



Update for Local Educational Agencies (LEA) Not Currently Participating in the School-Based Medi-Cal Administrative Activities (SMAA) Program

Local Educational Agency
Medi-Cal Billing Option Program

October 24, 2017

Introductions & Agenda

California Department of Health Care Services (DHCS)
Navigant Consulting, Inc. (NCI)

- Section I: Goals and Logistics
- Section II: Why are we here? Upcoming Changes to the LEA Medi-Cal Billing Option Program (LEA BOP)
- Section III: What is Random Moment Time Survey (RMTS)?
- Section IV: The SMAA Program
- Section V: Resources and Next Steps



Section I: Webinar Goals and Logistics

Goals

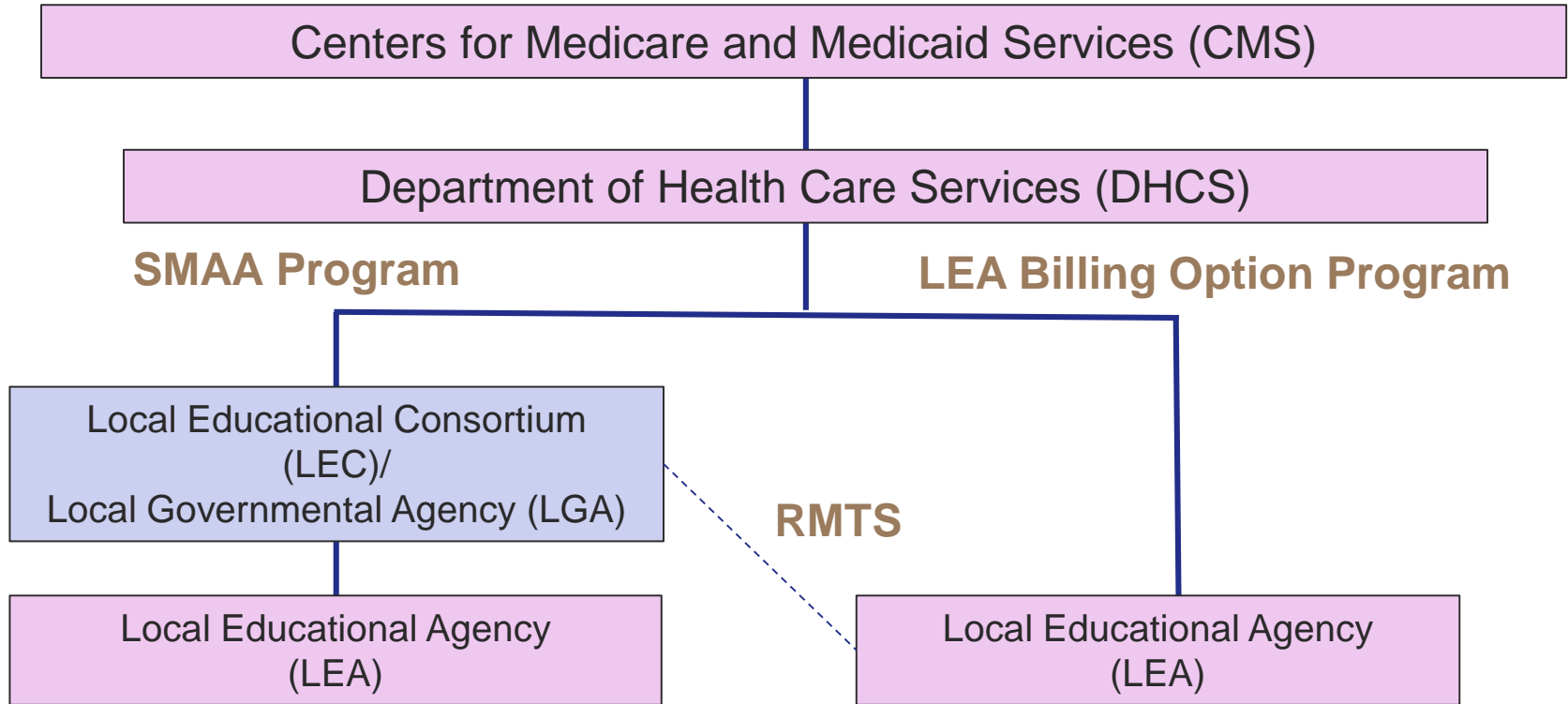
By the end of today's webinar, participants will:

- Know more about what is on the horizon for the LEA BOP
- Have a general idea regarding timing for implementing changes to the LEA BOP and how changes will be communicated to LEAs
- Understand the basics of RMTS and how this will impact LEAs
- Have access to additional information on SMAA
- Understand next steps

Logistics & Questions

- Today's presentation will last approximately one hour
- DHCS will answer questions relating to the meeting agenda at the end of the webinar
 - ❖ Submit Questions via the Message Box throughout the webinar
 - ❖ Depending on time, not all questions may be answered "live"
- Additional questions after the webinar can be addressed to LEA@dhcs.ca.gov or SMAA@dhcs.ca.gov

SMAA and LEA BOP Partnerships





Section II: Why Are We Here? Upcoming Changes to the LEA BOP

Why Are We Here?

- DHCS submitted Medicaid State Plan Amendment (SPA) 15-021 to CMS in September 2015
- SPA 15-021 proposes to:
 - ❖ Cover Medi-Cal eligible students regardless of special education status
 - Includes *coverage of certain Non-IDEA health services*
 - ❖ Expand covered LEA BOP services
 - ❖ Expand covered LEA BOP practitioners
 - ❖ Include an RMTS component for reimbursement of LEA BOP services
- Since September 2015, DHCS has been working with CMS to answer Requests for Additional Information (RAIs)

RMTS Overview

Why is DHCS integrating the LEA BOP into the existing RMTS?

- As a term and condition of DHCS' resolution to the SMAA deferral, DHCS agreed to implement a combined cost allocation methodology (RMTS) for SMAA and LEA BOP
- SMAA Program incorporated RMTS on January 1, 2015
- To ensure no duplication of payment between SMAA and LEA BOP

Overview of RMTS:

- A statistical sampling methodology that is commonly used across the country that estimates the percentage of a Time Study Participant's (TSP) work day that is spent providing direct medical services
- A web-based system that randomly selects and assigns a "moment" (1 minute) to a pre-determined list of TSPs

On The Horizon

- **LEAs that plan to continue billing in the LEA BOP will be required to participate in RMTS**
 - ❖ Exception: LEAs that contract out for **ALL** billed direct medical services will not be required to participate in RMTS (Model 2)

- Once the RMTS is incorporated into the LEA BOP, your LEA will be doing most of the RMTS administrative work that is currently required for SMAA reimbursement
 - ❖ Participating in both school-based programs increases efficiencies and the potential for increased reimbursement!

Transitioning Into RMTS

LEA BOP will be **integrated into the existing SMAA RMTS** process

- The time results of the RMTS will be applied to the LEA Cost and Reimbursement Comparison Schedule (CRCS)
- DHCS has been working with a group of technically qualified stakeholders (including LEA representatives) to help make this transition smooth for LEAs
 - ❖ Implementation Advisory Group (IAG) meetings address RMTS issues germane to LEAs
 - ❖ The IAG meeting summaries and the RMTS Stakeholder Feedback Tool are available on the LEA Program Website at:
http://www.dhcs.ca.gov/provgovpart/Pages/LEA_RMTS.aspx
 - ❖ All stakeholder feedback submissions will be discussed at the IAG, but responses will not be sent directly back to a stakeholder



Section III: What is RMTS?

RMTS Basics

- In California, RMTS is regionally administered on a quarterly basis
- The goal of RMTS is to capture what randomly selected TSPs are doing during their assigned moment (1 minute), in order to extrapolate the findings to the universe of all a general idea regarding timing for implementing changes to the LEA providers
- A TSP is asked questions to capture what they are doing at a specific minute in time:

Were you working at the time of your moment?

Was this activity being performed pursuant to, or related to, a service listed on a student's IEP, IFSP or Care Plan?

Who were you with?

What were you doing?

Why were you performing this activity?

- Time survey results will be used to determine the percentage of staff costs reimbursed to the district for both LEA BOP and SMAA

LEA Responsibilities Under RMTS

Under RMTS, LEAs must:

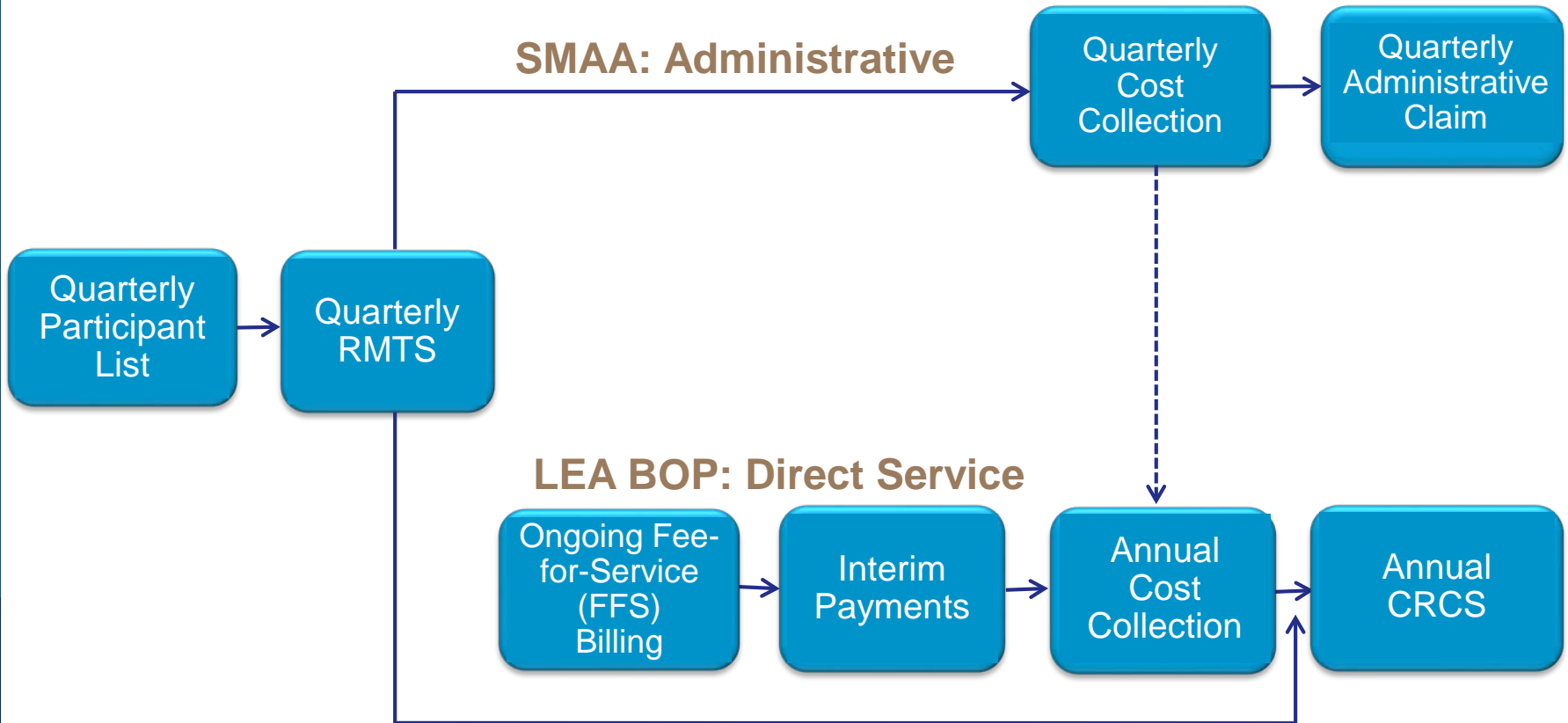
- Participate in the time survey (unless a Model 2 LEA)
- Contract through either their regional LEC or county LGA for participation in the RMTS
- Submit information to their LEC/LGA:
 - ❖ TSP list of staff eligible to participate in the RMTS
 - ❖ School calendars and work schedules for their TSPs
- Ensure participants are not 100 percent federally funded when initially submitted for approval
- Monitor moment responses to achieve at least 85 percent compliance

LEC/LGA Responsibilities Under RMTS

Under RMTS, LECs and LGAs must:

- Train the LEA Coordinators on RMTS;
- Certify the list of TSPs;
- Assign RMTS central coding staff to code moments; and
- Supervise and provide oversight of the RMTS process.

Flow of Integrated RMTS



FAQs – LEA BOP RMTS

Question #1: Is my LEA required to participate in RMTS?

Answer: Yes, *unless* your LEA contracts out 100 percent of direct medical services billed to Medi-Cal (Model 2 providers). All other LEAs will be required to participate in RMTS.

Question #2: Do I have to participate in both the SMAA and LEA BOP programs?

Answer: No, participation in **both programs** is voluntary. However, DHCS encourages participation in both programs, as it may increase reimbursement back to your LEA.

Question #3: Will I still need to submit a Cost and Reimbursement Comparison Schedule (CRCS)? If so, how will RMTS be incorporated?

Answer: Yes, LEAs participating in the LEA BOP will continue to submit the CRCS, which will be revised to include the new covered services, new practitioner types, TCM, transportation, and the RMTS direct medical service percentage.

FAQs – LEA BOP RMTS (Continued)

Question #4: Will LEAs continue to submit the LEA BOP claims to Medi-Cal?

Answer: Yes, LEAs will submit claims through the Fiscal Intermediary in the same manner that they currently do for interim claiming.

Question #5: Can my LEC or LGA provide guidance on Medi-Cal LEA BOP requirements?

Answer: No, LECs and LGAs will be providing support for the RMTS process only, not LEA BOP program requirements or policies (see slides 31 and 33 for program contact information).

Question #6: Under RMTS, does anything change regarding how we document services provided?

Answer: No, LEAs will continue to document services for interim claiming in the same manner.

FAQs – LEA BOP RMTS (Continued)

Question #7: Will there be training on RMTS and the CRCS?

Answer: Yes, DHCS will provide training in several different areas, including the new CRCS, the new covered services and practitioner types, and how RMTS will impact the LEA BOP. DHCS is in the process of developing training and will present these materials once SPA 15-021 is approved by CMS.

Question #8: Where can I get additional information on RMTS and SMAA?

Answer:

- Email DHCS at: SMAA@dhcs.ca.gov
- Contact your regional LEC/LGA at:
<http://www.dhcs.ca.gov/provgovpart/Pages/MapLECsLGAs.aspx>
- View the SMAA Manual at:
<http://www.dhcs.ca.gov/provgovpart/Pages/SMAAManual.aspx>



Section IV: The SMAA Program

SMAA Snapshot

SMAA and RMTS

- Approximately 700 districts (70 percent of the State) participate in SMAA
- The SMAA Program reimburses school districts for Medi-Cal administrative activities
- Submit information to their LEC/LGA:
 - ❖ A district may receive reimbursement for these ongoing administrative activities that are likely already taking place at your LEA
- SMAA currently uses RMTS to determine the portion and reimbursable amount of the TSPs' work day that is dedicated to providing Medi-Cal administrative activities to students

Example SMAA Activities

- Medi-Cal outreach
- Facilitating the Medi-Cal application process
- Arranging for non-emergency & non-medical transportation of Medi-Cal eligible individuals to Medi-Cal covered services
- Providing translation-related* activities for Medi-Cal purposes (*receives 75% reimbursement)
- Program planning and policy development
- SMAA coordination and claims administration
- Training and general administration
- Paid time off

Comparison of LEA BOP and SMAA

	LEA BOP	SMAA
Overview	Provides 50% Federal Financial Participation (FFP) to LEAs for Medi-Cal <u>direct medical related</u> services	Provides 50% FFP to school claiming units for Medi-Cal <u>administrative</u> activities and 75% for <u>translation</u> services
Population Served	Medi-Cal eligible students receiving health services under age 22 and their families	All students
Billable Services	Direct Medical Services	Administrative Activities
Contract	DHCS contracts with LEAs	DHCS contracts with LECs/LGAs LECs/LGAs contract with LEAs

Comparison of LEA BOP and SMAA

	LEA BOP	SMAA
Requirements	Provider Participation Agreement; Annual Report; CRCS (cost report); Documentation of services; RMTS (upon SPA approval)	Operational Plan; Direct Charge; RMTS
Claims	LEAs submit claims to the DHCS fiscal intermediary and are paid an interim rate, and reconciled annually through the CRCS	Quarterly invoicing via LEC/LGA; DHCS processes quarterly claims
Restrictions on Funds?	Funds must supplement, not supplant, health and social services to students and their families. The LEA local collaborative makes reinvestment decisions	<u>There are no restrictions</u> on how to allocate reimbursements as long as the costs are compliant with 2 CFR Part 200 et seq

SMAA Updates

- **Coordinator and Participant Improvements** – TSPs no longer use a 5-day paper ‘worker log’ to report time; RMTS moments represent one minute in time
- **Implementation of RMTS** – Since January 2015, SMAA implemented RMTS, and DHCS has been working with CMS and the IAG to integrate the LEA BOP into RMTS
- **Reimbursement of Administrative Costs** – SMAA provides 50 percent FFP for administrative services and 75 percent FFP for Medi-Cal translation activities
 - ❖ LEAs are already paying staff to perform administrative activities; through your LEA’s participation in SMAA, your LEA can be reimbursed for 50 percent of those costs

RMTS Participants

The LEA aggregates staff into two mutually exclusive participant pools:

- **Cost Pool 1** – Direct medical service providers (e.g., Speech Therapy, Occupational Therapy, Nursing, and Psychological Services, etc.)
- **Cost Pool 2** – Administrative service providers (e.g., linking families to Medi-Cal; referral, coordination and monitoring of health, dental and/or mental health services; health service translation services, etc.)

RMTS Staff Examples

- Nurses, Occupational Therapists, Physical Therapists
- Speech-Language Pathologists
- School Psychologists
- Special Education Staff
- Special Education Teachers (Resource or Special Day Class)
- Health Clerks, Health Aides
- Counselors
- Family Resource Center Coordinators
- District Office Administrators or Administrative Staff



Section V: Resources and Next Steps

Next Steps

- **Contact your LEC/LGA representative** to learn more about SMAA and discuss contracting:
<http://www.dhcs.ca.gov/provgovpart/Pages/MapLECsLGAs.aspx>
- DHCS is working with CMS regarding timing of integrating RMTS into the LEA BOP and approval of SPA 15-021
- Once the SPA is approved, DHCS will send an e-blast to LEAs on each listserv with additional information
 - ❖ **Sign up for the LEA BOP listserv** at:
<http://apps.dhcs.ca.gov/listssubscribe/default.aspx?list=DHCSLEA>
 - ❖ **Sign up for the SMAA listserv** at:
<http://apps.dhcs.ca.gov/listssubscribe/default.aspx?list=DHCSSMAA>

Resources – LEA BOP and RMTS

Local Educational Agency

The Local Educational Agency (LEA) Medi-Cal Billing Option Program provides reimbursement for health assessment and treatment for Medi-Cal beneficiaries within the school environment. A LEA provider (generally a school nurse) employs or contracts with qualified medical practitioners to provide these services.

Getting Started

- LEA Program Requirements and Links to Required Documents
- Onboarding Handbook
- LEA Tool Box
- Internal Administrative Functions Chart
- Tech Assistance/Site Visit Request

Program Information

- LEA Program Description
- Related Programs
- Glossary of Terms
- FAQs
- Random Moment Time Survey

Random Moment Time Survey (RMTS)

The LEA Medi-Cal Billing Option Program will be transitioning to a Random Moment Time Survey (RMTS) as part of the cost settlement process. The Department of Health Care Services (DHCS) is working on the design and development of a new RMTS for Direct Services provided through the LEA Medi-Cal Billing Option Program. The results of the RMTS will be combined with provider-specific costs in order to determine provider-specific reimbursement for direct service claiming.

About RMTS

For an overview of the RMTS and how it impacts the LEA BOP, please click on the links below:

- RMTS Quick Profile Page
- RMTS Fall 2015 Training Slides

Implementation Advisory Group and Stakeholder Feedback

DHCS maintains RMTS as a standing agenda item in the bi-monthly LEA Advisory Workgroup meetings. In addition, DHCS has developed an Implementation Advisory Group (IAG) comprised of a limited number of technically qualified stakeholders. The IAG participants work in a collaborative environment with DHCS on RMTS implementation issues and welcome your feedback on this matter.

The Stakeholder Feedback Tool provides you with an opportunity to provide feedback related to RMTS Implementation for the LEA Medi-Cal Billing Option Program. The IAG commits to reviewing and discussing comments received, but will not be responding to individual stakeholders.

- Stakeholder Feedback Tool

IAG Meeting Summaries

The following are the RMTS IAG meeting summaries:

- RMTS IAG Summary - August 9, 2016
- RMTS IAG Summary - July 12, 2016

LEA Program Email

Overview of RMTS and how it impacts the LEA BOP

Feedback Tool

IAG Meeting Summaries

http://www.dhcs.ca.gov/provgovpart/Pages/LEA_RMTS.aspx

LEA BOP Resources

To learn more about the LEA Program:

- Review the LEA BOP Website at:
<http://www.dhcs.ca.gov/provgovpart/pages/lea.aspx>
- E-mail DHCS at: LEA@dhcs.ca.gov
- View the LEA Program Provider Manual at:
<http://www.dhcs.ca.gov/provgovpart/Pages/LEAProviderManual.aspx>
- View the RMTS Landing Page at:
http://www.dhcs.ca.gov/provgovpart/Pages/LEA_RMTS.aspx

Resources – SMAA and RMTS

▶ School-Based Medi-Cal Administrative Activities (SMAA)

The SMAA program reimburses school districts for the administering the Medi-Cal program. Those activities include: Medi-Cal Application; Arranging Non-Emergency/Non-Emergency Development; and MAA Claims Coordination.

Email Subscription Service: Subscribe/Unsubscribe to the SMAA website.

For general inquiries: smaa@dhcs.ca.gov

[Program Update Page](#)

[SMAA Workgroup Page](#)

[New to the Program: School Districts and LEAs](#)

▶ [Service Regions and Contact Information](#)

[Program Information](#)

▶ [SMAA Program Contact Information](#)

▶ [Program Description](#)

▶ [SMAA Appeal Process](#)

▶ [SMAA FAQs](#)

[Policies & Legislation](#)

▶ [MAC Agreement](#)

▶ [OMB A-87 \(Not DHCS\)](#)

▶ [Policy and Procedure Letters](#)

[Manuals & Training](#)

▶ [SMAA Manual](#)

▶ (NEW) [Backcasting Invoice Training](#)

▶ School-Based Medi-Cal Administrative Activities (SMAA) Manual

[Back to SMAA Main Page](#)

★ 2015 RMTS SMAA Manual

Current pdf of SMAA Manual

Older Manuals

[Random Moment Time Survey \(RMTS\)](#)

▶ [Random Moment Time Survey \(RMTS\)](#)

▶ [RMTS Training](#)

▶ [Backcasting Methodology](#)

[Reasonableness Test Criteria & Interim Claiming](#)

▶ [Reasonableness Test Criteria \(RTC\)](#)

[Tools & Templates](#)

▶ [Invoices](#)

★ (NEW) [Due Dates of SMAA Invoices](#)
Version 08.14.17

★ (NEW) [Vendor Fee Worksheet - RMTS](#)
Version 08.14.17

▶ [Vendor Fee Worksheet - Backcasting](#)

Version 08.01.17

**SMAA
FAQs**

SMAA Manual

<http://www.dhcs.ca.gov/provgovpart/Pages/SMAA.aspx>

SMAA Resources

To learn more about the SMAA:

- Review the SMAA Website at:
<http://www.dhcs.ca.gov/provgovpart/Pages/SMAA.aspx>
- E-mail DHCS at: SMAA@dhcs.ca.gov
- Contact your regional LEC/LGA at:
<http://www.dhcs.ca.gov/provgovpart/Pages/MapLECsLGAs.aspx>
- View the SMAA Manual at:
<http://www.dhcs.ca.gov/provgovpart/Pages/SMAAManual.aspx>