

Updated Medi-Cal Enrollment Requirements and Procedures for Diabetes Prevention Programs

The Department of Health Care Services (DHCS) is establishing Medi-Cal provider enrollment requirements for Diabetes Prevention Programs (DPPs). Effective January 1, 2019, qualified DPPs may apply for enrollment in the fee-for-service Medi-Cal program.

In accordance with *Welfare and Institutions Code* (W&I Code), Section 14043.75(b), the Director is establishing the specific application and enrollment requirements for Diabetes Prevention Programs that apply for enrollment in the Medi-Cal program to be reimbursed for covered services they provide to Medi-Cal beneficiaries. These requirements implement and make specific W&I Code, Sections 14043.15, 14043.26, 14043.27 and 14043.28 and, as such, have the full force and effect of law. This bulletin does not substitute for, or eliminate, other enrollment requirements set forth in W&I Code, Section 14043.26.

DPP applicants may qualify for enrollment by submitting a complete application package to the Provider Enrollment Division of DHCS, pursuant to *California Code of Regulations* (CCR), Title 22, Section 51000.30 et. seq. and W&I Code, Section 14043.26 and the provider bulletin, "[Provider Application and Validation for Enrollment \(PAVE\) – Web-based Provider Application for Enrollment in the Medi-Cal Fee-for-Service Program](#)." Effective November 29, 2019, all DPP applicants are required to submit an application and supporting documentation through the Provider Application and Validation for Enrollment (PAVE) online system, available at <https://pave.dhcs.ca.gov>.

Requirements for Enrollment as a Diabetes Prevention Program

A. DPP not enrolled in the Medi-Cal Program must submit a Medi-Cal Provider e-Form Application

To enroll as a fee-for-service Medi-Cal provider, a DPP must meet current Medi-Cal provider enrollment requirements and standards, the requirements set forth in this bulletin and certain enrollment requirements and standards for Medicare Diabetes Prevention Programs set forth in 42 CFR, Section 424.205, as outlined below.

As a condition of enrollment, a DPP must have either pending, preliminary or full recognition as a Diabetes Prevention Program through the Centers for Disease Control and Prevention (CDC). See 42 CFR 424.205; Requirements for Medicare Diabetes Prevention Program suppliers.

All DPP applicants requesting consideration for enrollment must have at least one administrative location in California and must report all administrative locations with their application for enrollment. An "administrative location" is defined as the physical location associated with the DPP's operations and where DPP services may or may not be furnished. An administrative location shall not be a private residence. See 42 CFR 424.205. Established Place of Business requirements, as set forth in CCR, Title 22, Section 51000.60, shall apply to the applicant's or provider's administrative location.

In accordance with the Centers for Medicare & Medicaid Services' Federal Register, DHCS recognizes that DPP services can occur not only at administrative locations owned and operated by the applicant but may also occur solely at "community settings." A "community setting" is defined as a location where a DPP provider or applicant furnishes DPP services outside of their administrative locations (for example, a recreation center, community center, church basement, etc.). See 42 CFR 424.205.

Onsite inspections shall occur at the DPP provider or applicant's administrative location; however, the

DPP provider or applicant is not required to furnish DPP services at their administrative location.

DPPs shall use peer coaches to provide DPP services to Medi-Cal beneficiaries. These coaches are required to obtain and maintain a valid National Provider Identifier (NPI) at all times. Additionally, a DPP coach must NOT:

- Currently have Medicaid or Medicare billing privileges revoked and must not be currently subject to the reenrollment bar
- Currently have its Medicaid billing privileges terminated for-cause or be excluded by a State Medicaid agency
- Currently be excluded from any other Federal health care program, as defined in 42 CFR 1001.2, in accordance with section 1128, 1128A, 1156, 1842, 1862, 1867 or 1892 of the Act
- Currently be debarred, suspended or otherwise excluded from participating in any other Federal procurement or non-procurement program or activity in accordance with the Federal Acquisition Streamlining Act implementing regulations and the Department of Health and Human Services non-procurement common rule at 45 CFR part 76
- Have, in the previous 10 years, any of the following State or Federal felony convictions:
 - Crimes against persons, such as murder, rape, assault and other similar crimes for which the individual was convicted, as defined under 42 CFR 1001.2, had a guilty plea or adjudicated pretrial diversion
 - Financial crimes, such as extortion, embezzlement, income tax evasion, insurance fraud and other similar crimes for which the individual was convicted, as defined under 42 CFR 1001.2, had a guilty plea or adjudicated pretrial diversion
 - Any felony that placed Medicare or its beneficiaries at immediate risk, such as a malpractice suit that results in the individual being convicted, as defined under 42 CFR 1001.2, had a guilty plea or adjudicated pretrial diversion of criminal neglect or misconduct
 - Any felonies for which the individual was convicted, as defined under 42 CFR 1001.2, had a guilty plea or adjudicated pretrial diversion that would result in mandatory exclusion under section 1128(a) of the Act

If a DPP is found to be utilizing a peer coach who does not meet these standards, the DPP's application for enrollment may be denied. See 42 CFR 424.205.

DPP applicants must submit all of the following items with their *Medi-Cal Provider e-Form Application*:

- A copy of the DPP applicant or provider's valid, current, CDC Pending or Preliminary Recognition letter or a current valid copy of their Certificate of Full CDC Recognition. Providers are required to obtain and maintain this recognition/certification at all times. Loss of pending, preliminary or full recognition will result in removal from participation in the Medi-Cal program.
- A typed roster of all peer coaches, which includes each coach's full name, NPI number, birth date and Social Security Number
- Newly enrolling DPP applicants must attach a copy of a prefilled Department of Justice (DOJ) *Request for Live Scan Service* (BCIA 8016) form for each required individual with their application date-stamped and showing verification that all fees have been paid by either a "PAID" stamp from the public Live Scan operator or a receipt of payment. For details on the process as well as who is

required to submit the BCIA 8016, please see the provider bulletin entitled "[Medi-Cal Requirement to Submit Fingerprints for a Criminal Background Check.](#)"

- An application fee as required by W&I Code, Section 14043.25(d). For details regarding the required fee, please see the provider bulletin entitled "[Informational Bulletin Regarding Medi-Cal Application Fee Requirements.](#)"

All DPP applicants requesting consideration for enrollment are required to complete and submit the *Medi-Cal Provider e-Form Application* using the PAVE online system, along with all supporting documentation. Providers and applicants can access the PAVE online system, available at <https://pave.dhcs.ca.gov>.

PED will no longer accept paper applications from DPP applicants as of November 29, 2019. As a result, any paper applications postmarked after November 28, 2019, from DPP applicants will be returned to the applicant.

B. Currently enrolled Medi-Cal providers who wish to be reimbursed for DPP services must submit a Medi-Cal Supplemental Changes Form

Currently enrolled Physicians, Physician Groups, County Clinics Not Associated with Hospitals and Indian Health Services providers who wish to be reimbursed for providing DPP services may submit a [Supplemental Changes e-Form using the PAVE online system](#), along with their valid, current CDC Pending or Preliminary Recognition letter or certificate of Full CDC Recognition and a typed roster of all peer coaches, which includes each coach's full name, NPI number, birth date and Social Security Number. Effective (date of this bulletin) currently enrolled pharmacists and pharmacies who wish to be reimbursed for providing DPP Services may also follow this procedure.

Currently enrolled Home Health Agencies, Community Outpatient Hospitals, Federally Qualified Health Centers, Rural Health Clinics, Free Clinics, Community Clinics, Multispecialty Clinics, Otherwise Undesignated Clinics, Home and Community Based Services Nursing Facilities, Outpatient County Hospitals and Indian Health Services may request to be reimbursed for providing DPP services by submitting a *Medi-Cal Supplemental Changes* (DHCS 6209) form, along with their valid, current CDC Pending or Preliminary Recognition letter or certificate of Full CDC Recognition and a typed roster of all peer coaches, which includes each coach's full name, NPI number, birth date and Social Security Number.