

California Behavioral Health Planning Council
Performance Outcomes Committee
June 18, 2024
Meeting Minutes

Committee Members Present:

Susan Wilson, Chairperson
Erin Franco
Catherine Moore
Uma Zykofsky

Noel O'Neill, Chair-Elect
Steve Leoni
Don Morrison
Karen Baylor

Invited External Partners Present:

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions
Samantha Spangler, Behavioral Health Data Project

Staff Present:

Justin Boese
Jenny Bayardo

Linda Dickerson
Naomi Ramirez

Item #1: Welcome and Introductions

The committee meeting began at 2:00pm.

Noel O'Neill welcomed all committee members and guests. A quorum was established with 8 out of 8 members.

Item #2: Review Meeting Minutes

The Committee reviewed the meeting minutes for April 2024. No edits to the minutes were requested.

Item #3: Data Contract for Data Notebook "Part I" Analysis

Susan Wilson informed the committee that the Planning Council had finalized a contract with Samantha Spangler (Behavioral Health Data Project) to analyze the data collected in Part I of the Data Notebook. This data was collected from 2019-2023 using standardized questions in the Data Notebook survey to measure and track potential trends in the behavioral health system affecting vulnerable populations. Between now and May 30, 2025, Samantha will be organizing and analyzing this information to identify what trends, if any, can be found in the data.

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Samantha Spangler went over the scope of work for the contract. Samantha said that the first step was to organize the entirety of the data and analyze how complete it is which will allow her to determine what can be done with the data. Samantha will put together an initial analysis plan that will be shared with the committee for feedback. Then she will go forward with the analysis itself and develop a final report on the data. This report will include recommendations on how the Planning Council can utilize the data included in the report. Susan and Samantha will provide updates to the committee as this work progresses.

Item #4: Committee Charter and Workplan Review

Noel O’Neil led the committee in a review of the charter and workplan. He stated that the committee leadership would like for the members to entertain the possibility of changing the name of the committee sometime in the future. Noel then went through the charter and workplan drafts and discussed edits to both documents with the committee.

Some of the proposed changes to the charter include:

- Removing “Behavioral Health Concepts – CalEQRO” from the list of partner organizations.
- Adding “organize forums for the Council that are authorized by the Officer Team or the Executive Committee for the education and engagement of stakeholders” to the committee roles and responsibilities.
- Adding “learn from literature and guest speakers about behavioral health data and study the ways this data can measure the effectiveness of the Public BH System” to the committee roles and responsibilities.

Some of the proposed changes to the workplan include to:

- Reword the objective of Goal 1 for clarification.
- Add an activity to Goal 1 to consider a way to market the valuable information the committee generates to increase stakeholder awareness.
- Review and revise Goal 2 to align with the duties of the Planning Council and Performance Outcomes Committee required in the Behavioral Health Services Act.
- Add a goal (Goal 4) showcasing effective and successful programs that features the guiding principles of the Planning Council.

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Noel proposed that the committee continue the revision of the workplan during the October meeting.

Item #5: Development of Recommendations for the 2023 Data Notebook on Stakeholder Engagement

Susan Wilson introduced the next agenda item, which was the development of recommendations for the 2023 Data Notebook on Stakeholder Engagement. Linda Dickerson provided an overview of preliminary data analysis for the 2023 Data Notebook for the committee members.

Linda reported that there were 52 completed data notebook surveys received, representing 51 counties and 1 non-county region (the Tri-City Mental Health Board in Los Angeles County). Of the participating counties, 26 were small population counties, 12 were medium-sized counties, and 13 were large population counties. This covered a large majority of total California counties, and 91.2% of the population of California in 2023.

Linda discussed the results of the survey, which included each question on the survey and the responses received. Some of the questions included were the frequency of stakeholder engagement meetings and events, the processes that stakeholder input is collected and communicated to the behavioral health director, and questions about the Community Program Planning (CPP) process. Linda provided context for the responses to each question, as well as comments on the limitations and challenges that will affect the analysis of certain survey items. The committee members discussed the survey results as she went, asked clarifying questions, and shared their impressions on the data.

Due to time constraints, the presentation and discussion were not completed. The committee agreed to have an interim meeting before the October quarterly meeting to finish the development of recommendations for the 2023 Data Notebook.

Item #6: Data Notebook 2024 Development

The committee worked on the development of the 2024 Data Notebook on Homelessness. Noel O'Neill and Susan Wilson provided initial comments on the current draft of the 2024 Data Notebook survey questions and background information. Noel

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reminded the committee that the standardized questions from the 2019-2023 Data Notebooks, previously referred to as “Part I”, would not be included in the 2024 survey or subsequent surveys. He said the goal is to make the Data Notebook shorter and more user-friendly. Susan added that she felt this was an important step forward for the Data Notebook. They both noted that in addition to the questions on homelessness, there are several questions at the end of the survey that ask the county behavioral health boards about what performance indicators they are collecting, and what topics they would be interesting in seeing future Data Notebooks focus on.

Noel then led the committee on a review of the survey questions, with time for committee members to share their input and feedback on each item. Proposed edits were agreed upon to cut several questions and revise several others. All members were encouraged to submit further feedback to Susan, Noel, and Justin Boese.

Item #7: Next Steps and Planning for Future Activities

Susan Wilson, Noel O’Neill and the committee members identified next steps and agenda items for the October 2024 meeting. These next steps included:

- An interim meeting before October to finish the development of the recommendations for the 2023 Data Notebook. This meeting will also provide a chance for committee members to give feedback on Samantha Spangler’s analysis plan for the “Part I” data.
- Finalizing the 2024 Data Notebook on Homelessness.
- Finishing revisions to the committee charter and workplan.
- Discussion of future public forum / stakeholder engagement events.
- Brainstorming ideas for identifying successful programs to highlight.

The meeting adjourned at 5:00pm.