

## **Updated Requirements and Procedures for the Enrollment of Medi-Cal Dental Providers**

The Department of Health Care Services (DHCS) is establishing new Medi-Cal provider enrollment requirements for dental providers. Effective October 31, 2022, dental providers may apply for enrollment in the Medi-Cal Fee-For-Service program as individuals, group providers, rendering providers, ordering/referring/prescribing providers, or crossover-only providers by submitting an electronic application through the [Provider Application for Validation and Enrollment](#) (PAVE) online enrollment portal, along with all supporting documentation. For the purposes of this bulletin, dental providers include licensed dentists, registered dental hygienists, registered dental hygienists in alternative practice, and registered dental hygienists in extended functions. This regulatory bulletin does not authorize dental assistants, registered dental assistants, or registered dental assistants in extended functions to enroll in or bill Medi-Cal directly.

In accordance with *Welfare & Institutions Code* (W&I Code) Section 14043.75(b), DHCS is establishing specific application and enrollment requirements for dental providers who apply for enrollment in the Medi-Cal program to be reimbursed for the covered services they provide to Medi-Cal beneficiaries. These requirements implement and make specific W&I Code Sections 14043.26 and 14043.15, and as such have the full force and effect of law. This bulletin does not substitute for, or eliminate, all other enrollment requirements set forth in W&I Code Sections 14043.25 and 14043.26.

### **Application Requirements**

All dental applicants requesting enrollment, changes to enrollment, or continued enrollment in the Medi-Cal Fee-For-Service program must submit an e-Form through the PAVE online system, available at <https://pave.dhcs.ca.gov>. The e-Form incorporates the appropriate application information, disclosure statements, provider agreement, and the procedure to use digital signatures to verify applications and enrollment modifications.

Current state and federal regulatory and statutory enrollment requirements apply to the e-Form. Submission of a copy of the Articles of Incorporation is required for all incorporated applicants, pursuant to *California Code of Regulations* (CCR), Title 22, Section 51000.30(e).

DHCS will no longer accept paper applications from dental providers as of October 31, 2022.

### **Preferred Provisional Provider Eligibility**

Licensed dentists may request, and provide documentation and verification for, consideration for enrollment in the Medi-Cal program as a Preferred Provisional Provider. Preferred Provisional Provider status shortens the deadline for a DHCS

response from 180 days to 150 days. However, all program requirements still need to be met. Preferred status may be met if all of the following statements are true:

- The applicant holds a current license as a dentist issued by the Dental Board of California, which has not been revoked, whether stayed or not, suspended, placed on probation, or subject to other limitation;
- The applicant is currently enrolled as a dental provider by a health care service plan licensed under the Knox-Keene Health Care Service Plan Act of 1975;
- The applicant has never had revoked and/or suspended privileges through the California Medicaid program Medi-Cal Dental; and
- The applicant does not have any adverse entries in the Healthcare Integrity and Protection Data Bank/National Practitioner Data Bank (HIPDB/NPDB).

### **University Enrollment**

University providers are accredited University dental schools. These providers must indicate within the e-Form application that they are applying as a University provider and upload faculty permit(s) or a letter from the University appointing the dental director(s).

### **Rendering Physician Enrollment**

Physicians rendering services to dental provider groups must submit an e-Form application as a rendering provider linking them to the dental provider group and are required to attach a valid physician/surgeon license as well as a valid Medical General Anesthesia permit.

### **Specialized Enrollments**

The required use of the PAVE application process and e-Forms also applies to groups and provider types with specialized enrollments. Billing providers that meet the requirements of any of the following specialized enrollments are exempted from the established place of business requirements of CCR, Title 22, Section 51000.60.

#### ***Facility-Based Dental Provider Enrollment***

A “facility-based provider” is defined as a natural person or professional corporation enrolled as a provider who renders services to Medi-Cal beneficiaries *exclusively* in one or more licensed health facilities or health-related facilities. Details on the requirements and procedures for this type of enrollment are outlined in the regulatory provider bulletin titled [Updated Requirements and Procedures for Enrollment as a “Facility-Based Provider.”](#) Facility-based providers must indicate within the e-Form application that they are applying for enrollment as a facility-based provider and submit the attestation letters outlined in the aforementioned provider bulletin.

### ***School-Based Dental Provider Enrollment***

School-based providers offer services to elementary, middle, or high school students on school grounds. These providers must enroll using the school address as their service address, indicate within the e-Form application that they are applying as a school-based provider and upload a signed contract between the school and the provider.

### ***Mobile Dental Clinic Enrollment***

Mobile clinics are required to indicate that they are applying for enrollment as a mobile dental clinic within the e-Form application. These providers are also required to:

- Enter their mobile dental clinic permit number issued by the Dental Board of California and attach a legible copy;
- Attach their vehicle DMV registration, as required by law; and
- Attach their vehicle insurance, as required by law.