

MENTAL HEALTH SERVICES ACT (MHSA) PLAN OF CORRECTION (POC)

1.	County/City:	Alpine County
2.	POC Submitted for:	MHSA Performance Review
3.	Date of Audit/Performance Review	September 13, 2022
4.	Name of Preparer:	
5.	Preparer Contact Email:	
6.	Preparer Contact Telephone:	

	A	B	C	D
#	Finding #	Finding	Recommendation	Action Taken to Correct Finding (Identify Timeline / Evidence of Correction)
7.	1	Alpine County did not provide a description of the county demographics, including, but not limited to, age, and gender in the adopted FY 2017-20 Three-Year Program and Expenditure Plan (Plan) and adopted FY 2019-20 Annual Update (Update). However, the county did provide a description of the size of the county, threshold languages, unique characteristics, and race/ethnicity. (California Code of Regulations, title 9, section 3300(b)(4); Mental Health Services Oversight & Accountability Commission (MHSOAC) FY 2015-2016 MHSA Annual Update Instructions (pg. 5); MHSOAC FY 2014-2015 Through FY 2016-2017 MHSA Plan Instructions (pg. 4)).	The County must provide a description of the demographics of the county, including but not limited to, size of the county, threshold languages, unique characteristics, age, gender, and race/ethnicity, in each subsequent adopted Plan and Update thereafter.	<p><u>County Response 1/3/23:</u> <u>Corrective Action Steps:</u> Alpine County corrected this issue beginning with the FY2020-23 Three-Year Program and Expenditure Plan. The introduction section of the plan (beginning on page 9) includes all required demographics of the county. This data will be included in each subsequent Plan and Update thereafter.</p> <p><u>Target Completion Date:</u> already implemented.</p> <p><u>Evidence of Correction:</u></p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 1a – Demographics Pages of FY20-23 MHSA Plan (highlighted) <p><u>County Update 9/8/23:</u> Alpine County did make this correction in the FY20-23 Three-Year Plan (already submitted above), and did continue the practice into the FY21-22 Annual</p>

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				<p>Update, highlighted on page 8 (age and gender noted). This requirement will continue to be met each subsequent year thereafter.</p> <p>Additionally, the internal policy has been revised noting this requirement (pages 2 and 3), to ensure ACBHS meets this requirement each subsequent year thereafter.</p> <p>Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none"> • Alpine MHSA POC Attachment 7.1a – 2021-22 MHSA Annual Update (highlighted) • Alpine MHSA POC Attachment 7.1b – Revised policy #6007 MHSA Planning Requirements (highlighted)
8.	2	Alpine County did not include a narrative description of the training provided to participants in the Community Program Planning Process (CPPP) in the adopted FY 2017-20 Plan and FY 2019-20 Update. (Cal. Code Regs., tit. 9, § 3300(c); MHSOAC FY 2015-2016 MHSA Annual Update Instructions (pg. 3); MHSOAC FY 2014-2015 Through FY 2016-2017 MHSA Plan Instructions (pg. 3)).	The County must include a narrative description of the training provided to participants in the CPPP in each subsequent adopted Plan and Update thereafter.	<p><u>County Response 1/3/23:</u></p> <p><u>Corrective Action Steps:</u> Alpine County provided training on the CPP process to participants as part of each stakeholder meeting but failed to describe that training in the adopted written plan. It has not been clearly described in the plans or updates. However, ACBHS will ensure this requirement is met beginning with the FY23-26 Three-Year Plan and each subsequent Annual Update and Three-Year Plan thereafter.</p> <p><u>Target Completion Date:</u> July 1, 2023</p>

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				<p><u>Evidence of Correction:</u> None at this time. When the FY23-26 Three-Year Plan is developed, it will be submitted as evidence of correction at that time.</p> <p>County Update 9/8/23: Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (pages 2 and 3), to ensure ACBHS meets this requirement each subsequent year thereafter.</p> <p>Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none">Alpine MHSA POC Attachment 8.2a – Revised policy #6007 MHSA Planning Requirements (highlighted)

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9.	3	Alpine County did not include a narrative description of the stakeholders who participated in the CPPP in enough detail to establish that the required stakeholders were included and reflected the diversity of the county in the adopted FY 2017-20 Plan and FY 2019-20 Update. More specifically, the county did not discuss law enforcement, veterans, adults and seniors with severe mental illness and religious based organizations. (Cal. Code Regs., tit. 9, §§ 3315, 3300; Welfare and Institution Code (W&I Code) section 5848; MHSAOAC FY 2015-2016 MHSA Annual Update Instructions (pg. 3); MHSAOAC FY 2014-2015 Through FY 2016-2017 MHSA Plan Instructions).	The County must include a narrative description of the stakeholders who participated in the CPPP in enough detail to establish that the required stakeholders were included and reflected the diversity of the county in each subsequent adopted Plan and Update thereafter	<p><u>County Response 1/3/23:</u> <u>Corrective Action Steps:</u> Alpine County did include a narrative in the FY17-20 Three-Year Plan (which was reviewed) on pages 14-15 of the diversity of participants in the CPP process, which included ages, gender, race, employees, residents, location of residence (community), and community partners. It included an overview of all participants. However, in the FY20-23 Three-Year Plan, less detail was provided within the body of the Plan regarding the participant demographics, but the data was provided in the Full Data version of the Plan submitted to the State; it is included as an Appendix (Appendix D). This Appendix is being submitted as evidence of correction. ACBHS will ensure that a narrative description of the stakeholders who participated in the CPPP in enough detail to establish that the required stakeholders were included in the process. This will begin with the FY23-26 Three-Year Plan and each subsequent Annual Update and Three-Year Plan thereafter.</p> <p><u>Target Completion Date:</u> July 1, 2023</p> <p><u>Evidence of Correction:</u></p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 3a – FY20-23 Plan excerpt Appendix D <p><u>County Update 9/8/23:</u></p>

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				<p>Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (page 2), to ensure ACBHS meets this requirement each subsequent year thereafter.</p> <p>Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 9.3a – Revised policy #6007 MHSA Planning Requirements (highlighted)
10	4	Alpine County did not include methods used by the county to circulate for the purpose of eliciting public comment of the draft Update to representatives of the stakeholders' interests and any other interested party who requested a copy of the adopted FY 2019-20 Update. (Cal. Code Regs., tit. 9, § 3315(a)(1)(A)).	The County must include methods used by the county to circulate for the purpose of eliciting public comment of the draft Plan and Update to representatives of the stakeholders' interests and any other interested party who requested a copy in each subsequent adopted Plan and Update thereafter.	<p><u>County Response 1/3/23:</u></p> <p><u>Corrective Action Steps:</u> This issue was corrected beginning with the FY20-23 Three-Year Plan (page 19), where Alpine County included the methods used to distribute the draft plan to elicit public comment including providing paper copies at the various community-wide stakeholder meetings, posting the draft on the Alpine County BHS website for public review and comment, providing printed</p>

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				<p>copies at each post office, to all BHS staff, Mental Health Board members, the Board of Supervisors, all clients and all other stakeholders by request. ACBHS will ensure this requirement continues to be met in the FY23-26 Three-Year Plan and all subsequent Three-Year Plans and Annual Updates thereafter.</p> <p><u>Target Completion Date:</u> Already implemented</p> <p><u>Evidence of- Correction:</u></p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 4a – FY20-23 Three-Year Plan excerpt (highlighted) <p><u>County Update 9/8/23:</u></p> <p>Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (pages 2 and 3), to ensure</p>

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				<p>ACBHS meets this requirement each subsequent year thereafter. Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 10.4a – Revised policy #6007 MHSA Planning Requirements (highlighted)
11	5	<p>Alpine County did not include a description of any substantive changes made to the adopted FY 2019-20 Update that was circulated. (Cal. Code Regs., tit. 9, § 3315(a)(4); MHSAOAC FY 2015-2016 MHSA Plan Instructions (pg. 4)).</p>	<p>The County must include a description of any substantive changes made to each subsequent adopted Plan and Update thereafter that was circulated. If no changes made, identify no changes made in the Plan or Update.</p>	<p><u>County Response 1/3/23:</u> <u>Corrective Action Steps:</u> This issue was corrected beginning with the FY20-23 Three-Year Plan (pages15-16), where ACBHS included a description of the substantive changes made to the Plan. Alpine County will ensure this requirement will continue to be met in the FY23-26 Three-Year Plan and all subsequent Three-Year Plans and Annual Updates thereafter.</p> <p><u>Target Completion Date:</u> Already implemented</p> <p><u>Evidence of Correction:</u></p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 5a – FY20-23 Three-Year Plan excerpt (highlighted) <p><u>County Update 9/8/23:</u> Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p>

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				<p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (pages 2 and 3), to ensure ACBHS meets this requirement each subsequent year thereafter.</p> <p>Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 11.5a – Revised policy #6007 MHSA Planning Requirements (highlighted)
12	6	Alpine County did not include an assessment of the county's capacity to implement mental health programs and services in the adopted FY 2017-20 Plan. (Cal. Code Regs., tit. 9, § 3650(a)(5)).	<p>The County must include an assessment of its capacity to implement mental health programs and services in each subsequent adopted Plan thereafter:</p> <p>a. The strengths and limitations of the county and service providers that impact their ability to meet the needs of racially and ethnically diverse populations. The evaluation should include an assessment of bilingual proficiency in threshold languages.</p>	<p><u>County Response 1/3/23:</u></p> <p><u>Corrective Action Steps:</u> Upon review, although capacity is addressed throughout the plan, there is not a narrative of an assessment completed to specifically determine the capacity of ACBHS (or service providers) to implement mental health programs and services. ACBHS will ensure this requirement is met beginning with the FY23-26 Three-Year Plan and continue to be met in any subsequent Three-Year Plan or Annual Update thereafter.</p> <p><u>Target Completion Date:</u> July 1, 2023</p>

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			<p>b. Percentages of diverse cultural, racial/ethnic and linguistic groups represented among direct service providers, as compared to percentage of the total population needing services and the total population being served.</p> <p>c. Identification of possible barriers to implementing the proposed programs/services and methods of addressing these barriers.</p>	<p><u>Evidence of Correction:</u> When the FY23-26 Three-Year Plan is developed, it will be submitted as evidence of correction at that time.</p> <p>County Update 9/8/23: Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (pages 2 and 3), to ensure ACBHS meets this requirement each subsequent year thereafter. Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 12.6a – Revised policy #6007 MHSA Planning Requirements (highlighted)
13	7	Alpine County did not provide Full Service Partnership (FSP) programs/services to children (0-15), in the adopted FY 2017-20 Plan. (Cal. Code Regs., tit. 9, § 3620(j); W&I Code section 5847(b)).	The County must provide FSP programs/services to all age groups: children (0-15), transitional age youth (16-25), adult (26-59), and older adult (60	<p>County Response 1/3/23: <u>Corrective Action Steps:</u> This issue was corrected in the FY20-23 Three-Year Plan (page 23) where it states policies and procedures were established and implemented specific to the requirements for</p>

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			and older) in each subsequent adopted Plan and Update thereafter.	<p>FSP services, including youth. When appropriate and eligibility has been established, ACBHS does provide FSP services and programs to all ages. ACBHS will ensure this requirement is included in the FY23-26 Three-Year Plan and each subsequent Three-Year Plan and Annual Update thereafter.</p> <p><u>Target Completion Date:</u> Already implemented</p> <p><u>Evidence of Correction:</u></p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 7a – FY20-23 Plan excerpt (highlighted) <p><u>County Update 9/8/23:</u> Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement, to ensure ACBHS meets this requirement each subsequent year thereafter. Please find the following attachments as requested as follow up to this correction:</p>

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				<ul style="list-style-type: none"> Alpine MHSA POC Attachment 13.7a – Revised policy #6005 MHSA Full-Service Partnership (FSP) Standards
14	8	Alpine County did not provide an estimate of the number of clients, in each age group, to be served and the cost per person in the FSP category for each fiscal year of the adopted FY 2017-20 Plan. (Cal. Code Regs., tit. 9, § 3650(a)(3); W&I Code section 5847(e).	The County must provide an estimate of the number of clients, in each age group, to be served in the FSP service category for each fiscal year of the Plan in each subsequent adopted Plan thereafter.	<p>County Response 1/3/23: <u>Corrective Action Steps:</u> Upon further review, although the total number of individuals and the cost-per-person is detailed in the plan, the age groups for FSP recipients are not detailed in the body of the plan. However, the Full Data version of the FY20-23 Plan does include this information in the Appendix's (Appendix E) attached to the plan when submitted to the State. This data is being submitted as evidence of correction. ACBHS will ensure that the data is included in the Full Date versions of the FY20-23 Three-Year Plan and all subsequent Three-Year Plans and Annual Updates thereafter.</p> <p><u>Target Completion Date:</u> already implemented</p> <p><u>Evidence of Correction:</u> When the FY23-26 Three-Year Plan is developed, it will be submitted as evidence of correction at that time.</p> <p>County Update 9/8/23: Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully</p>

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				<p>executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (pages 2 and 3), to ensure ACBHS meets this requirement each subsequent year thereafter.</p> <p>Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 14.8a – Revised policy #6007 MHSA Planning Requirements (highlighted)
15	9	Alpine County did not indicate the number of children, transitional age youth (TAY), adults, and seniors to be served and the cost per person for Community Services and Supports (CSS), Prevention and Early Intervention (PEI) and Innovation (INN) in the adopted FY 2019-20 Update. (W&I Code section 5847(e); MHSAOAC FY 2015-2016 MHSA Plan Instructions (pgs. 4-5)).	The County must indicate the number of children, TAY, adults, and seniors served and the cost per person for CSS, PEI and INN in each subsequent adopted Plan and Update thereafter.	<p><u>County Response 1/3/23:</u></p> <p><u>Corrective Action Steps:</u> Upon further review, although the total number of individuals and the cost-per-person is detailed in the plan, the age groups are not detailed in the body of the plan. However, the Full Data version of the FY20-23 Plan does include this information in the Appendix's (Appendix E and F) attached to the plan when submitted to the State. This data is being submitted as evidence of correction. ACBHS will ensure that the data is included in the Full Date versions of the FY23-26 Three-Year Plan and all subsequent Three-Year Plans and Annual Updates thereafter.</p>

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				<p><u>Target Completion Date:</u> Already implemented</p> <p><u>Evidence of Correction:</u></p> <ul style="list-style-type: none">Alpine MHSA POC Attachment 9a – FY20-23 Plan excerpt <p><u>County Update 9/8/23:</u> Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (pages 2 and 3), to ensure ACBHS meets this requirement each subsequent year thereafter.</p> <p>Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none">Alpine MHSA POC Attachment 15.9a – Revised policy #6007 MHSA Planning Requirements (highlighted)

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16	10	Alpine County did not include the Annual PEI Report as a part of the adopted FY 2017-20 Plan and FY 2019-20 Update. (CCR tit. 9, § 3560.010).	The County must include the Annual PEI Evaluation Report as a part of each subsequent adopted Plan or Update thereafter. The Department of Health Care Services (DHCS) will accept the Annual PEI Report being a part of the Plan or Update as an addendum or attachment; as long as reference is made in the Plan or Update where the report may be found.	<p><u>County Response 1/3/23:</u> <u>Corrective Action Steps:</u> This issue has been corrected, beginning with the FY20-23 Three-Year Plan and is being submitted as evidence of correction. ACBHS will ensure that the Annual PEI Evaluation Report is included in the FY23-26 Three-Year Plan and each subsequent Three-Year Plan or Annual Update thereafter.</p> <p><u>Target Completion Date:</u> Already implemented</p> <p><u>Evidence of Correction:</u></p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 10a – FY20-23 Three Year Plan and PEI Evaluation Report <p><u>County Update 9/8/23:</u> Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available for review. However, once it is completed and fully executed following the CPP process, a copy will be forwarded in response to this finding, showing this requirement to be met.</p> <p>Anticipated completion date for DHCS to receive the FY23-26 Plan with incorporated POC correction is 12/31/23.</p> <p>Additionally, the internal policy has been revised noting this requirement (page 3), to ensure ACBHS</p>

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				<p>meets this requirement each subsequent year thereafter. Please find the following attachments as requested as follow up to this correction:</p> <ul style="list-style-type: none"> Alpine MHSA POC Attachment 16.10a – Revised policy #6007 MHSA Planning Requirements (highlighted)
17	11	Alpine County did not include the Three-Year PEI Evaluation Report as part of the adopted FY 2017-20 Plan and FY 2019-20 Update. (CCR tit. 9 § 3560.020).	The County must include the Three-Year PEI Evaluation Report as a part of each subsequent adopted Plan or Update thereafter. The Department of Health Care Services (DHCS) will accept the Three-Year PEI Evaluation Report being a part of the Plan or Update as an addendum or attachment; as long as reference is made in the Plan or Update where the report may be found.	<p><u>County Response 1/3/23:</u> <u>Corrective Action Steps:</u> This issue has been corrected, beginning with the FY22-23 Annual Update to the FY20-23 Three-Year Plan. The FY22-23 Annual Update and 3-Year Evaluation Report is in process of being approved by the Alpine County Board of Supervisors and will be submitted as evidence of correction once fully adopted. ACBHS will ensure that the Three-Year PEI Evaluation Report is included in the FY23-26 Three-Year Plan and each subsequent Three-Year Plan or Annual Update thereafter.</p> <p><u>Target Completion Date:</u> July 1, 2023</p> <p><u>Evidence of Correction:</u> Once the FY22-23 Annual Update and 3-Year Evaluation Report are fully adopted, they will be submitted as evidence of correction.</p> <p><u>County Update 9/8/23:</u> Alpine County has not yet finalized an approved the FY23-26 Three-Year Plan, so it is not yet available</p>

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Instructions: Complete the MHSA Plan of Correction (POC) to address Findings from the Fiscal Audit Report or Performance Review Report.

Row 1: Enter County/City name.

Row 2: Select from the drop down menu if this POC is submitted in response to a Fiscal Audit or a Performance Review.

Row 3: Enter the date that the Fiscal Audit or Performance Review was conducted.

Row 4: Enter the name of the person who prepared the Plan of Correction or is responsible for responding to inquiries about the Plan of Correction.

Row 5: Enter the contact email address of the person who prepared the Plan of Correction or is responsible for responding to inquiries about the Plan of Correction.

Row 6: Enter the contact telephone number of the person who prepared the Plan of Correction or is responsible for responding to inquiries about the Plan of Correction.

Rows 7-28, Column A: Enter the number of the specific Finding from the Fiscal Audit Report or Performance Review Report.

Rows 7-28, Column B: Enter the specific Finding from the Fiscal Audit Report or Performance Review Report.

Rows 7-28, Column C: Enter the specific recommendation from the Fiscal Audit Report or Performance Review Report.

Rows 7-28, Column D: Enter the description of the actions taken to correct the Finding. Must include 1) timeline for implementation and/or completion of actions; 2) proposed (or actual) evidence of correction to be submitted to DHCS.

This completed form must be submitted to MHSA@dhcs.ca.gov.