

		PAVE PRESS
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Instructions for an Authorized Signer to E-sign the PAVE Provider Application

AUTHORIZED SIGNER STEPS

1. Open email from Credentialed/Administrator and click on the PAVE link in the email and complete the sign up for PAVE according to the guided steps, if you have not previously done so
2. Log into your user profile in PAVE, where there will be a notification
3. Accept the invitation to the Business Profile
4. Click “*Accept Privileges*” to become an Administrator or Manager of that Business Profile
5. Open and e-sign the application that requires your e-signature