

DEPARTMENT OF HEALTH SERVICES

714/744 P STREET
SACRAMENTO, CA 95814

April 23, 1984



To: All County Welfare Directors

Letter No. 84-16

TRANSITION OF STATE MEDS LIAISON RESPONSIBILITIES

This is to notify all county welfare departments of the transition of statewide MEDS liaison responsibilities from the MEDS Project to the Eligibility Branch effective April 2, 1984.

During the past year, as counties became fully operational on MEDS, Eligibility Branch staff took over the liaison responsibilities from the State MEDS Project staff. As of April 2, 1984 Eligibility Branch assumed statewide MEDS liaison responsibility. Those few remaining counties that are currently working with MEDS Project staff on specific MEDS operations problems should continue to do so until the problems are resolved. In the interim, however, you may contact the Eligibility Branch regarding daily MEDS operations.

Eligibility Branch Systems Unit staff have been assigned specific counties to monitor and assist with daily county MEDS operations. Attached is a copy of the State contact person for each county. Your State liaison person will be responsible for:

- o Daily MEDS operations; i.e., error reports, statistical reports, online input questions.
- o SSAN Validation/Referral problems.
- o Scheduling of reconciliation files.
- o MEDS equipment requests.
- o Address or mode of delivery changes.
- o Requests for online use on weekends/holidays.

Questions regarding timely receipt of reports, whether updates were processed and any data processing operational activity should be directed to the Data Systems Branch hotline at (916) 322-4288.

To assist in the timely resolution of county MEDS errors and input problems, individuals contacting State MEDS liaison staff should have on hand any documentation which could help describe and resolve the problem. For example, if the county attempts an online transaction which does not work or is rejected in batch update, the following information would be helpful in resolving the problem:

1. Eligibility worker alert displaying the error.
2. If available, a screen print of the online input transaction.
3. Full status inquiry screen for the individual record.
4. Whole case inquiry screen print for the county ID used on the transaction.

For a batch transaction which does not work or is rejected, the input document used to generate the transaction in addition to items 1, 3 and 4 above, would be helpful if available.

Your State MEDS liaison is available to provide additional county MEDS training. You may request such training by writing to:

Department of Health Services
Eligibility Branch
714 P Street, Room 1692
Sacramento, CA 95814

Attn: (MEDS Liaison)

The Systems Unit staff look forward to assisting each county in the daily operation of MEDS and should your staff have any questions, please do not hesitate to contact your MEDS liaison.

Sincerely,

Original signed by

Caroline Cabias, Chief
Medi-Cal Eligibility Branch

Attachment

cc: MEDS Liaisons
Medi-Cal Liaisons
Medi-Cal Program Consultants

MEDS LIAISON COUNTY ASSIGNMENTS

| Principal Analyst | Back-Up Analyst * | County | |
|-------------------------|-------------------------|---|--|
| Jenny Juarez - 445-1969 | Karla Gurley - 322-3394 | Alpine Mariposa San Mateo Solano Yuba | Alameda El Dorado Mendocino Stanislaus Sutter |
| Karla Gurley - 322-3394 | Jenny Juarez - 445-1969 | San Joaquin Sonoma | Contra Costa Los Angeles Orange Placer San Diego Yolo |
| Russ Hart - 322-3463 | Mel Uchida - 322-6455 | Kern Kings Mono San Benito Tuolumne Imperial | Monterey Napa Riverside San Bernardino Ventura |
| Mel Uchida - 322-6455 | Russ Hart - 322-3463 | Butte Fresno Inyo Lassen Plumas San Francisco Santa Clara Santa Cruz Sierra | Colusa Glenn Tehama |
| Ed Zajac - 445-2043 | Mel Uchida - 322-6455 | Del Norte Modoc San L. Obispo Trinity Tulare | Humboldt Lake Marin Sta. Barbara Shasta Siskiyou |
| Dahlia Curry - 322-2715 | Mel Uchida - 322-6455 | Amador Calaveras Madera Merced | Nevada |

* If back-up analyst not available, please request to speak to any of the individuals listed above.