. **Review and comment on the county's performance outcome data** and communicate its findings to the California Behavioral Health Planning Council.
8. **This part does not** limit the ability of the governing body to transfer additional duties or authority to a mental health board.

(b) It is the intent of the Legislature that, as part of its duties pursuant to subdivision (a), the board shall **assess the impact of the realignment of services** from the state to the county, on services delivered to clients and on the local community.

In addition, pursuant to W&I Code Section 5848, the local mental health board **conducts a public hearing on the county's MHSA Three Year Program and Expenditure Plan and Annual Update**.

TAB 4

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, January 16, 2024**

Agenda Item: Discussion: Public Forums

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item provides the opportunity for council members to discuss ways for the committee to facilitate stakeholder engagement regularly on behalf of the Planning Council.

Background/Description:

The 2023 Data Notebook on Stakeholder Engagement has brought the topic to the forefront of the Performance Outcomes Committee's activities in the past year. Likewise, the public forums held by the Planning Council to gather feedback on Senate Bill 326 have generated a high level of interest, exposure, and valuable stakeholder input.

Susan Wilson will lead the committee in a discussion about facilitating ongoing stakeholder engagement on behalf of the Planning Council in the form of regular public forums.

California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, January 16, 2024

Agenda Item: Committee Charter and Workplan Review

Enclosures:

- [Performance Outcomes Committee Charter 2024](#) (Updated with current roster)
- Performance Outcomes Committee 2020 Work Plan (Updated to current formatting standards)

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item provides committee members the opportunity to review and update the work plan to ensure that committee activities are aligned with Council's mission.

Background/Description:

The purpose of the committee work plan is to establish the objectives and goals of the Performance Outcomes Committee, as well as to map out the necessary tasks to accomplish those goals.

The most recent work plan from 2020 is enclosed, updated to current formatting standards, as a reference and template. Committee members and staff will develop an updated work plan to identify goals, objectives, roles and timeline for the work of the committee in 2024 and beyond.

California Behavioral Health Planning Council

Performance Outcomes Committee

Charter and Membership Roster 2024

The California Behavioral Health Planning Council is mandated by federal and state statutes to advocate for children with serious emotional disturbance and their families and for adults and older adults with serious mental illness; to review and report on outcomes for the public mental health system; and to advise the Department of Health Care Services and the Legislature on policies and priorities the state should pursue in developing its mental health and substance use disorder systems.

VISION

A behavioral health system that makes it possible for individuals to lead full and purposeful lives.

MISSION

To review, evaluate and advocate for an accessible and effective behavioral health system.

GUIDING PRINCIPLES

Wellness and Recovery: Wellness and recovery may be achieved through multiple pathways that support an individual to live a fulfilled life and reach their full potential.

Resiliency Across the lifespan: Resilience emerges when individuals of all ages are empowered and supported to cope with life events.

Advocacy and Education: Effective advocacy for policy change statewide starts with educating the public and decision makers on behavioral health issues.

Consumer and Family Voice: Individuals and family members are included in all aspects of policy development and system delivery.

Cultural Humility and Responsiveness: Services must be delivered in a way that is responsive to the needs of California's diverse populations and respects all aspects of an individual's culture.

Parity and System Accountability: A quality public behavioral health system includes stakeholder input, parity and performance measures that improve services and outcomes.

COMMITTEE OVERVIEW AND PURPOSE

The efforts and activities of the Performance Outcomes Committee (POC) will focus on the examination of data and performance outcomes for the public behavioral health system. The POC will lead activities of the Council to review and approve performance outcomes measures and to review and assess system performance. The Council is tasked with the responsibility to advise the Legislature and Department of Health Care Services on the issues, policies and priorities for California's publicly-funded behavioral health system. The POC will report findings and make recommendations that are based on and supported by the analysis of reliable and timely data.

Additionally, there are a number of other organizations, at the State level, who also have responsibility for review and reporting of outcomes of services to persons with serious mental illness. The POC identifies areas of commonality, seeks opportunities for collaboration and promotes the blending of actions among the organizations. These organizations include but are not limited to:

- Behavioral Health Concepts – CalEQRO
- Mental Health Services Oversight and Accountability Commission
- California Department of Rehabilitation

MANDATES

CA Welfare and Institutions Code

5772. (b) To review, assess, and make recommendations regarding all components of California's mental health and substance use disorder systems, and to report as necessary to the Legislature, the State Department of Health Care Services, local boards, and local programs.

(c) To review program performance in delivering mental health and substance use disorder services by annually reviewing performance outcome data as follows:

- (1) To review and approve the performance outcome measures.
- (2) To review the performance of mental health and substance use disorder programs based on performance outcome data and other reports from the State Department of Health Care Services and other sources.
- (3) To report findings and recommendations on the performance of programs annually to the Legislature, the State Department of Health Care Services, and the local boards, and to post those findings and recommendations annually on its Internet Web site.
- (4) To identify successful programs for recommendation and for consideration of replication in other areas. As data and technology are available, identify programs experiencing difficulties.

(d) When appropriate, make a finding pursuant to Section 5655 that a county's performance in delivering mental health services is failing in a substantive manner. The State Department of Health Care Services shall investigate and review the finding, and report the action taken to the Legislature.

(e) To advise the Legislature, the State Department of Health Care Services, and county boards on mental health and substance use disorder issues and the policies and priorities that this state should be pursuing in developing its mental health and substance use disorder health systems.

(f) To periodically review the state's data systems and paperwork requirements to ensure that they are reasonable and in compliance with state and federal law.

General committee operations

MEETING TIMES

The POC will meet in-person four times a year, rotating locations in conjunction with the Full Council meetings. At these meetings, the POC meets on Tuesday afternoon from 2:00pm to 5:00pm. Meetings by WebEx/conference call may occur in the months between in-person meetings, on an as needed basis.

PERFORMANCE OUTCOMES COMMITTEE MEMBER ROLES AND RESPONSIBILITIES

Regular attendance of committee members is expected in order for the Committee to function effectively. If the POC has difficulty achieving a quorum due to the continued absence of a committee member, the committee chairperson will discuss with the member the reasons for his or her absence. If the problem persists, the committee chairperson can request that the Officer Team remove the member from the committee.

The POC Chairperson and Chair-Elect will be nominated by the POC members and appointed by the CBHPC Officer Team. In the Chairperson's absence the Chair-Elect will serve as the Chairperson. The Chairperson and Chair-Elect serve on the Executive Committee which requires attendance and participation in those meetings in addition to WEC meetings. Terms will begin with the January in-person meeting and end with the last meeting of the calendar year.

Members are expected to serve as advocates for the Committee's charge, and as such, could include, but are not limited to:

- Attend meetings and provide input
- Review meeting materials prior to meetings in order to ensure effective meeting outcomes
- Speak at relevant conferences and summits when requested by the Committee leadership
- Develop products such as white papers, opinion papers, and other documents

- Distribute the Committee's white papers and opinion papers to their represented communities and organizations
- Assist in identifying speakers for presentations

STAFF RESPONSIBILITIES

Staff will capture the POC members' decisions and activities in a document, briefly summarizing the discussion and outlining key outcomes during the meeting. The meeting summary will be distributed prior to the next quarterly the meeting. Members will review and approve the previous meeting's summary at the following meeting.

Staff will prepare the meeting agendas and materials, including coordinating presenters, at the direction of the POC Chairperson and members. The meeting agenda and materials will be made available, in hardcopy and/or electronically, not less than 10 days prior to the meeting.

GENERAL PRINCIPLES OF COLLABORATION

The following general operating principles are established to guide the Committee's deliberations:

- The Committee's purpose will be best achieved by relationships among the members characterized by mutual trust, responsiveness, flexibility, and open communication.
- It is the responsibility of all members to work toward the Council's vision.
- To that end, members will:
 - Commit to expending the time, energy and organizational resources necessary to carry out the Committee's Work Plan
 - Be prepared to listen intently to the concerns of others and identify the interests represented
 - Ask questions and seek clarification to ensure they fully understand other's interests, concerns and comments
 - Regard disagreements as problems to be solved rather than battles to be won
 - Be prepared to "think outside the box" and develop creative solutions to address the many interests that will be raised throughout the Committee's deliberations

Committee members will work to find common ground on issues and strive to seek consensus on all key issues. Every effort will be made to reach consensus, and opposing views will be explained. In situations where there are strongly divergent views, members may choose to present multiple recommendations on the same topic. If the

Committee is unable to reach consensus on key issues, decisions will be made by majority vote. Minority views will be included in the meeting summary.

MEMBERSHIP ROSTER

Susan Wilson, Chairperson

Noel O'Neill, Chair-Elect

Karen Baylor

Erin Franco

Steve Leoni

Catherin Moore

Walter Shwe

Uma Zykofsky

INVITED EXTERNAL PARTNERS

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions

Samantha Spangler, Behavioral Health Data Project

STAFF

Justin Boese

Justin.Boese@cbhpc.dhcs.ca.gov

(916) 750-3760

Linda Dickerson

linda.dickerson@cbhpc.dhcs.ca.gov

**California Behavioral Health Planning Council
Performance Outcomes Committee
Work Plan 2020**

GOAL 1

Collect County-Specific Data to Evaluate the Public Behavioral Health System

Objectives:

- Develop standardized questions for annual Data Notebook (DN) project (Part I)
- Develop topic-specific questions for the annual DN project (Part II)

Target Audience: County Boards/Commissions

Activities:

- Identify 3-4 key questions with annual, county-specific data to be included in Part I of the Data Notebook every year to track trends over time.
 - By the end of the 2020 calendar year, the committee will review the Part I questions for relevance, applicability, and necessity. Adjustments will be discussed and made as determined by the group for the 2021 Data Notebook.
- Identify 3-4 questions on a specific topic to be included in Part II of the Data Notebook. The topic selected for 2020 is Employment Supports.
 - Staff will review available data and prepare draft framework for June meeting.

Timeline: February-December 2020

Outputs: 2020 and 2021 Data Notebook

GOAL 2

Review Performance Outcomes for the Public Behavioral Health System

Objective: Design process for annual review of the performance outcomes data to make recommendations to target audiences.

Target Audience: Department of Health Care Services (DHCS), State Legislature, Counties

**California Behavioral Health Planning Council
Performance Outcomes Committee
Work Plan 2020**

Activities:

- Identify constituents and collect input on format for data review
- Ask counties what outcomes are useful for them and post 5-6 questions for agreement
- Identify available data resources that correlate to existing performance indicators and compile into a document for committee review and discussion
- Review draft fact sheets on performance data

(Note: Work on this item is postponed due to emergent priorities re: CalAIM, budget, COVID-19.)

Timeline: January-December 2020

Outputs: Reports, issue briefs, recommendations

California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, January 16, 2024

Agenda Item: 2024 Data Notebook Planning and Topic Selection

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item is focused on the development of the 2024 Data Notebook.

Background/Description:

Each year the Council releases a Data Notebook to the local mental/behavioral health boards and commissions to complete with their perspectives on focused areas of the system. In recent years, the Data Notebook has been split into two parts. Part One contained standard questions that are included each year to obtain county-specific information on vulnerable populations for which there is no publicly available data. Part Two has consisted of questions focused on different aspects of the public behavioral health system, with the topic changing year to year.

The committee will continue planning for the 2024 data notebook. The discussion will include consideration of the “Part I” questions and their role in future data notebooks, as well as the selection of a topic for “Part II” of the survey.