

**California Behavioral Health Planning Council**  
**Performance Outcomes Committee**  
**April 16, 2024**  
**Meeting Minutes**

**Committee Members Present:**

Susan Wilson, Chairperson  
Erin Franco  
Catherine Moore  
Uma Zykofsky

Noel O'Neill, Chair-Elect  
Steve Leoni  
Don Morrison

**Other Council Members Present:**

Jessica Grove

**Invited External Partners Present:**

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions  
Samantha Spangler, Behavioral Health Data Project

**Staff Present:**

Justin Boese  
Jenny Bayardo

Linda Dickerson

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**Item #1: Welcome and Introductions**

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The committee meeting began at 1:00pm.

Susan Wilson welcomed all committee members and guests. A quorum was reached.

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**Item #2: Review Meeting Minutes**

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The Committee reviewed the meeting minutes for January 2024. One edit was requested by Steve Leoni. The minutes were accepted with the edit.

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**Item #3: Conference Workshop Updates**

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Susan Wilson reported out to the committee on some recent conference workshop activities. Susan is planning to present at this year's California Mental Health Advocates for Children and Youth (CHMACY) conference in May 2024. This year she will present

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with a specific focus on youth engagement in the behavioral health system.

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**Item #4: Data Notebook Project Updates**

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Linda Dickerson provided an update on the 2022 Data Notebook on the Impact of COVID-19 on Behavioral Health. The overview report has been finalized and posted online. Linda is still working on revising the executive summary for the 2022 Data Notebook but said it should be finished soon.

Linda and Justin Boese then provided updates on the 2023 Data Notebook on Stakeholder Engagement. After continued outreach by Linda, the committee has now received completed surveys from 50 counties, with a couple more still in progress. The goal is to close the survey by April 30 so that Linda can begin analyzing the data collected.

Susan requested that Linda prepare a draft of the data analysis without the methods or background information by the June quarterly meeting so that the committee could discuss recommendations for the 2023 Data Notebook overview report.

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**Item #5: Data Notebook 2024 Development**

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The committee members reviewed and discussed a draft of the 2024 Data Notebook survey document prepared by Justin Boese. Justin provided a quick overview of the document. This document includes the introduction and background information for the 2024 data notebook. A new addition to the introduction is a section on performance outcomes measures, which defines different kinds of quality measures used to evaluate healthcare services.

This is followed by the background information on this year's topic of focus: "homelessness in the public behavioral health system." Included in this section is some of the data that was collected in the "Part 1" questions in previous data notebooks (2019-2023). This data was prepared by Linda Dickerson and includes homeless point-in-time counts for California and data on new or expanded homeless programs for county behavioral health clients.

The final section of the document is the draft of the survey questions, split into 2 parts. There are a total of 11 questions on homelessness in the behavioral health system in section 1 of the survey. Section 2 contains 4 questions on performance outcomes data,

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which are included to help inform the committee on what data counties are collecting and/or would like the Performance Outcomes Committee to focus on.

Susan Wilson led the committee in a discussion on the survey questions to gather feedback on the draft. The committee members commented on each question, providing their edits and suggestions. Justin will work with Susan and Noel O'Neill to revise the 2024 Data Notebook document based on this feedback.

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**Item #6: Committee Charter and Workplan Review**

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Susan Wilson determined that there was not enough time left in this meeting to review the committee charter and workplan. This item will be deferred to the June 2024 meeting.

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**Item #7: Next Steps and Planning for Future Activities**

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Susan Wilson and the committee members identified next steps and agenda items for the June 2024 meeting. Agenda items included:

- A review of the data collected from the 2023 Data Notebook, analyzed by Linda Dickerson. The committee will discuss recommendations for the overview report based on this analysis.
- Finalization of the 2024 Data Notebook in preparation for distribution to county behavioral health boards/commissions.
- Review of the committee charter and workplan.

Several other items were also discussed as future goals. Susan mentioned that there is an effort to secure a data consultant to analyze the "Part 1" data from the 2019-2023 Data Notebooks. Additionally, Noel O'Neill commented that as the format and processes for the data notebook are refined, he would like to see more time on the committee agendas for guest presenters.

**The meeting adjourned at 3:30pm.**