

California Behavioral Health Planning Council
Performance Outcomes Committee
October 15, 2024
Meeting Minutes

Committee Members Present:

Noel O’Neill, Chair-Elect

Erin Franco

Catherine Moore

Uma Zykofsky

Steve Leoni

Don Morrison

Karen Baylor

Invited External Partners Present:

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions

Samantha Spangler, Behavioral Health Data Project

Staff Present:

Justin Boese

Jenny Bayardo

Naomi Ramirez

Item #1: Welcome and Introductions

The committee meeting began at 2:00pm.

Noel O’Neill, the Chair-Elect of the committee, facilitated in Susan Wilson’s absence. Noel welcomed all committee members and guests. A quorum was established with 7 out of 8 members.

Item #2: Review Meeting Minutes

The Committee reviewed the meeting minutes for June 2024 and August 2024. One edit was requested to fix a typo on the August 2024 minutes. The minutes were accepted with that revision.

Item #3: Data Notebook Updates

Noel O’Neill and Justin Boese provided updates on the 2023 Data Notebook on Stakeholder Engagement and the 2024 Data Notebook on Homelessness. The overview report and executive summary for the 2023 data notebook is still in development and will be finalized soon. Justin said that the 2024 Data Notebook survey

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was sent out to the counties at the beginning of September with a return date of November 30, 2024. So far there are several counties who have begun to fill out the online survey.

Item #4: Data Notebook “Part I” Analysis

Samantha Spangler gave a presentation on her work analyzing the “Part I” data from the 2019-2023 data notebooks. Samantha’s presentation began with an overview of the missing county data, and a discussion about the options there are for addressing these gaps. The options include using data from submitted years to estimate missing years, using data from similar counties (matched by size and region) to estimate missing years, or not filling in the missing data at all and prioritizing accuracy even if it means not being able to analyze statewide trends.

Samantha then provided a quick explanation of “data cleaning” and data quality concerns that can cannot be addressed by data cleaning. Then she went over the four main topics of the Part I data (Adult Residential Facilities, Institutions of Mental Disease, Housing and Homelessness, and Children/Youth in Group Care) and provided commentary on the data quality concerns for each topic. This included missing data for each topic, inconsistencies in reporting, lack of baseline data, and other factors.

After the presentation, Samantha asked the committee for their opinions and feedback on what direction they would like her to take to address the missing data. Several members and partners, including Uma Zykofsky, Theresa Comstock, Steve Leoni, and Erin Franco voiced concerns with estimating missing data, and there was general consensus by the committee to prioritize accuracy. Karen Baylor suggested reaching out to the counties to give them a brief window of time to fill in missing data for analysis. Samantha said that was a potential option.

After hearing the feedback from the committee, Samantha said that she prioritize accuracy over completeness in her analysis. She will have another update on the analysis report for the January meeting.

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Item #5: Committee Workplan Implementation Planning

Noel O’Neill led the committee on a discussion of workplan implementation and presented a plan for two sub-committees to work on specific workplan goals. The two subcommittees are:

- Subcommittee 1, focused on Workplan Goal #4: Showcasing effective programs that feature the Council’s guiding principles and that are successful in assisting consumers in their recovery. This subcommittee would initially be chaired by Noel O’Neil.
- Subcommittee 2, focused on Workplan Goal #3: Facilitating stakeholder engagement on behalf of the Council. This subcommittee would be chaired by Susan Wilson. The subcommittee will be guided by the Officer Team and the Executive Committee of the Council.

Noel said that participation in the subcommittees was voluntary, but they hoped that each member would choose at least one to participate in. These subcommittees will hold meeting between the quarterly meetings and would report to the full committee on their activities. The full committee will then give feedback and direction to each subcommittee.

Committee members voiced approval for the formation of the subcommittees. Several members volunteered to serve on the subcommittees. Justin Boese will confirm subcommittee membership and schedule meetings for them before the January quarterly meeting.

Item #6: Data Notebook 2025 Planning and Topic Selection

Noel began the discussion of the 2025 Data Notebook planning with a few notes based on the 2024 Data Notebook development. He reminded the committee that one of the goals was to take the topic of the previous year (homelessness for 2024) and collect data on it again in 2025, along with adding a new topic. He also reminded the committee that the 2024 Data Notebook includes questions asking the local behavioral health boards and commissions about the kinds of performance outcomes they collect, and what topics they are interested in for future data notebooks. Noel asked the committee members if they wanted to select a topic for the 2025 Data Notebook now or

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wait until January to pick a topic based on the results of the 2024 Data Notebook survey.

Erin Franco suggested moving forward with a topic for the 2025 Data Notebook now and utilizing the feedback from the 2024 Data Notebook survey for the development of the 2026 Data Notebook. Uma Zykofsky recommended that the committee put a pause on the data notebook for 2025 and spend more time thinking about the development of the project moving forward. Alternatively, if the committee does do one in 2025, she suggested that it should be very limited and discrete in scope. Steve Leoni raised concerns about the implementation of the Behavioral Health Services Act in 2026 and suggested that the committee use the Data Notebook to help establish a baseline in data before the system undergoes so much change. Don Morrison put forth the topic of peer services and peer certification.

Karen Baylor said that she had concerns about the value of the data notebook and believed that taking the time to gather feedback from the boards on what is of value to them would help improve the project moving forward. Samantha Spangler said that she was in favor of doing a 2025 Data Notebook but having it be a very streamlined and focused version. She also said that she felt it was very important to get the feedback from the 2024 Data Notebook first before deciding the topic, so that the boards know that the committee is listening to them.

Theresa Comstock shared a web page from the California Association of Local Behavioral Health Boards and Commissions (CALBHBC) website where they list performance outcomes data that is available from each county. She also shared a form that CALBHBC staff use to catalog the data from each county by source. Theresa suggested that the form could be adapted to survey counties directly on what performance outcomes data they collect.

Noel suggested that the committee wait until the January 2025 quarterly meeting to choose a topic for the 2025 Data Notebook, based on the results received for the 2024 Data Notebook at that time. He agreed with Karen's comments that he wants the data notebook to be useful to the counties and the boards. Catherine Moore brought up that the work of the Department of Health Care Services (DHCS) Quality and Equity Advisory Committee (QEAC) may be relevant to the committee's work regarding performance outcomes, given that they are currently working on identifying performance outcomes measures for standardization statewide.

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Item #7: Nominate Chair-Elect for 2025 (Action Item)

Noel O’Neill, the current Chair-Elect of the Performance Outcomes Committee, will become the committee Chairperson in January 2025. The committee discussed nominations for a 2025 Chair-Elect. Noel recommended that Susan Wilson be nominated for the position.

Catherine Moore made a motion to nominate Erin Franco for performance outcomes committee Chair-Elect. The motion was seconded by Don Morrison.

During discussion of the motion, several members expressed that they would prefer if the committee voted on this item with Susan Wilson present.

Steve Leoni made a motion to table the original motion to the upcoming January Meeting, which was seconded by Uma Zykofsky. A vote was taken, and the motion passed.

Item #8: Next Steps and Planning for Future Activities

Noel O’Neill and the committee members identified next steps and agenda items for the January 2025 meeting. These next steps included:

- Nomination of a new Chair-Elect for the committee.
- The finalized 2023 Data Notebook Overview Report and Executive Summary on Stakeholder Engagement.
- Updates on the 2024 Data Notebook survey on Homelessness.
- Subcommittee report-outs.
- Updates on the Part I analysis by Samantha Spangler.
- Choose a topic for the 2025 Data Notebook, based on feedback received from the local boards and commissions in the 2024 Data Notebook survey.
- Updates from the DHCS Quality and Equity Advisory Committee.

The meeting adjourned at 5:00pm.