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ADP BULLETIN

Title

Paradox Runtime Diskettes for Drug Medi-Cal Claims

Deputy Director Approval

Function

☐ Information Management

☐ Quality Assurance

☐ Service Delivery

☒ Fiscal

☐ Administration

Issue Date:

Issue No.

4-19-99

Expiration Date: 99-11

Original signed by
GLORIA J. MERK, II Program
Operations Division

Supersedes Bulletin/ADP
Letter No.

PURPOSE

The purpose of this bulletin is to distribute updated Paradox Runtime diskettes to providers and counties for submission of Drug Medi-Cal claims.

DISCUSSION

Paradox Runtime diskettes have been updated to address the following issues noted by counties and providers.

- A provider's claim identification (ID) numbers will be maintained as generated by the provider when the county consolidates the provider data onto a county Paradox Runtime diskette. This will allow the provider to consistently associate a client's service to a unique claim ID (line number).
- The client data in the diskette's data table will remain in the order as key entered by the provider to ensure that the provider does not duplicate any client services.
- The printouts from the Paradox Runtime diskette will sort and group the client data by provider code, program code, mode of service, and service function code.
- On the last page of the printouts, the system will print the number of claims (records) that are submitted on the Paradox Runtime diskette. The number of claims should be noted on the diskette.

For Providers:

Enclosed is a package of revised Paradox Runtime diskettes and instructions for submission of Drug Medi-Cal (DMC) claims. The package includes:

- 1) Three Paradox Runtime v 7.0 diskettes and one ADP 1584 Data Entry Diskette for new Providers to the Paradox Runtime Diskette process; or

One ADP 1584 Data Entry Diskette for providers that currently use Paradox Runtime Diskettes;

- 2) Automated claiming procedures; and

- 3) The Client DMC Eligibility Certification form (this form is to be submitted with each DMC claim submission until further notice).

For all providers, please note that the claim identification ID field includes ten digits; the first digit is an alpha character (A), the second through the fifth digit are the provider number, and the last five digits are an automated numbering system. When the last five numbers reach 90,000, please notify your Fiscal Management Branch (FMB) analyst by attaching a memo to the invoice sent with the diskette which indicates that the numbering system needs to be Areset.≡ This will ensure that your claim submissions do not duplicate previous claim ID numbers.

For Counties:

Under separate cover, counties will be provided a Paradox Runtime diskette for Fiscal Year 1998-99 which will allow consolidation of multiple provider diskettes, claim activity reporting, and creation of an invoice.

REFERENCES

ADP 97-31, dated May 16, 1997

ADP 97-42, dated July 3, 1997

QUESTIONS/MAINTENANCE

Questions regarding the use of the Paradox Runtime diskettes may be directed to Mary Megahan at (916) 322-7245. Any questions regarding DMC claims may be directed to your assigned FMB analyst.

EXHIBITS

Provider Data Entry Diskette - User Instructions

Provider Data Entry Diskette - County Instructions

Client DMC Eligibility Certification form

DISTRIBUTION

Wagerman Associates, Inc. (Bulletin only)

County Alcohol and Drug Program Administrators (Bulletin only)

County Alcohol and Drug Program Providers

Direct Contract Alcohol and Drug Program Providers

Fiscal Management Branch County Analysts