

**Mental Health Services Act (MHSA) Performance Contract Review Report  
Kern County Program Review  
April 30 - May 2, 2019**

**FINDING #1:** Kern County submitted the FY 2017-18 Annual Revenue and Expenditure Report (ARER) past the due date. (California Code of Regulations, Title 9, § 3510(b)).

**Recommendation #1:** The County shall submit the FY 2018-19 ARER no later than December 31, 2019 following the end of the fiscal year.

**FINDING #2:** Kern County lacked a narrative analysis of assessment of mental health needs of unserved, underserved/inappropriately served and fully served county residents who qualify for MHSA services; and its capacity to implement the proposed programs/services in their approved FY 2017-20 Three-Year Program and Expenditure Plan (Plan). (Cal.Code Regs., tit. 9, § 3650(a)).

**Recommendation #2:** The County must incorporate a narrative analysis of its assessment of the County's mental health needs and its capacity to implement proposed programs/services and address all components of Cal. Code Regs., tit 9, § 3650(a) in the approved FY 2020-23 Plan and thereafter.

**FINDING #3:** Kern County did not identify Full Service Partnership (FSP) target numbers by age group (Child, Transitional Age Youth, Adult and Older Adult) in the approved FY 2017-20 Plan. (Cal. Code Regs., tit. 9, § 3650(a)(3)).

**Recommendation #3:** The County shall identify FSP target numbers by age group (Child, Transitional Age Youth, Adult, and Older Adult) in the approved FY 2020-23 Plan each subsequent Plan thereafter.

**FINDING #4:** Kern County did not include a description of innovation projects, including start dates, duration, and stakeholder process in the approved FY 2017-20 Plan and FY 2018-19 Update. (Cal. Code Regs., tit 9, § 3930(a)(b)(c)).

**Recommendation #4:** The County shall include a description of all innovation projects and address all components of Cal. Code Regs., tit 9, § 3930(a)(b)(c) in the approved FY 2020-23 Plan, FY 2019-20 Update and each subsequent Plan and Update thereafter.

**Suggested Improvements**

**Item #1:** Community Program Planning Process (CPPP) Policies and Procedures

**Suggested Improvement #1:** DHCS found that the County has a comprehensive and well developed CPPP process but lacks written policies and procedures. DHCS recommends the County put all CPPP procedures, including trainings, staff assignments, and stakeholder involvement, into formal written policies and procedures.

**Item #2:** FY 2017-20 Plan Local Review Process

**Mental Health Services Act (MHSA) Performance Contract Review Report**  
**Kern County Program Review**  
**April 30 - May 2, 2019**

Suggested Improvement #2: The County did not include a description of the local review process within the approved FY 2017-20 Plan. DHCS recommends the Plan have a description of the local review process including the start and end date, when the draft plan was circulated and the methods of circulation.

**Conclusion**

The Department of Health Care Services' MHSA Oversight Unit conducted an onsite review of the Kern County Behavioral Health Services MHSA Program on April 30 - May 2, 2019. Kern County strengths include a comprehensive Community Program Planning Process, strong partnerships, and a culture of quality improvement and innovation. County challenges include a lack of formal written policies and procedures and a lengthy and complex Innovation process.