

### Meeting Overview

The LEA BOP Quarterly Stakeholder Meeting (QSM) was hosted by the Department of Health Care Services (DHCS) on August 14, 2024, via Webinar. Prior to the meeting, materials were distributed to participants via e-mail and are available on the DHCS website at: [LEA Quarterly Stakeholder Meeting Summaries \(ca.gov\)](https://www.dhcs.ca.gov/Programs/Pages/LEA-Quarterly-Stakeholder-Meeting-Summaries.aspx). Approximately 250 attendees were present at the August 2024 meeting.

### Stakeholder Meeting Minutes

- » April 2024 meeting minutes are available [online](#).
- » Comments on the August 2024 Stakeholder Meeting Minutes should be sent via e-mail to the LEA Inbox at [LEA@DHCS.ca.gov](mailto:LEA@DHCS.ca.gov).
  - If no feedback is received, the meeting minutes will be considered final.
  - If feedback that substantively changes the minutes is received, the modified minutes will be sent via e-blast and posted online.

### Children and Youth Behavioral Health Initiative (CYBHI) Fee Schedule Program Updates

The Office of Strategic Partnerships provided an update on the CYBHI Fee Schedule implementation.

### Cohort Updates

- » Cohort One, the learning cohort, is almost ready to begin submitting claims for dates of service on or after July 1, 2024.
- » Cohort Two members were recently selected by DHCS for participation as of January 1, 2025. With the roll out of Cohort Two, one-third of Transitional Kindergarten through grade 12 students will be covered under the CYBHI Fee Schedule.
- » Applications for both Cohorts Three and Four will be released shortly and will be available on the [CYBHI Fee Schedule website](#). Cohorts will commence in January 2025 and July 2025, respectively. LEAs wanting to participate in the CYBHI Fee

Schedule at any point in Fiscal Year (FY) 2025-26, must apply now to be part of Cohort Three or Four.

- » The deadline for the School-Linked Services (SLS) Partnership Grant County Office of Education implementation plans is extended to September 10, 2024. For information, please email [capacitygrants@sccoe.org](mailto:capacitygrants@sccoe.org).
- » The CYBHI Stakeholder Meeting will be on August 22. Please register here: [CYBHI Stakeholder Meeting August 2024](#).

## Virtual Services Platform

- » DHCS has launched two free behavioral health service platforms, [BrightLife Kids](#) (ages 0-12) and [Soluna](#) (ages 13-25). These resources are available for California families, regardless of insurance coverage or immigration status. For more information, please visit [CalHOPE.org](http://CalHOPE.org) and review the [Partner Toolkit](#).

## Audits and Investigations (A&I) Updates

### Cost Report Tracking Section (CRTS)

- » CRTS provided an overview of the most common reasons that the FY 2022-23 Cost and Reimbursement Comparison Schedule (CRCS) reports were rejected so that LEAs could be aware of these compliance issues prior to submitting the FY 2023-24 CRCS.
- » CRTS reminded LEAs that the FY 2023-24 CRCS reports are due to DHCS on March 1, 2025.
  - If your LEA did not receive reimbursement for services provided in FY 2023-24, please e-mail [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov) to request a Certification of Zero Reimbursement Form.
  - For questions on CRCS submissions or to request an extension, please email [LEA.CRCS.Submission@dhcs.ca.gov](mailto:LEA.CRCS.Submission@dhcs.ca.gov) before March 1, 2025, with your LEA's name and NPI, reason for extension, and requested extension due date.

### Special Programs Section (SPS)

- » A&I's SPS overviewed LEA CRCS final audit and interim audit report statuses from FY 2014-15 through FY 2022-23, including the number of interim and final settlements issued and the audit timelines to complete all settlements.
- » Audit settlements will be issued to or collected from LEAs within four weeks of the final settlement report date. Please e-mail [LEAAuditQuestions@dhcs.ca.gov](mailto:LEAAuditQuestions@dhcs.ca.gov) for questions.

# Status Update Summary Highlights

DHCS directed attendees to the Status Update Summary, which is available on the LEA BOP website at: [LEA Quarterly Stakeholder Meeting Summaries \(ca.gov\)](https://leabop.ca.gov/LEA-Quarterly-Stakeholder-Meeting-Summaries). Staff shared several key points during the meeting, as follows:

## Fair Share Reimbursement

- » DHCS has proportionately returned fair share reimbursements and surplus funds from FYs 2016-17 through 2021-22 to LEA BOP Providers using Remittance Advice Detail (RAD) Code 728. Payments were made to LEAs the week of July 3, 2024.
- » DHCS shared their excitement in completing this work, noting that approximately \$1.4 million in surplus funds were also distributed to LEAs.

## Interim Settlement Hold

- » Administrative withholds were erroneously applied to interim payments processed using RAD Code 709 in February 2024. DHCS will reconcile all erroneous withholds and reimburse these LEAs. Interim payments are temporarily paused to avoid further erroneous withhold collection and are expected to resume by the end of the year once system changes are implemented that will exempt RAD Code 709 from future withholds.

## Five Percent Administrative Withhold (Assembly Bill 483)

- » Per Assembly Bill (AB) 483, the one and two percent withholds will be replaced by a single five percent withhold. This change is expected to be implemented in late October 2024. DHCS will update stakeholders on this topic at the next QSM.

## Update to Fiscal Year 2024-25 LEA BOP Rates

- » New FY 2024-25 rates are effective on July 1, 2024, and will be implemented in the paid claims system by late October 2024. Once the system changes are made, an Erroneous Payment Correction will be implemented to re-process payments made with date of service between July 1, 2024, and the rate implementation date, at the new rate.

## Online LEA BOP Program Guide (Assembly Bill 483)

- » The LEA BOP Program Guide is now accessible [online](#).
- » Per AB 483, the newly published Online Program Guide has been updated to incorporate new audit, cost reporting, and certified public expenditure (CPE) information.
- » Starting FY 2024-25, the LEA BOP will provide program related updates on the [LEA BOP Program Guide Updates page](#).

## Electronic Cost Reporting System

- » DHCS staff noted that they are in the process of moving the CRCS to an electronic cost reporting system. The implementation has been delayed and DHCS aims to roll this out for the FY 2024-25 CRCS, due in March 2026.

## Technical Assistance (TA)

- » Overall, DHCS provided 53 technical assistance sessions from July 2023 to July 2024, with 20 of these visits occurring since the April 2024 Quarterly Stakeholder Meeting.
- » These TA were provided on a variety of topics including general LEA BOP overview information, enrollment questions, CRCS assistance, and 25 percent audit adjustments, for which DHCS provides targeted TA outreach.
- » Technical assistance is available to all LEAs. To request a visit, please submit a [Technical Assistance Request](#) form to [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov). For additional training resources, please review the [Training Page](#).

## Discussion Points: Additional LGFD Updates

### Mental Health Coordination

- » Per the [2020 Policy and Procedure Letter \(PPL\) #20-051](#), LEAs should coordinate allowable covered services with Special Education Local Plan Areas, County Offices of Education, County Mental Health Plans, and Managed Care Plans.

### Managed Care Plan (MCP) Memorandum of Understanding (MOU)

- » The current MCP contract was effective January 1, 2024. [Exhibit A](#) includes language about the roles and responsibilities of the MCPs relative to services provided in a school-setting and requires an MOU between LEAs and the MCP(s) that operate in their county.
- » The MOU is in the process of being drafted and will be available for public comment. DHCS will advise LEAs at a future QSM when the document has been released and is available for comment.

### Data Use Agreement (DUA) FYs 2024-2027

- » The FY 2024-27 DUA is being updated to cover multiple purposes, acting as a comprehensive DUA to calculate the Medi-Cal Eligibility Ratio and as optional, to identify when students lose Medi-Cal coverage or when renewal is due.
- » The finalized FY 2024-27 DUA will be available for LEAs shortly and will be due to DHCS at the beginning of November 2024. DHCS will host a training on the

updates on September 11, 2024. Registration will be sent to LEAs via the LEA BOP [e-mail listserv](#).

## Targeted Case Management (TCM) – LEA BOP Certification

- » To bill for TCM services for Participant Pool 1 (Direct-Service Practitioners) through LEA BOP, LEAs must complete and/or update a quarterly TCM Certification Statement that aligns with their Time Survey Participant (TSP) list for the quarter.
- » TCM practitioners must meet all billing and policy requirements outlined in the [TCM Section of the LEA BOP Provider Manual](#).
- » The current PPL states that only practitioners with a “-TCM” suffix on their name are eligible to bill for LEA BOP TCM services. Although each Random Moment Time Survey (RMTS) System Software Platform identifies TCM differently, LEAs need to work with their LEC to appropriately identify TCM practitioners on the Participant Pool 1 TSP list.
  - An updated PPL will be published soon with new guidance on how TCM practitioners should be identified on the Participant Pool 1 TSP List.
- » The current TCM Certification Form can be [found here](#) and must be submitted to the LEC prior to finalizing the TSP List for the quarter.
- » LEAs that bill for TCM services in the LEA BOP must include TCM costs on the CRCS, TSP List, and TCM Certification Form.

## Unfiled CRCS Withhold Notification

- » The FY 2022-23 CRCS was due March 1, 2024. Please ensure your LEA has received an acceptance e-mail from A&I, as this confirms your LEA’s CRCS has been filed and is in review with DHCS.
- » All LEAs that did not submit a timely CRCS have been placed on a 100 percent withhold until DHCS receives their CRCS. LEAs on withhold will not receive any payments until the CRCS has been submitted and accepted for processing by DHCS. All LEAs on withhold will receive notification and must submit their CRCS by the deadline indicated on the withhold notification letter.
- » [PPL 21-025](#) highlights the process in which DHCS brings non-compliant LEAs into compliance with the CRCS. If an LEA continues to have an unfiled status, the consequences will result in a temporary suspension from the Random Moment Time Survey and will be placed on a Corrective Action Plan (CAP).
  - If the LEA fails to follow the CAP, it will be terminated from the program, and recoupments must be made to pay back any interim reimbursements received.

## Ad Hoc Workgroup FY 2024-25

- » DHCS would like to thank all stakeholders who submitted applications for the FY 2024-25 Ad Hoc Workgroup. The members have been selected and will begin working with DHCS in the coming weeks.
- » The FY 2024-25 Ad Hoc Workgroup consists of four subcommittees:
  - QSM Subcommittee
  - Policy – Provider Manual / PPL Subcommittee
  - Centers for Medicare & Medicaid Services (CMS) Guidance Subcommittee
  - RMTS Subcommittee
- » Ad Hoc Workgroup updates will be shared in the Quarterly Stakeholder Meetings as needed.

## General Reminders

- » All changes in contact information, address, or Employer Identification Number (EIN) should be shared with DHCS. Please use the subject line 'UPDATE: Provider Contact/Address Change/EIN' and safeguard all communication that may be confidential or contain Protected Health Information (PHI).
- » General Questions & TA Requests: [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov)
- » Compliance Forms & Documents: [LEA.AnnualReport@dhcs.ca.gov](mailto:LEA.AnnualReport@dhcs.ca.gov)
- » RMTS & TSP Lists: [RMTS@dhcs.ca.gov](mailto:RMTS@dhcs.ca.gov)
- » CRCS Submissions & Requests: [LEA.CRCS.Submission@dhcs.ca.gov](mailto:LEA.CRCS.Submission@dhcs.ca.gov)
- » Annual Report Submissions: [LEA.AnnualReport@dhcs.ca.gov](mailto:LEA.AnnualReport@dhcs.ca.gov)
- » Audit Questions & Reports: [LEAAuditQuestions@dhcs.ca.gov](mailto:LEAAuditQuestions@dhcs.ca.gov)
- » To receive LEA BOP program information and updates, please subscribe here: <http://apps.dhcs.ca.gov/listsubscribe/default.aspx?list=DHCSLEA>

## Afternoon Session

The Afternoon Session of the August meeting included a discussion on the first two sections of the LEA BOP Billing Forum: Medicaid Claiming and RMTS. The third section of the LEA BOP Billing Forum, specific to the CRCS and cost settlement process, will be presented during the October QSM. A summary of topics discussed during the August QSM afternoon session are detailed below:

- » An overview of the payment cycle and the impact of the Federal Medical Assistance Percentage.
- » A summary of the recent Rate Rebasing to create new rates for services rendered in FY 2024-25. Rates will be available on [LEA BOP's website](#) in the coming weeks.

- » Reminders on LEA BOP billing requirements for LEAs to receive federal matching funds including authorized practitioner and supervision requirements, parental consent best practices, and the requirement to document services at standard set by Medicaid.
- » The importance of keeping comprehensive supporting documentation for RMTS moment responses and updating TSP Lists quarterly to ensure interim claims are only submitted for practitioners listed on the TSP List.
- » The importance of the TSP lists and the impact that moment review has on the Direct Medical Service Percentage. DHCS emphasized the importance of quality vs. quantity when it comes to including practitioners on the TSP list, and considering the amount of time each TSP spends on direct services.
- » Clarification on simultaneous participation in both LEA BOP and the CYBHI fee schedule. LEA BOP will avoid duplicate payments for services by deducting CYBHI payments for services rendered by practitioners who provide both CYBHI and LEA BOP services on a participating LEA's CRCS, starting in FY 2024-25. More detailed information will be provided in the October Quarterly Stakeholder Meeting.
- » The new interim rate methodology flexibilities allowed by the CMS, as detailed in the [CMS 2023 Comprehensive Guide](#). Currently, LEA BOP mainly uses cost-based encounter and time-increment rates. However, DHCS plans to send out a survey to LEAs to gauge LEA experience with the current methodology and interest in adopting one of the new flexibilities.

**Next LEA BOP Quarterly Stakeholder Meeting: Wednesday, October 30, 2024,  
10:30am – 2:00pm PT (Webinar via Teams)**