

ICF/DD Carve-In Stakeholder Workgroup

Eighth Session

Friday May 19, 2023

How to Add Your Organization to Your Zoom Name

- » Click on the **Participants** icon at the bottom of the window.
- » Hover over your name in the **Participants** list on the right side of the Zoom window.
- » Select **Rename** from the drop-down menu.
- » Enter your **name** and add your **organization** as you would like it to appear.
- » For example: Kevin Tolmich – Mercer

ICF/DD Carve-In Workgroup

- » Meetings are open to the public using the link from the LTC ICF/DD web page: [Intermediate-Care-Facility-for-Developmentally-Disabled-ICF-DD-Long-Term-Care-Carve-In](#)
- » Presentations and discussion are welcome from all Workgroup members and all other attendees.
- » Members of the public will remain in listen-only mode. Any member of the public may send an email regarding questions or comments they may wish to share for DHCS/DDS consideration: ICFDDworkgroup@dhcs.ca.gov
- » Workgroup meetings will be a solution-focused, collegial environment for respectfully expressing different points of view.
- » Workgroup is for direct communication and problem solving with the DHCS for the ICF/DD carve-in to Medi-Cal managed care.

Roll Call: ICF/DD Workgroup Members

Name	Organization
Janet Davidson	Health Plan of San Mateo
Dennis Mattson	Independent Options
Brian Tremain	Inland Regional Center
Becky Joseph	JonBec Care Inc.
Linnea Koopmans	Local Health Plans of California
Jenn Lopez	Local Health Plans of California
Lori Anderson	Momentum
Stacy Sullivan	Mountain Shadows Support Group
Larry Landauer	Regional Center of Orange County
Mark Klaus	San Diego Regional Center
Olivia Funaro	San Gabriel/Pomona Regional Center
Tiffany Whiten	Service Employees International Union
Matt Mourer	The Arc of SD
Deb Donovan	Valley Village

Roll Call: ICF/DD Workgroup Members

Name	Organization
Kim Mills	A Better Life
Beau Hennemann	Anthem
Amy Westling	Association of Regional Center Agencies
Susan Mahonga	Blue Shield of California
Ysobel Smith	Blue Shield of California
Craig Cornett	California Association of Health Facilities
Jennifer Breen	California Association of Health Facilities
Scott Robinson	CalOptima
Tami Reid	CenCal
Sylvia Yee	Consumer Voice
Kathy Mossburg	Developmental Services Network
Diane VanMaren	Developmental Services Network
Elizabeth Zirker	Disability Rights California
Edward Mariscal	HealthNet

Introductions: DHCS

DHCS

Susan Philip, Deputy Director, HCDS

Bambi Cisneros, Assistant Deputy Director, Managed Care, HCDS

Beau Bouchard, Assistant Division Chief, CRDD

Stephanie Conde, Branch Chief, MCODE

Tyra Taylor, Assistant Chief, CAD

Shanell White, Branch Chief, CAD

Dana Durham, Division Chief, MCQMD

Stacy Nguyen, Branch Chief, MCQMD

Alek Klimek, Chief, FFSRDD

Rafael Davtian, Deputy Director, HCF

Michelle Retke, Division Chief, MCODE

Jesse Delis, Assistant Division Chief, CRDD

Christie Hansen, LTC Rates Section Chief FFSRDD

Phi Long (Phil) Nguyen, Research Data Supervisor, FFSRDD

Tracy Meeker, Consultant, MCQMD

Jalal Haddad, Project Manager, HCDS

Introductions: DHCS

DDS

Jim Knight, California Department of Developmental Services

Caroline Castaneda, California Department of Developmental Services

Jane Ogle, Consultant for California Department of Developmental Services

Consultants

Kathy Nichols, Mercer

Brittany van der Salm, Mercer

Kayla Whaley, Mercer

Kevin Tolmich, Mercer

Branch McNeal, Mercer

Kristal Vardaman, Aurrera Health Group

Kristin Mendoza-Nguyen, Aurrera Health Group

Winter Koifman, Aurrera Health Group

Agenda

- » Introductions
 - Draft Model Contract Language
 - Regional Center MOU Presentation
- » Next steps for Policy and Planning Committee and Workgroup Efforts

Workgroup Charge and Goals

- » To provide an opportunity for stakeholders to collaborate and provide advisory feedback on DHCS' policy and operational efforts in carving in ICF/DD homes from FFS into Medi-Cal managed care.
- » The ICF/DD Workgroup will focus on issues specific to Medi-Cal beneficiaries with developmental disabilities, and the ICF/DD homes and providers who serve this population.
- » The goal of the workgroup will be to create an ICF/DD Promising Practices/FAQ document, which DHCS may use to inform development of an APL focused on the ICF/DD carve-in.

Updates and Recap

- » ICF/DD Homes Key Contact Information
 - The SurveyMonkey link was sent out to 354 unique email addresses sourced from California's 21 Regional Centers.
 - As of Monday 5/15:
 - The survey has received a **58.2% response rate** with 222 responses from 206 unique email addresses.
 - ICF/DD Home Key Contact information has been submitted for **767 unique ICF/DD Homes**.
 - **88.7%** (680 of 767) of the ICF/DD Homes have allowed DHCS and DDS to provide their contact information to a wide range of stakeholders.
- » Member-Facing Fact Sheet
- » Network Guidance

Draft Model Contract Language

- » Draft Model Contract Language includes sections on:
 - ICF/DD per diem rates and directed payments
 - Prompt payment and claims
 - Electronic claims payments
 - Leave of absence and bed holds
 - Service authorization criteria
 - Transition care management
 - ICF/DD Home service authorization
 - Service authorizations timeline
 - Quality and oversight

Model Contract Language

- » Draft Model Contract Language has been reviewed by the P&P Group
- » P&P group provided around 50 comments, of which main themes include:
 - Further explaining claims process, including an appeals process
 - Clarifying documentation requirements for LOA and bed holds
 - Clarifying language on service authorization requirements and timelines
 - Clarifying language for Quality and Oversight
- » We will use this time now to review the document.

Model Contract Language Next Steps

- » Draft Model Contract Language is currently being updated and reviewed with DHCS based on comments.
- » Comments are being accepted until Friday, May 26th.
- » Contract language is planned to be finalized in June 2023.

Regional Center & Managed Care Plan MOU Template

May 1, 2023

Objectives for Today's Discussion



Overview of the MOUs



Review of the Regional Center MOU template



Review of the Regional Center MOU template timeline for stakeholder review and execution

Background

The 2024 Medi-Cal Managed Care Contract (Contract) reinforces the goals of CalAIM by requiring all contracted MCPs to enter into MOUs with certain agencies and entities to contractually ensure the provision of whole-system, person-centered care.*

- » One of the purposes of the MOUs is to ensure that MCP members have full access to and knowledge of all available and necessary services, even if those services are not the financial responsibility of the MCP.
- » MOUs are binding agreements. The Contract sets forth minimum requirements for what must be included in every MOU. The MOUs incorporate other binding guidance issued by DHCS-related areas covered under the MOUs.
- » The MOUs must set forth the MCPs' obligations to coordinate care with and avoid duplication of services provided by the Regional Centers.
- » The MOU templates that DHCS will release include the minimum requirements and optional terms that MCPs and entities (e.g., counties, local health departments, Regional Centers) may choose to incorporate.

*See 2024 Medi-Cal Managed Care Contract Exhibit A, Attachment III, Section 5.6.

Regional Center MOU Template

The Regional Center MOU template contains the following provisions as required under the Contract or other binding guidance:

- » **Obligations for Oversight and Responsibility.** Each MCP and Regional Center must designate a liaison to oversee the day-to-day coordination between MCP and Regional Center to ensure the MOU requirements are met. Each party must make sure the other is aware of any changes to the designated liaison.
- » **Training and Education Requirements.** MCPs must provide MCP staff, network providers, and members with education to ensure they are aware of Regional Center services. Regional Centers are encouraged to assist with the development of such education, and to provide training to Regional Center staff on MCP covered services.
- » **Referrals Processes.** MCPs must implement policies and procedures to identify members who are eligible to receive services provided or arranged for by Regional Centers and refer such members to Regional Centers. Regional Center is encouraged to refer members for ECM, as applicable, and may provide BHT providers and Regional Center staff, as necessary, with information on how to assist a member with obtaining Covered Services, including any Community Supports or care management programs for which they may qualify, such as ECM or Complex Case Management
- » **Care Coordination Requirements.** MCPs must develop policies and procedures to coordinate care with the Regional Centers. MCPs and Regional Centers must discuss and address individual care coordination issues or barriers, as well as systemic and case-specific concerns, at quarterly meetings.

Regional Center MOU Template

- **Reporting and QI Requirements.** MCPs and Regional Centers must establish policies and procedures for the oversight of the MOU requirements, including requirements related to QI activities such as reports that track cross-system referrals, member engagement, and service utilization, to ensure members are assisted in accessing services covered under the MOU. Each MCP must prepare an annual report summarizing its assessment and reviews of the care coordination and referral processes as well as the quality findings that include systemic strengths, barriers, and plans to improve effective collaboration between MCPs and Regional Centers, and any other elements required by DHCS.
- **Data Sharing and Confidentiality.** MCPs and Regional Centers must adopt joint policies and procedures to ensure data is exchanged and maintained securely and confidentially and in compliance with the requirements set forth in MOU. For example, MCPs must, and Regional Centers are encouraged to, share, at a minimum, member demographic, contact, behavioral, and physical health information.
- **Dispute Resolution Process.** MCPs and Regional Centers must jointly agree to dispute resolution policies and procedures such that in the event of any dispute or complaint arising out of or relating to the MOU, the Parties must attempt, in good faith, to promptly resolve the dispute mutually between themselves.

Timeline for MOUs

- » MCPs and Regional Centers will have six months to execute the MOUs after DHCS releases the MOU templates
- » DHCS aims to release the Regional Center MOU template by June 30, 2023, for execution by January 1, 2024
- » DHCS aims to engage stakeholders for input on the draft Regional Center MOU template in late May 2023

Questions



Upcoming Meeting Topics by Month

Month	Category	Topic(s)
June	ICF/DD Processes	<ul style="list-style-type: none"> • APL Updates <ul style="list-style-type: none"> • Transportation • Pharmacy • Data and Quality Reporting/Monitoring • LTC Revenue Codes • Oversight and Monitoring
July	ICF/DD and MCP Communication	<ul style="list-style-type: none"> • ICF/DD and MCP Roundtable Discussion
August	Policy Manual	<ul style="list-style-type: none"> • Billing and Invoicing Guidance • FAQs • Promising Practices • Model Contract Language • APL Status

- Information related to the ICF/DD Carve-In and links to the Stakeholder Workgroups can be found at: [Intermediate-Care-Facility-for-Developmentally-Disabled-ICF-DD-Long-Term-Care-Carve-In](#)

Appendix



Project Timeline

Milestones	Quarter 1 2023	Quarter 2 2023	Quarter 3 2023	Quarter 4 2023	Q1 2024
Conduct Interviews with key ICF/DD facilities and stakeholders.					
Review, research, and create an Inventory of Requirements for ICF/DD.					
ICF/DD Workgroup Meetings <i>*Others may be added as needed*</i>					
Identify key themes to address in APL and in other policy guidance as needed.					
Research and work with internal and external stakeholders to draft, vet, and revise the APL.					
Conduct and complete Network Readiness by October 2023.					
Research and work with internal and external stakeholders to draft, vet, and revise billing/invoicing guidance, sample provider contract language, and Promising Practices by mid-February.					
Member noticing					
Data sharing					
Target date to issue Draft APL for public comment.		★			
Educational Webinars (Provider-facing trainings; MCP-facing trainings)					
Issue final APL.			★		

Previous Meeting Materials

- » As a reminder, previous ICF/DD Carve-in Workgroup meeting materials are linked from the LTC ICF/DD web page.
- » [Intermediate-Care-Facility-for-Developmentally-Disabled-ICF-DD-Long-Term-Care-Carve-In](#)

Glossary

Term	Definition
APL	All Plan Letter
CAD	Clinical Assurance Division
CAHF	California Association of Health Facilities, a professional organization of providers of long-term care services
CAHP	California Association of Health Plans
CalAIM	California Advancing and Innovating Medi-Cal (CalAIM) is a long-term commitment to transform and strengthen Medi-Cal, offering Californians a more equitable, coordinated, and person-centered approach to maximizing their health and life trajectory.
CCR	California Code of Regulations
CDPH	California Department of Public Health
Choice Packets	Packets of information mailed to members notifying them of their rights and responsibilities pertaining to ICF/DD carve-in.
COHS	County Organized Health System
CRDD	Capitated Rates Development Division
DDS	Department of Developmental Services
DHCS	Department of Health Care Services
DSN	Developmental Services Network - An ICF services trade association
ECM	Enhanced Care Management
FFS	Fee-for-Service

Glossary

Term	Definition
FFSRDD	Fee-for-Service Rate Development Division
HCDS	Health Care Delivery and Systems
HCF	Health Care Financing
ICF	Intermediate Care Facility
ICF/DD	Intermediate Care Facility for Developmentally Disabled
ICF/DD-H	Intermediate Care Facility for Developmentally Disabled-Habilitative
ICF/DD-N	Intermediate Care Facility for Developmentally Disabled-Nursing
IPP	Individual Program Plan
ISP	Individual Service Plan
LHPC	Local Health Plans of California
LOA	Leave of Absence
LTC	Long Term Care
MCOD	Managed Care Operations Division
MCP	Managed Care Plan
MCQMD	Managed Care Quality and Monitoring Division

Glossary

Term	Definition
Medi-Cal	California's Medicaid Program
MOU	Memoranda of Understanding
NOAI	Notice of Additional Information (in the context of member noticing)
P&P	Planning & Policy
QI	Quality Improvement
RC(s)	Regional Center(s)
TAR	Treatment Authorization Request