



Local Educational Agency Medi-Cal Billing Option Program



LEA BOP NEWSLETTER

First Newsletter Announcements!

October 17, 2023

The Department of Health Care Services (DHCS) is excited to announce that this is the first quarterly newsletter by the Local Educational Agency Medi-Cal Billing Option Program (LEA BOP). The LEA BOP is a Certified Public Expenditure Program that reimburses costs to LEAs (school districts, County Offices of Education (COEs), charter schools, community colleges, and university campuses) for health-related services provided by qualified health service practitioners to Medi-Cal enrolled students. It is extremely important for LEA BOP Providers to comply with the program to receive reimbursements for LEA BOP services. The LEA BOP [webpage](#) provides important program policy, guidance, and updates. The quarterly newsletter will highlight important program updates and reminders as well as what important topics will be discussed at the upcoming quarterly stakeholder meeting that you do not want to miss out on.

Quarterly Stakeholder Meeting

The next Quarterly Stakeholder Meeting is on October 18, 2023, from 10:30 a.m. to 12:00 p.m. DHCS sent an e-blast on September 15, 2023, requesting for agenda items. Some agenda items and updates DHCS will cover are the following:

- Guest Speaker:
 - California Department of Education Home-to-School Transportation Reimbursement Program
- Centers for Medicare and Medicaid Services (CMS) Guidance Update

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- Educationally Related Mental Health Services Update
- Compliance Efforts for Unfiled Cost and Reimbursement Comparison Schedule (CRCS) Reports
- Annual Report
- California Basic Educational Data System (CBEDS) Census Day/MOVEit Data Match
- DHCS Consent Form for Fiscal Year Ending 06/30/22 LEA Final Audit Reports
- College Claiming Updates
- Assembly Bill 483

Please register [online](#) to submit questions you would like our guest speakers to answer. We hope to see you there!

Medi-Cal Eligibility Ratio (MER) Training

DHCS conducted the MER Training for State Fiscal Year (SFY) 2023 – 2024 on September 14, 2023. The training slides are published on the LEA BOP [Training webpage](#).

Action Items for October – December 2023

- CBEDS Census Day
 - As a reminder from the MER Training, LEAs were responsible for extracting a file containing total LEA student enrollment on October 4, 2023. This data must be used for obtaining the Medi-Cal eligibility information by October 31, 2023, through the MOVEit process. Eligibility information from October 2023 is then used to calculate the MER for the SFY 2023-24 CRCS, which is due March 1, 2025. All supporting documentation for this process must be saved for audit purposes.
- Annual Report
 - Due November 30, 2023
- Start of Random Moment Time Survey (RMTS) for SFY 2023-24
 - October 1, 2023, start of the RMTS for SFY 2023-24
 - Update Time Survey Participant (TSP) List for Quarter 3; please work with your Local Educational Consortium's due dates
- Update Targeted Case Management (TMC) practitioner list
 - PPL 20-033 outlines the requirements for identifying TCM practitioners in LEA BOP in RMTS

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Look Ahead: Things to Do for January – March 2024

- CRCS
 - Due March 1, 2024
- Update TSP List for Quarter 4

The LEA BOP Reminders, Meetings, and Trainings

Date/Time:	Reminders/Meeting/Training:
October 18, 2023, 10:30 a.m.–12:00 p.m.	Quarterly Stakeholder Meeting
October 19, 2023, 1:00 p.m.–2:00 p.m.	TSP List Workshop (Register online) Training
November 6, 2023 (time to be announced)	Coordinating Billing with Contractors Training
November 22, 2023 (time to be announced)	School Based (SB) Random Moment Time Survey (RMTS) and School-Based Medi-Cal Administrative Activities (SMAA) Meeting
November 30, 2023	Annual Report Due
December 7, 2023 (time to be announced)	SFY 2023-24 CRCS Training
December 11, 2023 (time to be announced)	Small and Rural LEAs Training
January 11, 2024 (time to be announced)	SFY 2023-24 CRCS Check-In
January 16, 2024 (time to be announced)	Consortia Training

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Date/Time	Reminders/Meeting/Training:
January 31, 2024 (time to be announced)	Quarterly Stakeholder Meeting
January 31, 2024 (time to be announced)	SFY 2023-24 CRCS Check-In and Common CRCS Errors Training
February 15, 2024 (time to be announced)	New Coordinator Onboarding Training
February 21, 2024 (time to be announced)	SB RMTS and SMAA Meeting
March 1, 2024	SFY 2022-23 CRCS Due
March 15, 2024 (time to be announced)	Office Hours on Small and Rural LEAs Training
April 20, 2024 (time to be announced)	Office Hours on Consortia Training
April 24, 2024 (time to be announced)	Quarterly Stakeholder Meeting
May 22, 2024 (time to be announced)	SB RMTS and SMAA Meeting

Please sign up [online](#) to receive updates and additional information on meetings, program policy updates, and reminders.

Technical Assistance (TA)

DHCS is dedicated to assisting LEAs in all aspects of the program to maintain compliance, such as the CRCS. If you are interested in Technical Assistance, please fill out the [TA Form](#) and submit it to LEA@dhcs.ca.gov. From there, DHCS will set up a virtual meeting with you to help clear up any questions and provide any support you may need.

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Meet the LEA BOP Staff

There are two LEA BOP teams (the LEA Program Unit and the LEA Operations Unit) in the Local Governmental Financing Division (LGFD). Here is an organization chart of the LGFD division with a description of how the two LEA BOP teams share responsibility.

Brian Fitzgerald – Division Chief, Local Governmental Financing Division

Regina Zerne – Chief, Medi-Cal Claims and Services Branch

Stephanie Magee – Chief, School-Based Claiming Services Section

LEA Program Unit:	LEA Operations Unit:
<ul style="list-style-type: none">• Policy• Interim claims processing• SBHIP	<ul style="list-style-type: none">• Outreach and enrollment• Technical assistance• RMTS• Compliance
<ul style="list-style-type: none">• [Vacant] – Manager• Toua Vang• Shadie Lee• Mindy Vang• Erick Jazmin• [Vacant]	<ul style="list-style-type: none">• Sarah Borowski – Manager• Monica Velasco• Rehana Sharma• Edward Jackson• Lydia Outland• Ankita Singh

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