



MICHELLE BAASS
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

DATE: April 27, 2022

Behavioral Health Information Notice No: 22-021

TO: California Alliance of Child and Family Services
California Association for Alcohol/Drug Educators
California Association of Alcohol & Drug Program Executives, Inc.
California Association of DUI Treatment Programs
California Association of Social Rehabilitation Agencies
California Consortium of Addiction Programs and Professionals
California Council of Community Behavioral Health Agencies
California Hospital Association
California Opioid Maintenance Providers
California State Association of Counties
Coalition of Alcohol and Drug Associations
County Behavioral Health Directors
County Behavioral Health Directors Association of California
County Drug & Alcohol Administrators

SUBJECT: Driving-Under-the-Influence (DUI) Program State Licensing Fee
Increase Beginning Fiscal Year (FY) 2022-2023

PURPOSE: To provide notification of the Department of Health Care Services' (Department) DUI Program licensing fee increase from \$10.00 to \$17.00 for each newly enrolled participant for the forthcoming FY commencing on July 1, 2022.

REFERENCE: [Health and Safety Code Section 11837.5](#) and
[Title 9, California Code of Regulations, Division 4, Chapter 3](#)

BACKGROUND:

Health & Safety Code (HSC), Section 11837.5 authorizes the Department to increase the licensing fees for DUI Programs to cover the projected costs associated with administering the licensure of DUI Programs in the upcoming fiscal year. The Department has historically adjusted DUI Program licensing fees as necessary to account for revenue surpluses or shortfalls occurring in the DUI Program Licensing Trust Fund. The revenues are intended to support the administration of licensing DUI Programs, including but not limited to reviewing and processing initial applications; reviewing and approving licensing renewal applications; conducting initial and biennial

onsite monitoring; investigating complaints; providing administrative support to DUI Programs; disseminating information to the public, governmental agencies, and stakeholders; updating and maintaining databases; developing policies, regulations, and statutes; providing training and technical assistance to DUI Programs and County representatives; and taking licensure actions against a DUI Program.

The current licensing fee of \$10.00 assessed to each DUI Program for each newly enrolled participant has been in effect since FY 2003-2004. However, the Department has determined that sufficient assets are not currently available in the DUI Program Licensing Trust Fund and that the current licensing fee of \$10.00 is not sufficient to support current or planned expenses incurred by the Department for DUI licensing activities. Therefore, in accordance with HSC, Section 11837.5, the Department has submitted a report to the Legislature to support the increase of the licensing fee. Interested parties can access the report at the [DUI Program Licensing Fee Increase Report to Legislature](#).

LICENSURE FEE INCREASE:

Effective July 1, 2022, the DUI Program licensing fee shall be \$17.00 for each newly enrolled participant. The \$17 licensing fee shall continue until the Department determines that a new fee amendment is warranted.

Licensed DUI Programs shall submit the [Participant Enrollment Reports](#) and pay the updated licensing fees on a quarterly basis to the Department based on the following schedule:

<u>Quarter</u>	<u>Dates</u>	<u>Reports/Fees Due By</u>
First	July 1 – Sept. 30	October 30
Second	Oct. 1 – Dec. 31	January 30
Third	Jan. 1 – Mar. 31	April 30
Fourth	Apr. 1 – June 30	July 30

Failure to submit the quarterly Participant Enrollment Report and pay the quarterly licensing fees in accordance with the schedule above shall result in the issuance of a Notice of Deficiency (NOD) in accordance with 9 CCR § 9824. (See 9 CCR § 9822(e).)

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To prevent errors or delays in processing, the Participant Enrollment Reports and licensing fees should be submitted with the DUI Program license number(s) on the check or check stub and be mailed to the following address:

Department of Health Care Services
DUI Licensing Unit
P.O. Box 997413, MS 2602
Sacramento, CA 95899-7413

Resources

[Health and Safety Code, Division 10.5, Part 2, Chapter 9](#)
[Title 9, California Code of Regulations, Programs for Alcohol and Drug Impaired Drivers](#)

Questions regarding this BHIN should be directed to the DUI Licensing Unit at:
DUIProviders@dhcs.ca.gov.

Sincerely,

Original signed by

Janelle Ito-Orille, Chief
Licensing and Certification Division