



State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
GOVERNOR

DATE: June 7, 2017

MHSUDS INFORMATION NO.: 17-025

TO: COUNTY BEHAVIORAL HEALTH DIRECTORS
COUNTY DRUG & ALCOHOL ADMINISTRATORS
COUNTY BEHAVIORAL HEALTH DIRECTORS ASSOCIATION OF CALIFORNIA
CALIFORNIA COUNCIL OF COMMUNITY BEHAVIORAL HEALTH AGENCIES
COALITION OF ALCOHOL AND DRUG ASSOCIATIONS
CALIFORNIA ASSOCIATION OF ALCOHOL & DRUG PROGRAM EXECUTIVES, INC.
CALIFORNIA ALLIANCE OF CHILD AND FAMILY SERVICES
CALIFORNIA OPIOID MAINTENANCE PROVIDERS

SUBJECT: SHORT-DOYLE/MEDI-CAL COST REPORT SUBMISSION REQUIREMENTS

REFERENCE: WELFARE AND INSTITUTIONS CODE SECTIONS 14705(c) AND 14712(e)

This Information Notice is to remind Mental Health Plans (MHPs) that the due date for submitting the Short-Doyle/Medi-Cal Cost Report is December 31 following the close of every fiscal year. The Department of Health Care Services (DHCS) posts a MHSUDS Information Notice on cost report policy annually with detailed instructions on uploading the initial cost report. Within ten days after the initial cost report submittal, the MHP is required to send to DHCS a hard copy of the county Detailed and Summary cost reports and the original certification.

DHCS may approve an extension on a case-by-case basis to a MHP in need of extra time for the cost report submission; per Welfare & Institutions Code (W&I) § 14705(c), and/or guidelines established by the Department. Please contact your CRFS analyst at least two weeks prior to the due date for a 30-day extension request form.

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Whenever DHCS determines that a MHP has failed to comply with the submission requirements, DHCS is required to notify the MHP in writing within 30 days of its determination. This notification will request the MHP to comply with the provisions set forth in W&I § 14712(e).

If there are any questions regarding this Information Notice, please contact Jenkins Kumeh at (916) 323-3571, or email jenkins.kumeh@dhcs.ca.gov.

Sincerely,

Original signed by

Karen Baylor, Ph.D., LMFT, Deputy Director
Mental Health & Substance Use Disorder Services

Enclosure