

Subject:
DHCS - LEA BOP MER Calculation Guidance



Local Educational Agency Medi-Cal Billing Option Program

September 27, 2023

LEA BOP REMINDER *Please do not reply to this e-mail.*

To All Local Educational Agency Medi-Cal Billing Option Program (LEA BOP)
Providers:

This e-mail provides a time-sensitive reminder for all LEA BOP Providers on how to calculate the Medi-Cal Eligibility Ratio (MER) for the State Fiscal Year (SFY) 2023-24 Cost and Reimbursement Comparison Schedule (CRCS), due March 1, 2025.

What you need to know

- On the California Basic Educational Data System (CBEDS) census day of **Wednesday, October 4, 2023**, all LEAs (*except colleges*) must extract a file containing total LEA student enrollment using their Student Information System.
 - The extraction must include all required fields that are necessary to submit the information through the Medi-Cal secure file transfer protocol (MOVEit).
 - The LEAs total student enrollment file will be used as the input file in the MOVEit process and will be the denominator in the MER calculation.
 - The MOVEit output file will contain the information to determine the numerator in the MER calculation. In order for students to be included in the numerator, they must be eligible and enrolled in Medi-Cal in October 2023 **and** have an "FFP Qualified" indicator of "Y".
- Both data files (total student enrollment input file and the MOVEit output file) must be maintained for audit and/or review purposes. SFY 2023-24 CRCS audits will not take place until at least July 2025.
 - Note that these files will contain highly sensitive Protected Health Information (PHI) and must be securely stored.

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- Attached is the MER training slide deck presented by the Department of Health Care Services on September 14, 2023.

Why this is important

The MER is calculated annually and contributes to the payment methodology for the CRCS for cost settlement purposes.

We are here to help

- For information regarding the LEA BOP, visit the [LEA BOP website](#).
- For general LEA BOP questions, e-mail DHCS at LEA@dhcs.ca.gov.
- For personalized assistance, request a [Technical Assistance visit](#).

Sincerely,

LEA BOP Staff

LEA Medi-Cal Billing Option Program | Department of Health Care Services



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