

ICF/DD Carve-In Stakeholder Workgroup

Fourteenth Session

Wednesday, November 8, 2023

How to Add Your Organization to Your Zoom Name

- » Click on the **Participants** icon at the bottom of the window.
- » Hover over your name in the **Participants** list on the right side of the Zoom window.
- » Select **Rename** from the drop-down menu.
- » Enter your **name** and add your **organization** as you would like it to appear.
- » For example: Kevin Tolmich – Mercer

Workgroup Agenda

- » Introductions
- » Deliverables Update
- » Network Readiness
- » Enrollment
- » Revised TAR Process

ICF/DD Carve-In Workgroup

- » Meetings are open to the public using the link from the LTC ICF/DD web page: [Intermediate-Care-Facility-for-Developmentally-Disabled-ICF-DD-Long-Term-Care-Carve-In](#)
- » Presentations and discussion are welcome from all Workgroup members and all other attendees.
- » Members of the public will remain in listen-only mode. Any member of the public may send an email regarding questions or comments they may wish to share for DHCS/DDS consideration: ICFDDworkgroup@dhcs.ca.gov
- » Workgroup meetings will be a solution-focused, collegial environment for respectfully expressing different points of view.
- » Workgroup is for direct communication and problem solving with the DHCS for the ICF/DD carve-in to Medi-Cal managed care.

Roll Call: ICF/DD Workgroup Members

Name	Organization
Janet Davidson	Health Plan of San Mateo
Dennis Mattson	Independent Options
Brian Tremain	Inland Regional Center
Becky Joseph	JonBec Care Inc.
Linnea Koopmans	Local Health Plans of California
Jenn Lopez	Local Health Plans of California
Lori Anderson	Momentum
Stacy Sullivan	Mountain Shadows Support Group
Larry Landauer	Regional Center of Orange County
Mark Klaus	San Diego Regional Center

Roll Call: ICF/DD Workgroup Members

Name	Organization
Olivia Funaro	San Gabriel/Pomona Regional Center
Robert Harris	Service Employees International Union
Matt Mourer	The Arc of SD
Deb Donovan	Valley Village
Kim Mills	A Better Life
Beau Hennemann	Anthem
Amy Westling	Association of Regional Center Agencies
Susan Mahonga	Blue Shield of California
Ysobel Smith	Blue Shield of California
Craig Cornett	California Association of Health Facilities

Roll Call: ICF/DD Workgroup Members

Name	Organization
Lorraine Espitallier	California Association of Health Facilities
Scott Robinson	CalOptima
Sylvia Yee	Consumer Voice
Kathy Mossburg	Developmental Services Network
Diane VanMaren	Developmental Services Network
Sabrina Epstein	Disability Rights California
Edward Mariscal	Health Net
David Tran	Health Net
Sydney Turner	Health Net

Introductions: DHCS

DHCS

Susan Philip, Deputy Director, HCDS

Bambi Cisneros, Assistant Deputy Director, Managed Care, HCDS

Beau Bouchard, Assistant Division Chief, CRDD

Stephanie Conde, Branch Chief, MCODE

Tyra Taylor, Assistant Chief, CAD

Shanell White, Branch Chief, CAD

Dana Durham, Division Chief, MCQMD

Stacy Nguyen, Branch Chief, MCQMD

Alek Klimek, Chief, FFSRDD

Rafael Davtian, Deputy Director, HCF

Michelle Retke, Division Chief, MCODE

Jesse Delis, Assistant Division Chief, CRDD

Christie Hansen, LTC Rates Section Chief FFSRDD

Phi Long (Phil) Nguyen, Research Data Supervisor, FFSRDD

Tracy Meeker, Consultant, MCQMD

Jalal Haddad, Project Manager, DDS

Introductions: DHCS

DDS

Jim Knight, California Department of Developmental Services

Caroline Castaneda, California Department of Developmental Services

Jane Ogle, Consultant for California Department of Developmental Services

Consultants

Kathy Nichols, Mercer

Brittany van der Salm, Mercer

Kayla Whaley, Mercer

Kevin Tolmich, Mercer

Eva Velez, Mercer

Branch McNeal, Mercer

Kristal Vardaman, Aurrera Health Group

Becky Normile, Aurrera Health Group

Winter Koifman, Aurrera Health Group

Brendan Finn, Aurrera Health Group

Workgroup Charge and Goals

- » To provide an opportunity for stakeholders to collaborate and provide advisory feedback on DHCS' policy and operational efforts in carving in ICF/DD homes from FFS into Medi-Cal managed care.
- » The ICF/DD Workgroup will focus on issues specific to Medi-Cal beneficiaries with developmental disabilities, and the ICF/DD homes and providers who serve this population.
- » The goal of the workgroup will be to create an ICF/DD Promising Practices/FAQ document, which DHCS may use to inform development of an APL focused on the ICF/DD carve-in.

Deliverables Update

- » APL 23-023 revised and will be posted, including the ICF/DD Authorization Request form and the Credentialing Attestation as attachments
- » Model Contract Language (Revised) Posted 10/31/2023

Document(s)	Update
APL and MCL	Authorization timeline updated to two years for initial and re-authorizations
APL and MCL	Highlights that the Regional Center medical necessity determination stands for both initial and re-authorizations
APL	Added Credentialing
MCL	Language removed discussing the payment penalties due to late claims (Does not apply to payments to MCPs)

Deliverables Update (Cont.)

Document	Update
FAQs v.2	<ul style="list-style-type: none">• Posted to the ICF/DD Carve-In Website on 10/31• Version 3 in development
ICF/DD Resource Guide (formerly the Policy Guide)	<ul style="list-style-type: none">• Went out for workgroup comment on 10/30/23• Comments are due on 11/13/23

Deliverables Update (Cont.)

Document	Update
MCP ICF/DD Authorization Request Form	<ul style="list-style-type: none">• Will be sent out at the same time as the revised APL 23-023• Will be included in the Provider Manual (estimated posting in December)• Revisions completed based on Workgroup feedback• ICF/DD Physician signature required as per 22 CCR section 51343(a)• Email MCQMD@dhcs.ca.gov to request a copy
TAR Completion for Long Term Care section of the Provider Manual	<ul style="list-style-type: none">• Estimated completion by end of November• Will highlight the transition to the MCP ICF/DD Authorization Request form and the UB-04 (UB-04 is replacing the 25-1 on February 1, 2024)

Network Readiness

- » Readiness includes, but is not limited to, requiring MCPs – including COHS MCPs – to submit data and information to DHCS to confirm there is an adequate Network in place to meet anticipated utilization for their Members
- » The Network must include at minimum one (1) ICF/DD Home -within California, and one (1) ICF/DD-H and one (1) ICF/DD-N in each of the MCP's counties
- » If no Homes are available in county, MCPs must contract with Homes within the MCP's state region.
- » MCPs must assess Member utilization needs and use a data-driven approach to periodically monitor their Networks to ramp up Network adequacy
- » LTSS Liaisons are available to assist ICF/DD Homes with questions or concerns

Post-Transitional Monitoring

» To include:

- Member Services Continuity
- Network
- Complaints
- Timely payment of claims

» Cadence:

- Bi-weekly January – February 2024
- Monthly March – June 2024

Member Enrollment

- » *My Medi-Cal Choice Packets* will be mailed to members in Geographic Managed Care, Two Plan, or Regional Counties that are not part of the [Medi-Cal Matching Plan Policy](#) in early November.
- » Information about MCP/Plan Model Type by County is available on the DHCS website: [MCP County Table \(ca.gov\)](#)
- » Members will have until approximately December 22, 2023, to make an active MCP choice. If they do not make an active choice by the cut-off date, they will be enrolled into the default MCP as indicated in their “60-day” and “30-day” notices, effective January 1, 2024.
- » If a member does not make an active choice to enroll in a plan, DHCS will complete provider linkage to ensure the member is assigned to the Managed Care Plan that works with the member’s existing provider if that provider works with the managed care plan, to avoid any disruption to care. If there is more than one plan option in the county, members may change their plan enrollment on a monthly basis by calling Health Care Options (HCO) at 1 (800) 430-4263.

Contacts on Member Notices and NOAI

- » For Medi-Cal questions:
 - **DHCS Medi-Cal Helpline** (1-800-541-5555): Helps people and providers with questions or to report a problem.
- » For questions about why Medi-Cal is changing:
 - **DHCS Ombudsman Office** (1-888-452-8609, TTY State Relay 771; MMCDOmbudsmanOffice@dhcs.ca.gov): Helps people with Medi-Cal use their benefits and know their rights and responsibilities
 - **Medicare Medi-Cal Ombudsman Program** (1-855-501-3077): The Medicare Medi-Cal Ombudsman helps people with complaints and issues.
 - **Long-Term Care Ombudsman** (1-800-231-4024): Helps people who reside in a LTC facility with complaints and with knowing their rights and responsibilities.
- » To learn more about health plan and provider choices:
 - **Health Care Options** (1-800-430-4263 [TTY 1-800-430-7077]): Helps people learn about managed care options and make a managed care plan choice.
- » To Find Your Local Regional Center:
 - Visit the [Department of Development Services website](#) or call 1-833-421-0061.

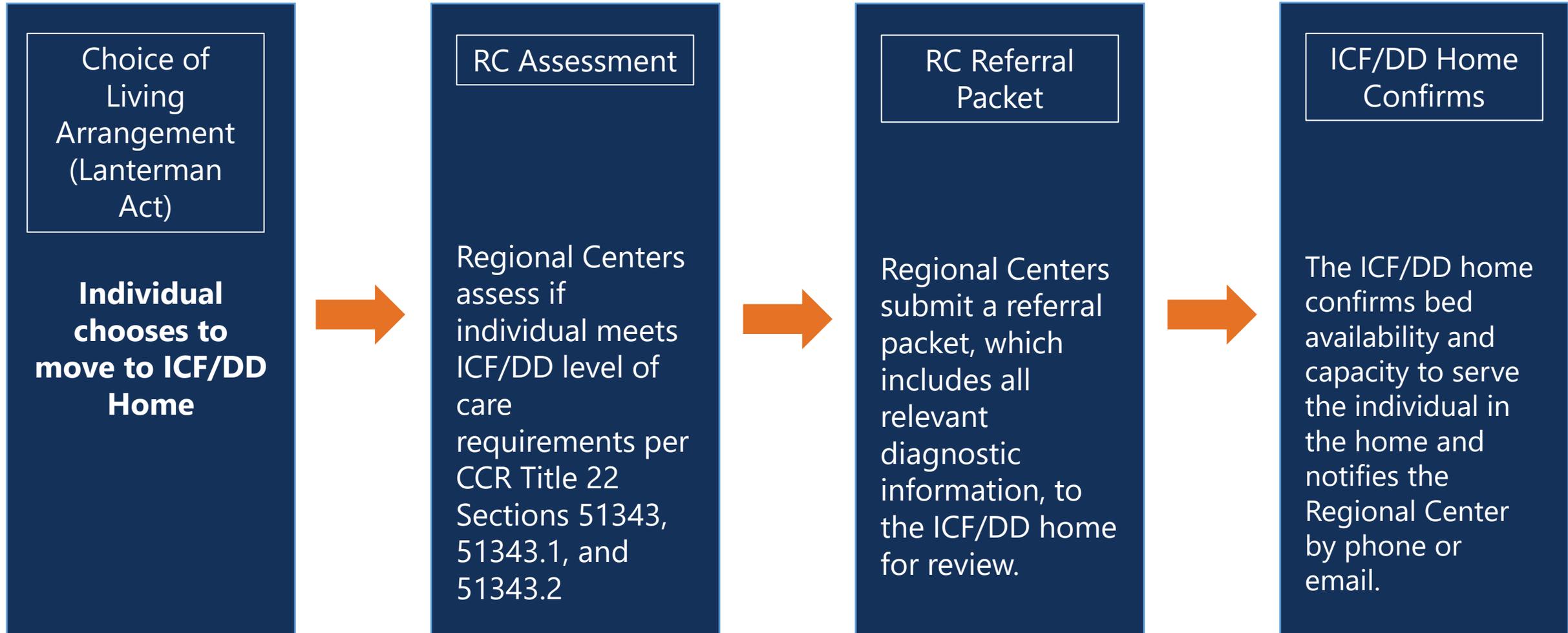
ICF/DD Homes, Regional Center, and MCP Communications and Outreach

- » ICF/DD Carve-In Notification Letter for MCPs and ICF/DD Home providers was sent in August 2023.
- » A Regional Center Directive Letter will be sent in November.
- » In November and December 2023, DHCS will communicate information about the Carve-In to ICF/DD Home providers through the Provider Bulletin/Newsflash.
- » DHCS leverages existing weekly Managed Care Plan Calls to provide regular updates regarding the ICF/DD Carve-In.
- » DHCS is hosting an ongoing educational webinar series which started in July.
 - Topics include: ICF/DD 101 for MCPs, ICF/DD Carve-In 101s for Homes, Promising Practices, Billing and Payment, How Medi-Cal Supports ICF/DD Residents.
 - More information about previous and upcoming webinar events can be found on the [CalAIM ICF/DD LTC Carve-In Webpage](#).

TAR Process for ICF/DD Homes

Updated October 2023

TAR Process Flowchart — *Current*



TAR Process Flowchart — *Current*

ICF/DD Home Completes Packet

The ICF/DD home completes and submits to DHCS or COHS plan, the following information for authorization:

- A Certification for Special Treatment Program Services form (HS 231) signed by the Regional Center with the same time period requested as the TAR (shows LoC met).
- A Treatment Authorization Request (TAR) form [Long Term Care Treatment Authorization Request (LTC TAR, 20-1)]
- A Medical Review/Prolonged Care Assessment (PCA) form (DHCS 6013A) OR the information found on the PCA form in any format (e.g., a copy of the Individual Program Plan (IPP) or Individual Service Plan (ISP)).
- ICF/DD-N homes are required to include an ISP whenever a TAR reauthorization is submitted as mandated in the Medi-Cal Provider Manual (TAR for Long Term Care: 20-1 Form (tar ltc) page 3).
- ISP submissions are required as part of the periodic review of ICF/DD-N homes as mandated by CCR Title 22, Section 51343.2(k).



DHCS or COHS Plan Completes Review

DHCS or COHS Plan reviews the submitted TAR form, HS231 form, 6013A form (or alternative information) and any attached documentation showing medical necessity, current care needs, and recipient prognosis, and makes a medical necessity determination and authorization decision (approval or denial).

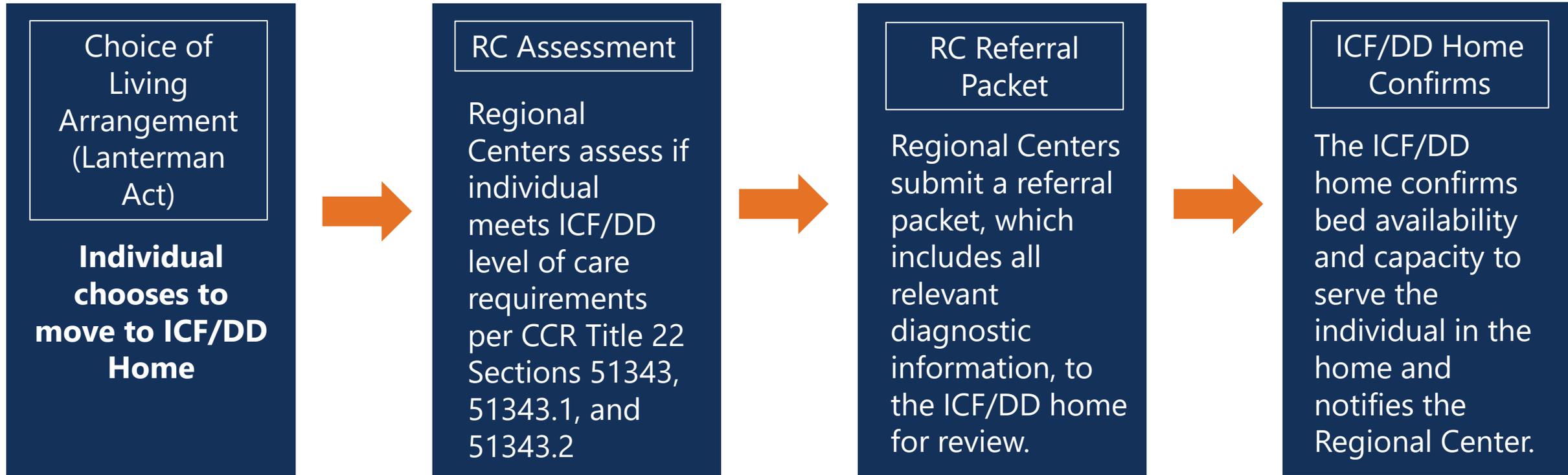


Authorization Communicated to ICF/DD Home

DHCS or COHS Plan communicates the authorization decision to the ICF/DD home.

Pre-Authorization Process Flowchart — *Post-Carve-In*

- » **What is changing?** Following the ICF/DD Carve-In MCPs (not DHCS) will receive and process authorization requests (using the MCP ICF/DD Authorization Request, not the TAR 20-1) for ICF/DD Home services based on Regional Center determinations of Medical Necessity



MCPs and ICF/DD homes will be required to follow the Medi-Cal Provider Manual requirements related to long-term care services for ICF/DD services: MCP ICF/DD Authorization Request form and [Utilization Review: ICF/DD, ICF/DD-H and ICF/DD-N Facilities \(util review\) \(ca.gov\)](#) (list of services).

Pre-Authorization Process Flowchart — *Post-Carve-In*

ICF/DD Home Completes Packet

The ICF/DD home completes and submits to the **MCP** the following information for authorization:

- MCP ICF/DD Authorization Request form
- A Certification for Special Treatment Program Services form (HS 231) signed by the Regional Center with the same time period requested as the MCP ICF/DD Authorization Request form (shows LoC met).
- A Medical Review/Prolonged Care Assessment (PCA) form (DHCS 6013A) OR the information found on the PCA form in any format (e.g., a copy of the IPP or ISP)
- ISP submissions are required as part of the periodic review of ICF/DD-N homes as mandated by CCR Title 22, Section 51343.2(k)



MCP Completes Review

The MCP reviews the submitted MCP ICF/DD Authorization Request form (with the ICF/DD Home' physician's signature), HS231 form, 6013A form (or alternative information) and any attached documentation showing medical necessity, current care needs, and recipient prognosis, and makes an authorization decision (approval or denial).



MCP Communicates Authorization to ICF/DD Home

The MCP communicates the authorization decision to the ICF/DD home.

TAR Process Flowchart — *Post-Carve-In*

MCPs and ICF/DD homes will be required to follow the Medi-Cal Provider Manual requirements related to long-term care services for ICF/DD services:

- [TAR Completion for Long Term Care \(tar comp ltc\)](#) (pp. 4-6)
 - *Currently being updated. While not part of this flow chart, there will also be an upcoming transition from the TAR 25-1 form to the UB-04 form effective February 1, 2024.
- MCP ICF/DD Authorization Request form; and
- [Utilization Review: ICF/DD, ICF/DD-H and ICF/DD-N Facilities \(util review\) \(ca.gov\)](#) (list of services).

Upcoming Workgroup Meetings

- Future Topics:
 - December: Quality Plan, Post-Transitional Monitoring
- Monthly for one hour until February 2024 to hear post transition concerns
- New LTC Transition Email
 - DHCS has set-up a new inbox for stakeholders to contact with questions about the ICF/DD Carve-In: LTCtransition@dhcs.ca.gov.
 - ICF/DD Stakeholder Workgroup Members should continue to use the ICFDDworkgroup@dhcs.ca.gov for questions or feedback related to Workgroup activities.

Appendix



2024 Health Plans

» The ICF/DD Resource Guide contains a version of this chart sorted by Regional Center and County

Health Plan	County/Area
Alameda Alliance for Health Care	Alameda
Anthem Blue Cross Partnership Plan	Alpine; Amador; Calaveras; El Dorado; Inyo; Kern; Mono; Sacramento; San Francisco; Santa Clara; Tulare; Tuolumne
CalOptima Health	Orange
CalViva Health	Fresno; Kings; Madera
CenCal Health	San Luis Obispo; Santa Barbara
Central California Alliance for Health	Mariposa; Merced; Monterey; San Benito; Santa Cruz
Community Health Group Partnership Plan	San Diego
Community Health Plan of Imperial Valley	Imperial

2024 Health Plans, Cont.

Health Plan	County/Area
Gold Coast Health Plan	Ventura
Health Net Community Solutions, Inc.	Alhambra; Amador; Bellflower; Calaveras; El Monte; Harbor; Hollywood; Inglewood; Inyo; Laguna Beach; Los Angeles (Central, East, East Valley, Northeast, West Valley); Mono; Pasadena; Sacramento; San Fernando; San Joaquin; Santa Monica (West); Stanislaus; Torrance; Tulare; Tuolumne; Whittier
Health Plan of San Joaquin	San Joaquin; Stanislaus
Inland Empire Health Plan	Riverside; San Bernadino
Kaiser Permanente	Alameda; Alhambra; Amador; Bellflower; Compton; Contra Costa; El Dorado; El Month; Fresno; Glendale; Glendora; Harbor; Hollywood; Imperial; Kern; Kings; Long Beach; Los Angeles (Central, East, East Valley, South, Southeast, Southwest, West Valley); Madera; Marin; Mariposa; Monrovia; Napa; Orange; Pasadena; Placer; Pomona; Riverside; Sacramento; San Antonio; San Bernadino; San Diego; San Fernando; San Francisco; San Joaquin; San Mateo; Santa Clara; Santa Cruz; Santa Monica (West); Solano; Sonoma; Stanislaus; Sutter; Torrance; Tulare; Ventura; Yolo; Yuba

2024 Health Plans, Cont.

Health Plan	County/Area
Kern Family Health Plan	Kern
LA Care Health Plan	Alhambra; Bellflower; Compton; El Monte; Glendale; Glendora; Hollywood; Inglewood; Long Beach; Los Angeles (East, East Valley, Northeast, South, Southeast, Southwest, West Valley); Monrovia Pasadena; Pomona; San Antonio; San Fernando; Santa Monica (West); Torrance; Whittier
Molina Healthcare of California	Sacramento; San Bernadino; San Diego
Mountain Valley Health Plan (MVHP)	Alpine; El Dorado
Partnership Health Plan of California	Butte; Colusa; Del Norte; Glenn; Humboldt; Lake; Lassen; Marin; Mendocino; Modoc; Napa; Nevada; Plumas; Shasta; Sierra; Siskiyou; Solano; Sonoma; Sutter; Tehama; Trinity; Yolo; Yuba
San Francisco Health Plan	San Francisco
Santa Clara Family Health Plan	Santa Clara

Educational Webinars and Office Hours

DHCS and DDS are hosting a series of educational webinars and office hours to support overall readiness for the transition; all sessions are open to the public.

Topic	Audience	Date
ICF/DD Carve-In 101 for MCPs	MCPs	July 12, 2023
ICF/DD Carve-In 101 for ICF/DD Homes	ICF/DD Homes and RCs	August 21, 2023
Office Hours	ICF/DD Homes, RCs, and MCPs	September 8, 2023
Promising Practices	ICF/DD Homes, RCs, and MCPs	October 6, 2023
Billing and Payment	ICF/DD Homes, RCs, and MCPs	November 17, 2023
Office Hours	ICF/DD Homes, RCs, and MCPs	December 1, 2023
How Medi-Cal Supports ICF/DD & Subacute Residents	ICF/DD Homes, RCs, Subacute Facilities and MCPs	December 15, 2023

Trainings for Trusted Advisors

- » DHCS held trainings in September/October for the following groups, which are listed as resources in the DHCS ICF/DD member notices:
 - Health Care Options
 - Medi-Cal Managed Care Ombudsman
 - Medi-Cal Help Line (CA-MMIS)
 - LTC Ombudsman
 - Medicare Medi-Cal Ombudsman
 - Health Insurance Counseling and Advocacy Program (HICAP)

- » Two trainings are being for Regional Center staff:
 - October 27: Regional Center Clinical and Community Services Staff
 - November 15: Regional Center Client Services Staff

Previous Meeting Materials

- » As a reminder, previous ICF/DD Carve-in Workgroup meeting materials are linked from the LTC ICF/DD web page.
- » [Intermediate Care Facility for Developmentally Disabled \(ICF/DD\) Long Term Care Carve-In](#)

Glossary

Term	Definition
APL	All Plan Letter
CAD	Clinical Assurance Division
CAHF	California Association of Health Facilities, a professional organization of providers of long-term care services
CAHP	California Association of Health Plans
CalAIM	California Advancing and Innovating Medi-Cal (CalAIM) is a long-term commitment to transform and strengthen Medi-Cal, offering Californians a more equitable, coordinated, and person-centered approach to maximizing their health and life trajectory.
CCR	California Code of Regulations
CDPH	California Department of Public Health
Choice Packets	Packets of information mailed to members notifying them of their rights and responsibilities pertaining to ICF/DD carve-in.
COHS	County Organized Health System
CRDD	Capitated Rates Development Division
DDS	Department of Developmental Services
DHCS	Department of Health Care Services

Glossary

Term	Definition
DSN	Developmental Services Network - An association of community-based ICF/DD Home providers (mainly 4-6 beds)
ECM	Enhanced Care Management
FFS	Fee-for-Service
FFSRDD	Fee-for-Service Rate Development Division
HCDS	Health Care Delivery and Systems
HCF	Health Care Financing
ICF	Intermediate Care Facility
ICF/DD	Intermediate Care Facility for Developmentally Disabled
ICF/DD-H	Intermediate Care Facility for Developmentally Disabled-Habilitative
ICF/DD-N	Intermediate Care Facility for Developmentally Disabled-Nursing
IPP	Individual Program Plan
ISP	Individual Service Plan

Glossary

Term	Definition
LHPC	Local Health Plans of California
LOA	Leave of Absence
LTC	Long Term Care
MCP	Managed Care Plan
MCOD	Managed Care Operations Division
MCQMD	Managed Care Quality and Monitoring Division
Medi-Cal	California's Medicaid Program
MOU	Memoranda of Understanding
NOAI	Notice of Additional Information (in the context of member noticing)
P&P	Planning & Policy
QI	Quality Improvement
RC(s)	Regional Center(s)
TAR	Treatment Authorization Request