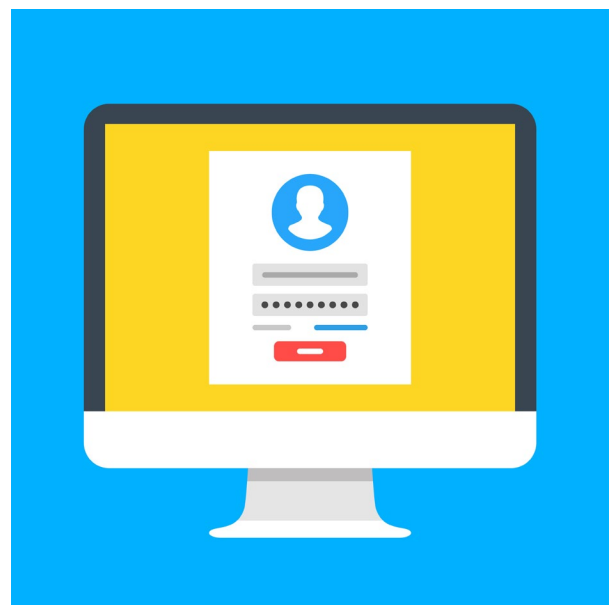


How To Add and Manage Provider Identifiers for Registered Providers

What Is A National Provider Identifier (NPI)?

Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the U.S. Department of Health and Human Services (HHS) was required to adopt a standard, unique identifier for healthcare providers. The NPI is a unique 10-digit number that is created for providers to meet this requirement and is necessary to access CalEVV accounts.



DID YOU KNOW?

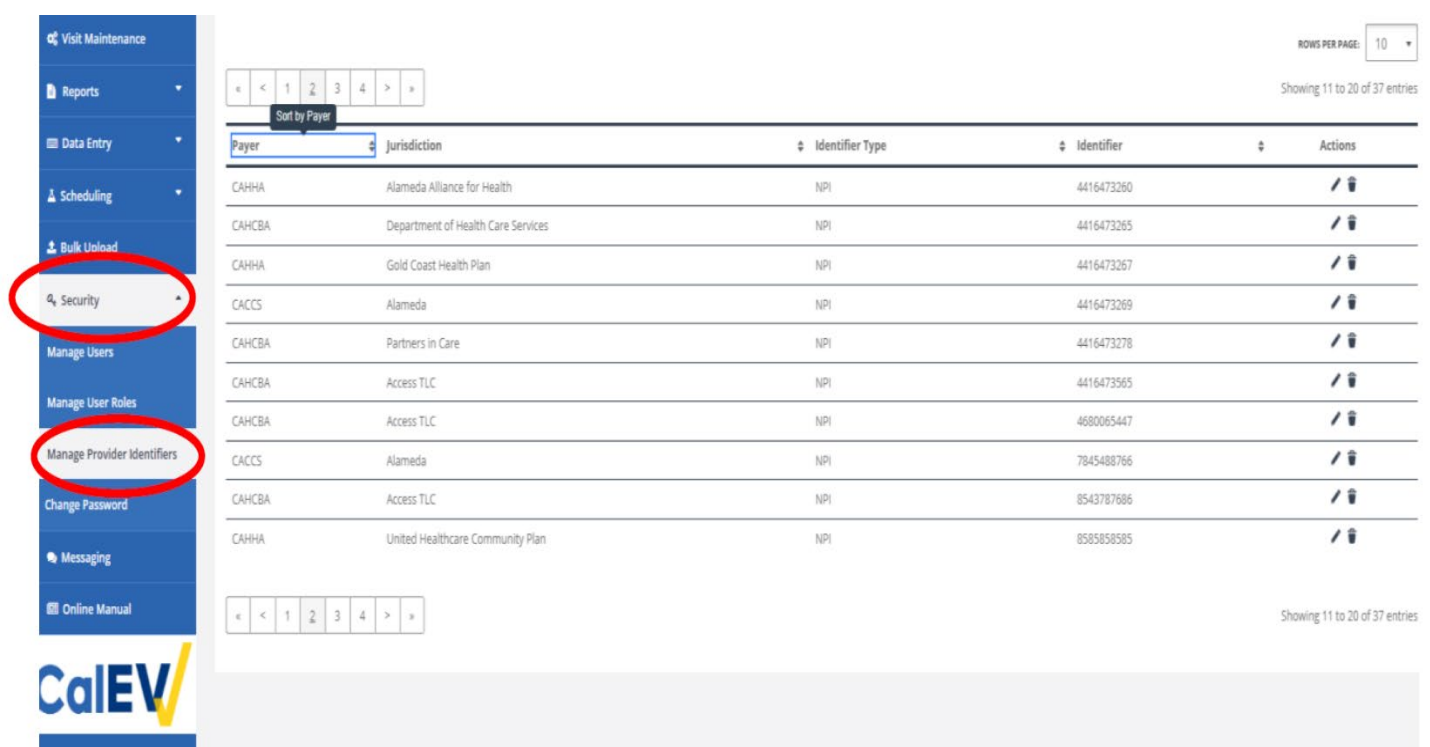


Provider agencies are responsible for ensuring they are linked to the correct Jurisdictional Entity(s) (JEs). JEs authorize and/or pay providers for services and provide oversight of service delivery.

Provider agencies using CalEVV have the capability to log into the system to add, delete, and/or edit their provider identifiers.

Steps To Manage NPIs to an Existing CalEVV Account

1. Log into your [CalEVV Portal](#)¹ account.
2. Click **Security** tab > **Manage Provider Identifiers** on the left-hand side.
 - Your account will list one line for each provider identifier you've entered. Each line shows the entity you bill to.
3. Click on the pencil icon to make updates to the line that needs to be edited (i.e., Identifier, Identifier Type, Tax ID, Vendor ID, etc).
4. Click **Save**.



Payer	Jurisdiction	Identifier Type	Identifier	Actions
CAHHA	Alameda Alliance for Health	NPI	4416473260	 
CAHCBA	Department of Health Care Services	NPI	4416473265	 
CAHHA	Gold Coast Health Plan	NPI	4416473267	 
CACCS	Alameda	NPI	4416473269	 
CAHCBA	Partners in Care	NPI	4416473278	 
CAHCBA	Access TLC	NPI	4416473565	 
CAHCBA	Access TLC	NPI	4680065447	 
CACCS	Alameda	NPI	7845488766	 
CAHCBA	Access TLC	NPI	8543787686	 
CAHHA	United Healthcare Community Plan	NPI	8585858585	 

How To Add Additional JEs in Existing CalEVV Account

1. Log into your [CalEVV Portal](#)¹ account.
2. Click **Security** tab > **Manage Provider Identifiers** on the left-hand side.
3. Click **Create Identifier** button located on the upper-right hand corner.
 - An **Add Identifier** screen will open. Complete the fields.
4. Click **Save** to add the new JE association.
 - **NOTE:** Repeat this step if you have any additional JEs you'd like to add.

—Indicates required field

PAYER *

CACCS

JURISDICTION *

Alameda

IDENTIFIER TYPE *

NPI

IDENTIFIER *

1111111111

CANCEL

SAVE

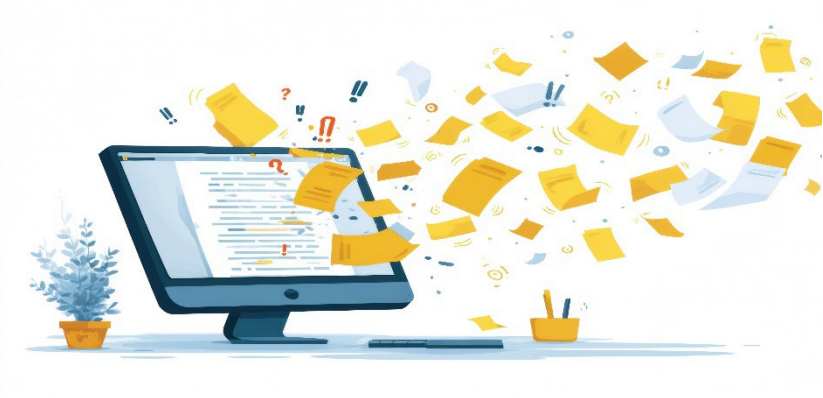
Payer: Enter CAHHCS, CAHCBA, CACCS.

Jurisdiction: Enter the JE association you’re adding to your account.

Identifier Type: Always choose “NPI” for DHCS services.

Identifier: Enter NPI assigned following your Medi-Cal enrollment.

When done, click SAVE to add this association.



For CalEVV videos and other training resources, visit the [CalEVV Training Library Archive](#)³.
For **AltEVV providers**, please access the [CalEVV Alternate Vendor Resources](#)⁴ for some helpful information.



Join us for our September Office Hours!

Monday, September 08 | 11:00 am – 12:00 pm **Q&A Only**
[Register](#)

Thursday, September 25 | 2:30 pm – 3:30 pm **Q&A Only**
[Register](#)



CalEVV E-mail Notifications

Stay informed with the latest news and updates. Click [subscribe](#) to join our mailing list.

(Explore [previous editions](#) of the CalEVV Spotlight)



Here are some helpful links to get you started!

¹ CalEVV Portal Login	Adding & Managing Provider Identifiers Quick Reference Guide
² CalEVV Training Library Archive	³ Alternate EVV Resources
DHCS CalEVV website	Sandata website

Need Assistance?

For program policy questions, email EVV@dhcs.ca.gov.
For CalEVV customer support, call 1-855-943-6070 or email CACustomerCare@sandata.com.
For EVV assistance with alternate systems, call 1-855-943-6069 or email CAAltEVV@sandata.com.
To update administrator access to CalEVV, submit a request ticket through [Sandata On-Demand](#).



Questions? E-mail us at: EVV@dhcs.ca.gov