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Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

DATE: February 9, 2023

PASRR Information Notice (PASRR IN) No: 22-004

TO: General Acute Care Hospitals
California Hospital Association
California Association of Public Hospitals
Department of Developmental Services
Skilled Nursing Facility Organizations

SUBJECT: General Acute Care Hospitals (GACHs) Onboarding
Schedule to the Preadmission Screening and Resident
Review (PASRR) Online System

PURPOSE: This PASRR IN informs all GACHs of the new training options for the PASRR system to ensure that GACHs are completing the PASRR process before discharging an individual to a Medicaid-certified Skilled Nursing Facility (SNF).

REFERENCE: Social Security Act Section 1919(e)(7) and Title 42 of the Code of Federal Regulations (C.F.R.), Sections 483.100 through 483.138

Executive Summary:

All GACHs are to enroll into the PASRR system from January 1, 2023, through April 30, 2023. The “GACH PASRR Onboarding Schedule January to April 2023” (onboarding schedule) is located on the PASRR website at [Pre-Admission Screening and Resident Review \(PASRR\) \(ca.gov\)](#). GACHs should review the onboarding schedule for details regarding training dates, enrollment form due date, and their “Go Live” date. Once they have completed training and onboarding, the GACHs will be required to submit Level I Screenings in the PASRR system so the PASRR process can be completed prior to discharging an individual to a Medicaid-certified SNF. This will ensure compliance with preadmission requirements.

Training Schedule

The GACHs are required to adhere to the training schedule posted on the PASRR website at [Pre-Admission Screening and Resident Review \(PASRR\) \(ca.gov\)](#). The

GACHs should review the training schedule to confirm their enrollment form due date, training dates, and “Go Live” date.

Enrollment Form Due Date

GACHs must be enrolled in the PASRR system to submit a Level I Screening and complete the PASRR process. There are two types of account roles granted: Approver and User. The GACHs must specify who they would like to serve as Approvers using the Approver Certification Appointment Form, which is available on the PASRR website at [PASRR Facility Approver Certification Appointment Form](#). This form must be completed and submitted to DHCS via email at PASRRIT@dhcs.ca.gov by the “Enrollment Form Due” date listed on the training schedule. Once the Approver receives an email invitation, they can complete the activation process. After the Approver has been activated in the PASRR system, they can add or inactivate other staff with the User role.

There is **no limit** to the number of Approvers or Users that a GACH can designate. Both Approvers and Users can generate and submit a Level I Screening and view the completed screenings on the Level I Case List in the PASRR system. Once the PASRR process is completed, only Approvers may initiate or accept/decline an electronic file transfer. Facilities can electronically transfer completed PASRR screenings and documents from one facility to another. In the event the option to transfer files electronically is not available, the Approver can print the PASRR screening and documentation and share the hardcopies with the admitting SNF.

Training

DHCS is now offering the required PASRR Overview Training virtually. The training can be accessed via the PASRR website at: [Pre-Admission Screening and Resident Review \(PASRR\) \(ca.gov\)](#) . The training can be accessed at any time and must be completed prior to the GACHs “Go Live” date. After the required training is complete, GACHs must submit the PASRR Program GACH Training Certification Form to fulfill PASRR training requirements. The certification form must be electronically signed and dated by an executive-level hospital administrator. Then, it must be submitted to DHCS at: PASRR@dhcs.ca.gov. DHCS will track and monitor GACH participation.

In addition to the required training, DHCS created optional video tutorials that provide additional clarification regarding the PASRR process. The video tutorials include the “Level I Screening” and “Online User Training.” DHCS will also provide live training sessions to discuss the Level I Screening, Level II Assessment, and Online System User process. GACHs must complete the required PASRR Overview Training in order to attend the live Level I and II trainings sessions. For detailed information about the dates and times the training sessions above will available, please visit the PASRR

website at: [Pre-Admission Screening and Resident Review \(PASRR\) \(ca.gov\)](https://www.pasrr.ca.gov/).

Go Live Date

The onboarding schedule indicates a “Go Live Date” for each GACH. This is the date the GACH is required to begin using the PASRR system to submit Level I Screenings and ensure completion of the PASRR process prior to discharging an individual to a Medicaid-certified SNF. Please note that per 42 C.F.R. section 483.112(c)(1), the PASRR process must be completed within an annual average of seven to nine working days once the Level I Screening is submitted by a GACH. The SNFs will stop accepting admissions from GACHs that have completed training, if the PASRR process is not completed. Federal Financial Participation (FFP) is available for services if the PASRR process is completed prior to SNF admission (42 C.F.R section 483.122). Services provided to individuals post admission without a completed PASRR are not eligible for FFP. Please review the “Go Live Date” here [Pre-Admission Screening and Resident Review \(PASRR\) \(ca.gov\)](https://www.pasrr.ca.gov/).

References

For further guidance, please visit the PASRR website at [Pre-Admission Screening and Resident Review \(PASRR\) \(ca.gov\)](https://www.pasrr.ca.gov/).

For questions regarding this PASRR IN, please contact the DHCS’ PASRR program staff at [PASRR@dhcs.ca.gov](mailto:pasrr@dhcs.ca.gov).

Sincerely,

ORIGINAL SIGNED BY

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