

DHCS



California Department of  
**HealthCareServices**

Annual Exam Plan  
Fiscal Year (FY)  
2018-2019

*Prepared by*  
Selection Unit  
Human Resources Branch  
1501 Capitol Avenue, Suite 1501  
Sacramento, CA 95814

Please note, this is a working document and changes may occur frequently. It is anticipated that bulletins announcing testing for each classification will be released during the quarter identified.

Requests for changes to the Annual Exam Plan are submitted to the Selection Unit, through the requestor's Division Chief. Updates are made on a quarterly basis. Questions may be directed to the Selection analyst assigned to the examination (*see page 3*).

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JM	James McMillan	<a href="mailto:James.McMillan@dhcs.ca.gov">James.McMillan@dhcs.ca.gov</a>	(916) 345-7236
LH	Leslie Hill	<a href="mailto:Leslie.Hill@dhcs.ca.gov">Leslie.Hill@dhcs.ca.gov</a>	(916) 345-7235
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### Continuous Testing Coordinator

Initials	Technician	E-Mail	Phone
TO	Tonya Odums	<a href="mailto:Tonya.Odums@dhcs.ca.gov">Tonya.Odums@dhcs.ca.gov</a>	(916) 345-7232

Projected					
1 <sup>st</sup>	4254	Health Program Auditor IV, DHS	Mary Anagnostopoulos	Open	Training and Experience
1 <sup>st</sup>	8197	Nurse Consultant I	Mary Anagnostopoulos	Open	Training and Experience
1 <sup>st</sup>	8387	Dental Hygienist Consultant	Leslie Hill	Open	Training and Experience
1 <sup>st</sup>	8336	Health Program Specialist II	Leslie Hill	Promo	Supplemental Application
2 <sup>nd</sup>	6178	Administrative Law Judge II (Specialist), DSS	Mary Anagnostopoulos	Promotional	Education and Experience
3 <sup>rd</sup>	4254	Health Program Auditor IV, DHS	Mary Anagnostopoulos	Open	Training and Experience

## Continuous Testing

Class Title	Coordinator	Base	Type	Frequency
Accountant I (Specialist)	CalHR	Open	Training and Experience	As Received
Accountant Trainee	CalHR	Open	Online Qualifications Assessment	As Received
Accounting Administrator I (Supervisor)	CalHR	Open	Training and Experience	As Received
Accounting Administrator II	CalHR	Open	Training and Experience	As Received
Accounting Administrator III	CalHR	Open	Training and Experience	As Received
Accounting Analyst	CalHR	Open	Training and Experience	As Received
Accounting Officer (Specialist)	CalHR	Open	Training and Experience	As Received
Accounting Officer (Supervisor)	CalHR	Open	Training and Experience	As Received
Accounting Technician	CalHR	Open	Written	Scheduled Periodically
Administrative Assistant I	CalHR	Open	Written	Scheduled Periodically
Administrative Assistant II	CalHR	Open	Written	Scheduled Periodically
Assistant Chief Counsel	CalHR	Open	Training and Experience	As Received
Associate Accounting Analyst	CalHR	Open	Training and Experience	As Received
Associate Administrative Analyst-Accounting Systems	CalHR	Open	Training and Experience	As Received
Associate Budget Analyst	CalHR	Open	Training and Experience	As Received

## Continuous Testing

Class Title	Coordinator	Base	Type	Frequency
Associate Governmental Program Analyst	CalHR	Open	Training and Experience	As Received
Associate Life Actuary	Tonya Odums	Open	Education and Experience	Quarterly
Associate Management Auditor	CalHR	Open	Training and Experience Questionnaire	As Received
Associate Medi-Cal Eligibility Analyst	Tonya Odums	Open	Education and Experience	Quarterly
Attorney	CalHR	Open	Online Qualifications Assessment	As Received
Attorney III (Specialist)	CalHR	Open	Online Qualifications Assessment	As Received
Attorney IV	CalHR	Open	Online Qualifications Assessment	As Received
Auditor I	CalHR	Open	Online Qualifications Assessment	As Received
Business Service Assistant (Specialist)	CalHR	Open	Written	Scheduled Periodically
Business Service Officer I (Supervisor)	CalHR	Open	Training and Experience	As Received
Consulting Psychologist	Tonya Odums	Open	Training and Experience	Quarterly
Executive Assistant	CalHR	Open	Written	Scheduled Periodically
Executive Secretary I	CalHR	Open	Written	Scheduled Periodically
Health Program Auditor II, DHS	Tonya Odums	Promotional	Education and Experience	Quarterly
Health Program Auditor III, DHS	Tonya Odums	Promotional	Education and Experience	Quarterly

## Continuous Testing

Class Title	Coordinator	Base	Type	Frequency
Health Program Specialist I	Tonya Odums	Open	Training and Experience	Bi-Monthly
Information Officer I	CalHR	Open	Training and Experience	As Received
Information Officer II	CalHR	Open	Training and Experience	As Received
Information Technology Associate	CalHR	Open	Training and Experience	As Received
Information Technology Manager I	CalHR	Open	Training and Experience	As Received
Information Technology Manager II	CalHR	Open	Training and Experience	As Received
Information Technology Specialist I	CalHR	Open	Training and Experience	As Received
Information Technology Specialist II	CalHR	Open	Training and Experience	As Received
Information Technology Supervisor I	CalHR	Open	Training and Experience	As Received
Information Technology Supervisor II	CalHR	Open	Training and Experience	As Received
Information Technology Technician	CalHR	Open	Training and Experience	As Received
Investigator	CalHR	Open	Training and Experience	As Received
Key Data Operator	CalHR	Open	Performance	Scheduled Periodically
Labor Relations Manager I	CalHR	Open	Training and Experience	As Received
Labor Relations Specialist I	CalHR	Open	Training and Experience	As Received

## Continuous Testing

Class Title	Coordinator	Base	Type	Frequency
Legal Analyst	CalHR	Open	Training and Experience	As Received
Legal Assistant	CalHR	Open	Training and Experience	As Received
Legal Support Supervisor I	CalHR	Open	Training and Experience	As Received
Management Services Technician	CalHR	Open	Training and Experience	As Received
Medical Consultant I, DHS	Tonya Odums	Open	Education and Experience	Bi-Monthly
Medical Consultant II, DHS	Tonya Odums	Open	Training and Experience	Quarterly
Nurse Consultant II	Tonya Odums	Open	Supplemental Application	Quarterly
Nurse Consultant III (Specialist)	Tonya Odums	Open	Training and Experience	Quarterly
Nurse Evaluator II, Health Services	Tonya Odums	Open	Training and Experience	As Received
Nurse Evaluator III, Health Services	Tonya Odums	Open	QAP	Quarterly
Office Assistant (General)	CalHR	Open	Written	Scheduled Periodically
Office Assistant (Typing)	CalHR	Open	Written	Scheduled Periodically
Office Technician (General)	CalHR	Open	Written	As Received
Office Technician (Typing)	CalHR	Open	Written	As Received
Personnel Specialist	CalHR	Open	Online Qualifications Assessment	As Received

## Continuous Testing

Class Title	Coordinator	Base	Type	Frequency
Personnel Supervisor I	CalHR	Open	Training and Experience	As Received
Personnel Supervisor II	CalHR	Open	Training and Experience	As Received
Personnel Technician I	CalHR	Open	Training and Experience	As Received
Personnel Technician II (Specialist )	CalHR	Open	Training and Experience	As Received
Pharmaceutical Consultant I, DHS	Tonya Odums	Open	Training and Experience	Bi-Monthly
Pharmaceutical Consultant II, DHS (Specialist)	Tonya Odums	Open	Education and Experience	Quarterly
Program Technician	CalHR	Open	Written	Scheduled Periodically
Program Technician II	CalHR	Open	Written	Scheduled Periodically
Program Technician III	CalHR	Open	Written	Scheduled Periodically
Research Analyst I - General	CalHR	Open	Training and Experience	As Received
Research Analyst II - General	CalHR	Open	Training and Experience	As Received
Research Manager I - General	CalHR	Open	Training and Experience	As Received
Research Manager II - General	CalHR	Open	Training and Experience	As Received
Research Program Specialist I	CalHR	Open	Training and Experience	As Received
Research Program Specialist II	CalHR	Open	Training and Experience	As Received



## Continuous Testing

Class Title	Coordinator	Base	Type	Frequency
Secretary	CalHR	Open	Written	Scheduled Periodically
Senior Accounting Officer (Specialist)	CalHR	Open	Training and Experience	As Received
Senior Accounting Officer (Supervisor)	CalHR	Open	Training and Experience	As Received
Senior Information Systems Analyst (Specialist)	CalHR	Open	Training and Experience	As Received
Senior Information Systems Analyst (Supervisor)	CalHR	Open	Training and Experience	As Received
Senior Legal Analyst	CalHR	Open	Training and Experience	As Received
Senior Legal Typist	CalHR	Open	Training and Experience	As Received
Senior Life Actuary	Tonya Odums	Open	Education and Experience	Quarterly
Senior Management Auditor	CalHR	Open	Training and Experience	As Received
Senior Personnel Specialist	CalHR	Open	Training and Experience	As Received
Staff Management Auditor	CalHR	Open	Training and Experience	As Received
Staff Services Analyst (General)	CalHR	Open	Training and Experience	As Received
Staff Services Management Auditor	CalHR	Open	Training and Experience	As Received
Staff Services Manager I	CalHR	Open	Online Qualifications Assessment	As Received
Staff Services Manager II (Supervisor)	CalHR	Open	Online Qualifications Assessment	As Received

## Continuous Testing

<b>Class Title</b>	<b>Coordinator</b>	<b>Base</b>	<b>Type</b>	<b>Frequency</b>
Staff Services Manager III	CalHR	Open	Training and Experience	As Received
Supervising Program Technician I	CalHR	Open	Training and Experience	As Received
Supervising Program Technician II	CalHR	Open	Training and Experience	As Received
Supervising Program Technician III	CalHR	Open	Training and Experience	As Received