



DATE: February 11, 2025

Behavioral Health Information Notice No: 25-005

TO: California Alliance of Child and Family Services  
California Association for Alcohol/Drug Educators  
California Association of Alcohol & Drug Program Executives, Inc.  
California Association of DUI Treatment Programs  
California Consortium of Addiction Programs and Professionals  
California Council of Community Behavioral Health Agencies  
California Opioid Maintenance Providers  
California State Association of Counties  
Coalition of Alcohol and Drug Associations  
County Behavioral Health Directors  
County Behavioral Health Directors Association of California  
County Drug & Alcohol Administrators

SUBJECT: Allocation of Funding for Substance Use Prevention, Treatment, and Recovery Services, State Fiscal Year 2024-25 and 2025-26 Final Allocations

PURPOSE: To transmit the State Fiscal Year (SFY) 2024-25 and 2025-26 Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUBG) Final Allocations to County Behavioral Health Program Directors and County Drug and Alcohol Administrators for informational and planning purposes.

REFERENCE: Health & Safety Code §11814

**BACKGROUND:**

Pursuant to Health & Safety Code §11814(c), the Department of Health Care Services (DHCS) shall estimate an allocation of federal funds available for each county to use as well as notify each county regarding its preliminary and final SUBG allocation.

This Behavioral Health Information Notice (BHIN) includes three exhibits:

- (A) Overview of Programs, Funding, and Allocation Methodologies  
Exhibit A describes the allocation methodologies and the permitted uses of the SUBG funds administered by the DHCS' Community Services Division.



(B) Statewide Final Allocation Summary of SUBG Funds

Exhibit B displays the SUBG total statewide allocations from DHCS for substance use disorder prevention and treatment service programs.

(C) SUBG Exchange Program

Exhibit C, Part 1, describes the SUBG Exchange Program, which allows small counties (fewer than 40,000 residents) to exchange SUBG Perinatal and SUBG Adolescent and Youth Treatment allocations for SUBG Discretionary funds.

Exhibit C, Part 2, shows the SUBG Table of Exchanges.

**POLICY:**

The total final SUBG allocation to counties will be \$230,354,367 for SFY 2024-25 and \$230,354,367 for SFY 2025-26. These proposed allocations of funds are contingent upon enactment of the SFY 2024-25 and 2025-26 Budget Act and federal appropriations. Should any adjustments be made after enactment of the SFY 2024-25 or 2025-26 Budget Act, a revised BHIN will be issued to reflect allocation revisions.

Due to the shift from advance payments to SUBG payments in arrears, counties will no longer be able to determine expenditures from a specific Federal Fiscal Year (FFY) and are expected to track spending by SFY during the SUBG period of performance. For SFY 2024-25, counties will be responsible for administering the allocations provided in their SFY 2024-25 SUBG County Applications from July 1, 2024, through June 30, 2025. For SFY 2025-26, counties will be responsible for administering the allocations provided in their SFY 2025-26 SUBG County Applications from July 1, 2025, through June 30, 2026.

Changes/Additions – Syringe Services Program (SSP)

Beginning in Quarter 2 of SFY 2024-25, DHCS will allow counties to use up to forty percent of their total SFY Discretionary Fund allocation for SSPs. Counties applying to utilize SUBG funding for a SSP must adhere to federal policies, restrictions, and requirements. Counties must not exceed this forty percent funding limitation.

Instead of a traditional set-aside, DHCS has established an annual SSP allowance for each county (refer to Exhibit B – Statewide Final Allocation Summary of SUBG Funds). Counties may use their Discretionary SUBG funds for SSP activities up to the predetermined allowance amount. Any expenditure for SSP services will reduce the county's Discretionary Fund allocation accordingly.

DHCS will provide counties with new services codes for SSP upon release of the SUBG second quarter invoice and general ledger for SFY 2024-25. Counties must use the

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SSP service code to record all such expenditures in their quarterly invoices. The SSP service code must also be used in the SUD Cost Reporting System for final settlement of county SUBG expenditures.

For more information, please refer to Enclosure 5 of the SFY 2024-25 and 2025-26 biennial SUBG county applications.

Invoicing and Payment

DHCS will email SUBG invoice templates to county fiscal contacts before the start of SFY 2025-26. The SUBG invoice contains a workbook titled "DHCS USE ONLY," indicating from which FFY award the invoice was paid. DHCS will provide this workbook as a receipt to counties for cost reporting. Counties will receive copies of the completed SUBG invoice form following payment.

The due dates for SFY 2024-25 SUBG Invoices are as follows:

- SFY2024-25 Q1 (07/1/2024 – 09/30/2024): 11/15/2024
- SFY2024-25 Q2 (10/1/2024 – 12/31/2024): 2/18/2025
- SFY2024-25 Q3 (01/1/2025 – 03/31/2025): 5/15/2025
- SFY2024-25 Q4 (04/1/2025 – 06/30/2025): 8/15/2025

The due dates for SFY 2025-26 SUBG Invoices are as follows:

- SFY2025-26 Q1 (07/1/2025 – 09/30/2025): 11/17/2025
- SFY2025-26 Q2 (10/1/2025 – 12/31/2025): 2/17/2026
- SFY2025-26 Q3 (01/1/2026 – 03/31/2026): 5/15/2026
- SFY2025-26 Q4 (04/1/2026 – 06/30/2026): 8/17/2026

Questions concerning this BHIN, and its Exhibits should be directed to [SUBG@dhcs.ca.gov](mailto:SUBG@dhcs.ca.gov).

Sincerely,

Original signed by

Marlies Perez, Chief  
Community Services Division

Enclosures