

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**ADP BULLETIN**

Title

Negotiated Net Amount/Drug Medi-Cal Contract Unexpended Federal and State General Funds

	Function	Issue Date:	Issue No.
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	<input type="checkbox"/> Information Management	Expiration Date:	
Deputy Director Approval	<input type="checkbox"/> Quality Assurance	Until Notified	
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GLORIA J. MERK, II	<input checked="" type="checkbox"/> Fiscal		
Program Operations Division	<input type="checkbox"/> Administration	Supersedes Bulletin/ADP Letter No. 98-10	

PURPOSE

This bulletin is being sent for information and budget purposes to each California County Alcohol and Drug Program Administrator to request notification of their county's estimated, unspent federal funds and state general funds (SGF) to be redirected from Fiscal Year (FY) 1998-1999 to FY 1999-2000.

DISCUSSION

Pursuant to Health and Safety Code Sections 11758.12 (e), (f), (g) and (h), federal funds savings (exclusive of Center for Substance Abuse Treatment (CSAT)), Center for Substance Abuse Prevention (CSAP) grants and unspent SGF shall be treated as follows:

- The county shall notify the state by April 1 of the current fiscal year of the estimated amount of federal fund savings and retained unspent SGF to be redirected from the state fiscal year ending June 30, to the next fiscal year beginning July 1.
- The county shall include the federal fund savings in the next fiscal year contract subject to the approval of the state and State Legislature.
- Federal funds savings not identified for redirection by April 1, of the current fiscal year, shall be returned to the state as part of the settlement of the annual cost report.

Please complete and sign the enclosed form, "Request to Carryover and Transfer Unspent Funds (ADP Form 8015)" and return it to the Department of Alcohol and Drug

Programs (ADP) via mail, Attention: Deborah Gregory, Contracts Management Branch, 1700 K Street, Fourth Floor, Sacramento, CA, 95814 or fax to Attention: Deborah Gregory at (916) 323-0653.

It is imperative that counties identify all current FY federal funds savings and retained unspent SGF to be redirected to FY 1999-2000 by April 1, 1999. Revisions received by ADP after April 1, 1999 cannot be considered.

The line on Unspent DMC CalWorks SGF Identified For Transfer Into Next Fiscal Year (DMC Counties Only) has been deleted.

SAPT SSI/DA/A funds and SAPT SSI/DA/A HIV funds were to be expended in FY 1998-1999 and cannot be carried into FY 1999-2000.

The following are changes to Request to Carryover and Transfer Unspent Funds (ADP Form 8015):

Additions

- Unspent Adolescent Treatment Program Funds (ATP)

ATP funds are Substance Abuse Prevention and Treatment (SAPT) funds that were allocated to twenty counties as identified in ADP Bulletin #99-06 for the purpose of implementing Assembly Bill 1784. It is anticipated that all counties participating in the ATP program will have carryover to fund the remainder of the project year because this project began in the middle of the state FY.

- Unspent Perinatal Substance Abuse Treatment SGF Funds

Perinatal Expansion SGF was made available by competitive process to 41 counties for new perinatal treatment programs. These funds may be retained by the county pursuant to county contract requirements. Any savings must be budgeted in Service Code 08 (Cost Efficiencies) on Line 90b for FY 1999-2000.

- Unspent Drug Court-Related Substance Abuse Treatment (DC-RSAT) SAPT Funds

DC-RSAT (SAPT) funds were allocated by ADP specifically to provide alcohol and drug treatment services in Project Year (PY) 97-98, 98-99 and 99-20. The PY time line starts on March 1st and ends February 28th or 29th, depending on the calendar year. DC-RSAT funds can be carried forward for use in the next PY; annual funds are contingent upon legislative authority and adequate project progress as determined by ADP.

The California 1997-1998 Fiscal Year Budget Act appropriated \$3,000,000 for 1997-1998, and each of the next two fiscal years, 1998-1999 and 1999-2000, from the Federal Substance Abuse Prevention and Treatment Block Grant for DC-RSAT to be awarded to counties on a competitive basis to develop and expand drug courts. The funding will be accomplished through amendments to the Negotiated Net Amount (NNA) contracts. The following is a list of counties that received DC-RSAT funding: Alameda, Butte, Contra Costa, El Dorado, Fresno, Glenn, Kern, Kings, Los Angeles, Mendocino, Orange, Placer, Riverside, San Bernardino, San Diego, San Francisco, San Joaquin, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Stanislaus, Sutter/Yuba, Tulare, Ventura and Yolo.

If SAPT block grant discretionary funds are being carried over, ensure that the Prevention Set-Aside requirement has been met for the current fiscal year, or identify the amount of your prevention set-aside that will be carried over. If the county indicates that it has met the prevention set-aside, the primary prevention requirement will not apply to the SAPT funds being carried over.

Unexpended federal funds identified for carryover will be removed from the county's allocation. Counties must amend their final FY 1998-1999 contract budgets to reflect the revised allocations. Federal funds will be reallocated in the next fiscal year after approval by the Legislature.

To retain ADP unspent SGF for use in FY 1999-2000, the unexpended amount must be noted on the Unspent SGF retained in NNA, Line A and must also be identified as Cost Efficiencies (Service Code 08) in the final FY 1998-1999 single NNA contract budget or the NNA portion of the final FY 1998-1999 combined NNA and DMC contract budget. If the unexpended SGF was budgeted in the DMC portion of the contract, the FY 1998-1999 combined NNA and DMC contract must be amended to reflect a decrease in the DMC portion of the contract budget and an increase in the NNA portion of the contract budget.

Counties that received an increase in SGF above their FY 1993-1994 allocation may not transfer unspent SGF in excess of their FY 1993-1994 allocation. Any excess unexpended SGF must be returned to ADP. If your county received an increase in SGF as a "recipient" county for DMC purposes, you cannot carryover any SGF above your FY 1993-1994 allocation.

ADP will mail the final contract amendment budget diskettes to counties in early April. The final amendment proposals are due by close of business on Monday, May 3, 1999.

REFERENCES

FY 98-99 Contract Boilerplate, Article III, Section H (2) (a) through (g).

QUESTIONS/MAINTENANCE

Questions concerning NNA Contract Unexpended Federal and SGF can be directed to your County Contract Analyst or the Contracts Management Branch at (916) 322-6643.

EXHIBITS

Request to Carry Over and Transfer Unspent Funds (ADP Form 8015)

DISTRIBUTION

County Alcohol and Drug Program Administrators

County Fiscal Contacts

Wagerman Associates, Inc.