



DEPARTMENT OF HEALTH CARE SERVICES SECTION 1115 COMPREHENSIVE WAIVER/DEMONSTRATION PROJECT

TECHNICAL WORKGROUPS ORIENTATION OVERVIEW

1. The DHCS Section 1115 Comprehensive Waiver/Demonstration Project Technical Workgroups will advise and report directly to DHCS.
2. The purpose of the technical workgroups is to help DHCS better understand the issues related to each topic area, explore new opportunities for how the new Section 1115 Comprehensive Waiver Demonstration Project can be structured to respond to these issues and to the population affected, identify how implementation of the waiver will be impacted and to represent a diversity of perspectives on the topic. We anticipate a lot of good discussions, 'give and take', and debate about the important issues that will be on the workgroup agendas.
3. Each technical workgroup will have a charter that describes the scope of work for the workgroup and its desired outcomes. Meeting agendas will be organized to drive the discussions toward the desired outcomes.
4. Each technical workgroup will be staffed by a DHCS lead staff person(s), a facilitator and technical experts as needed.
5. Each technical workgroup will be funded by one or more of the DHCS foundation partners – The California Endowment (*Behavioral Health Integration and Health Care Coverage Initiative*), the California Health Care Foundation (*Health Care Coverage Initiative, Seniors and Persons with Disabilities, CCS/Children with Special Health Care Needs*), the Lucile Packard Foundation for Children's Health (*CCS/Children with Special Health Care Needs*), and The SCAN Foundation (Dual Eligibles).
6. The members of the technical workgroups were chosen by DHCS with input from the foundation partners and other stakeholders. Each workgroup has been chosen to represent a diversity of perspectives, experiences and knowledge. The size of each workgroup has been limited to allow for in-depth and focused small group discussions.

7. The work of the technical workgroups will inform the discussions at future meetings of the DHCS Section 1115 Comprehensive Waiver/Demonstration Project Stakeholder Advisory Committee.
8. All meetings of the technical workgroups will be held in Sacramento.
9. Each technical workgroup will have its own meeting schedule and meeting process, depending on the topics and issues to be discussed. Some meetings will be for 3 – 4 hours; some meetings will be full day meetings. Please refer to the Technical Workgroup Meeting Schedule for the specific schedule for your technical workgroup.
10. All meeting times, agendas and advance materials as well as summaries of the technical workgroup meetings will be posted on the DHCS waiver renewal website.
11. The technical workgroup meetings will be open to the public in three ways: listen-only call-in capability through a conference line; limited seating at the actual meetings (as space permits) and a written summary, which will be posted on the website within one week of each technical workgroup meeting.
12. Please be prepared to attend meetings in person. When that is not possible, there will be conference call-in capability for each meeting. We ask that you not send substitutes.
13. Meetings will begin and end on time.
14. Each technical workgroup meeting will have advance materials for review before the meeting; these materials will inform the discussions – please read the materials prior to the meeting and think carefully about the issues identified on each agenda.
15. Just a few reminders for effective participation in all of the technical workgroup meetings:
 - Listen actively.
 - Everyone will be expected to participate fully, not just a vocal few.
 - Respect and value the diversity of perspectives and opinions of other workgroup members.
 - Opposing viewpoints will be allowed to co-exist in the room.
 - Each technical workgroup member will take responsibility for the success of the meetings.

The Department of Health Care Services thanks you for your contribution to this very important effort.