

## Whole Person Care Pilots: Letter of Intent Instructions



The Whole Person Care (WPC) pilot is a five-year program authorized under California's Medi-Cal 2020 waiver to test locally-based initiatives that will coordinate physical health, behavioral health, and social services for vulnerable Medi-Cal beneficiaries who are high users of multiple systems and continue to have or are at risk of poor health outcomes. Detailed information on the requirements for participating in a WPC pilot can be found in the [Special Terms and Conditions](#) of the Medi-Cal 2020 waiver. Additional information, including the application timeline, is provided in a Frequently Asked Questions (FAQs) document posted on <http://www.dhcs.ca.gov/services/Pages/WholePersonCarePilots.aspx>.

**Purpose.** The purpose of the *Letter of Intent* is to assess the level of interest to participate in the WPC pilots across the state, obtain preliminary WPC pilot design information that will assist DHCS with finalizing the WPC pilot application, and provide an opportunity for potential applicants to submit questions. Submission of this *Letter of Intent* is voluntary and non-binding. Failure to submit a *Letter of Intent* will not preclude a lead entity from applying to participate in the WPC pilot. DHCS anticipates releasing the WPC pilot application in May 2016, with applications due 45 calendar days after release.

DHCS recognizes that organizations are at the beginning stages of planning for the WPC pilots and therefore may not be able to provide details on their plans for the pilot's design, but the state would appreciate any information that is available at this time.

**Submission Instructions.** Entities that are interested in participating in the Medi-Cal 2020 WPC pilot are strongly encouraged to submit a *Letter of Intent* to the Department of Health Care Services (DHCS) by close of business on **April 8, 2016**. *Letters of Intent* should be submitted by the entity that would apply to be the WPC lead entity. The letter should be submitted via email to [1115wholepersoncare@dhcs.ca.gov](mailto:1115wholepersoncare@dhcs.ca.gov) and addressed to **Sarah Brooks, Deputy Director, Health Care Delivery Systems, Department of Health Care Services**. The *Letter of Intent* should be no more than two pages long.

WPC lead entities can be a county, a city and county, a health or hospital authority, a designated public hospital, a district/municipal public hospital, a federally recognized tribe, a tribal health program operated under a Public Law 93-638 contract with the federal Indian Health Services, or a consortium of any of the above entities that will coordinate the WPC pilot and be the single point of contact for DHCS. The lead entity will be responsible for identifying other entities that will participate in the WPC pilot.

**Contents.** The *Letter of Intent* should include the following information:

### Lead Entity Contact Information

1. Lead Entity Name and Mailing Address
2. Point of Contact Name, E-mail Address, and Telephone Number

**Preliminary WPC Pilot Design**

1. Include a statement about your organization's interest in participating in a WPC pilot.
2. Describe the geographic area in which the WPC pilot would operate and the target population(s) for the pilot.
3. List the potential participating entities that would work in partnership with your organization as part of the WPC pilot. Indicate if the entity is a managed care plan, a health services and specialty mental health agency/department, a public agency/department, or a community partner.
4. Describe possible interventions and infrastructure that the WPC pilot may implement.
5. Note whether or not the WPC pilot would provide housing and supportive services to the target population(s).

Questions. Include any questions related to the process or requirements for participating in the WPC pilot. Responses to selected questions will be added to the FAQ document and posted on the DHCS website.

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