



State of California—Health and Human Services Agency  
Department of Health Care Services



MICHELLE BAASS  
DIRECTOR

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GOVERNOR

**Date:** June 22<sup>nd</sup>, 2022

**CHDP PROGRAM LETTER NO.: 22-03**

**TO:** Child Health and Disability Prevention Program Directors, Deputy Directors, Medical Consultants, Dependent and Independent County Operations Staff, and Department of Health Care Services Staff.

**SUBJECT:** Fiscal Year 2022-2023 Allocation for the Child Health and Disability Prevention Program

The purpose of this letter is to provide Child Health and Disability Prevention (CHDP) programs with their individual Fiscal Year (FY) 2022-2023 State General Fund (SGF) allocations. Detailed plan and budget information may be found in the Integrated Systems of Care Division (ISCD) Plan and Fiscal Guidelines (PFG).

This program letter serves as each local program's approved state CHDP administrative budget and enables each local program to use this letter to develop its budget. There will be no budget approval letters issued from ISCD. Local programs that have previously utilized budget approval letters to submit to the county's authorized personnel will be able to utilize the attached allocation notice as documentation and verification of the SGF allocated. Each local program remains responsible for overseeing and tracking its administrative budget expenditures. Each local program is authorized to spend up to the amount designated in the attached funding allocation table.

Acceptance of allocated funds constitutes an agreement that the receiving local program and its agency will comply with all federal and state requirements pertaining to the CHDP program and adhere to all applicable policies and procedures set forth by the Department of Health Care Services.

Periodically, the federal program responsible for oversight of the Medicaid program and related state administrative expenditures, will conduct programmatic audits. Finding of a federal audit exception and subsequent liability for repayment of federal Medicaid funds related to the CHDP program audit exception, are the exclusive and sole responsibility of each local program.

CHDP programs must maintain an audit file. At a minimum this audit file should include:

1. Documentation on required time studies, performed during one or more representative months of the fiscal quarter for each budgeted position claimed under Federal Financial Participation (FFD).
2. Documentation in support of training and travel costs and other claimed operational expenditures.
3. Documentation in support of claimed internal and external overhead costs.

Counties should maintain and be able to produce the audit file to State and Federal regulators within seven (7) calendar days of a request.

### **Reporting Procedures**

PFG required plan and budget reporting must be submitted electronically to the [ISCD Budget Portal](#), no later than 60 days from the publication of this letter. In FY 2022-2023 CHDP and Health Care Program for Children in Foster Care plan and budget packages will be submitted separately. Local programs should submit their completed FY 2022-2023 CHDP Plan and Budget Reporting Package, utilizing the reporting templates attached to this letter, as two documents:

1. One PDF document, which includes all indicated signatures.  
and
2. One Excel workbook, as provided in Attachment 2.

### **Contact Information**

Requests for current ISCD PFG, programmatic guidance, and clarification of reporting requirements may be directed to the central program inbox [CHDPprogram@dhcs.ca.gov](mailto:CHDPprogram@dhcs.ca.gov). Questions regarding the ISCD Budget Portal may be directed to [dhcsscdadmin@dhcs.ca.gov](mailto:dhcsscdadmin@dhcs.ca.gov).

Sincerely,

**ORIGINAL SIGNED BY JOSEPH BILLINGSLEY**

Joseph Billingsley, Assistant Deputy Director  
Integrated Systems of Care Division

Attachments:

[1. CHDP FY 2022-2023 Allocation Table](#)

[2. CHDP FY 2022-2023 Plan and Budget Reporting Package](#)

- A. CHDP FY 2022-2023 Reporting Checklist & Certification Statement
- B. CHDP FY 2022-2023 Reporting Workbook

**Attachment 1**

<b>Child Health and Disability Prevention Fiscal Year 2022-2023 Allocation Table (07/01/2022 through 06/30/2023)</b>				
<b>No.</b>	<b>County/City</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Total Funds</b>
1	Alameda	356,482	638,755	995, 237
2	Alpine	22,138	34,431	56,568
3	Amador	50,133	75,058	125,192
59	Berkeley	84,043	188,852	272,895
4	Butte	160,164	268,742	428,907
5	Calaveras	46,823	64,630	111,453
6	Colusa	50,062	70,965	121,028
7	Contra Costa	224,037	586,607	810,644
8	Del Norte	48,642	93,928	142,570
9	El Dorado	105,091	155,721	260,811
10	Fresno	416,419	715,690	1,132,109
11	Glenn	68,369	107,344	175,713
12	Humboldt	144,049	282,736	426,785
13	Imperial	160,084	264,283	424,368
14	Inyo	31,061	55,528	86,589
15	Kern	402,303	671,570	1,073,873
16	Kings	143,923	240,757	384,680
17	Lake	93,497	146,113	20239,610
18	Lassen	34,771	59,560	94,331
60	Long Beach	230,963	362,929	593,893
19	Los Angeles	1,709,068	4,037,778	5,746,845
20	Madera	142,851	222,634	365,485
21	Marin	106,915	173,170	280,085
22	Mariposa	28,884	50,997	79,881
23	Mendocino	109,686	159,157	268,843
24	Merced	242,877	433,703	676,580
25	Modoc	48,313	90,997	139,310
26	Mono	28,489	42,924	71,413
27	Monterey	206,155	440,968	647,123
28	Napa	70,432	109,122	179,554
29	Nevada	69,508	104,436	173,944
30	Orange	727,925	1,219,355	1,947,280
61	Pasadena	111,163	220,282	331,446
31	Placer	127,543	185,612	313,155
32	Plumas	64,387	128,548	192,934

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<b>No.</b>	<b>County/City</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Total Funds</b>
33	Riverside	445,805	651,635	1,097,440
34	Sacramento	422,165	790,207	1,212,372
35	San Benito	87,986	132,773	220,759
36	San Bernardino	569,983	955,645	1,525,628
37	San Diego	580,606	793,034	1,373,640
38	San Francisco	256,154	444,139	700,293
39	San Joaquin	278,991	590,280	869,271
40	San Luis Obispo	126,999	201,663	328,663
41	San Mateo	198,824	386,275	585,099
42	Santa Barbara	246,860	351,415	598,275
43	Santa Clara	338,654	734,790	1,073,444
44	Santa Cruz	141,389	20237,525	378,915
45	Shasta	125,486	205,918	331,405
46	Sierra	28,146	57,296	85,441
47	Siskiyou	34,954	57,498	92,453
48	Solano	141,484	252,057	393,541
49	Sonoma	179,796	296,227	476,022
50	Stanislaus	255,699	449,962	705,660
51	Sutter	105,986	120,986	226,973
52	Tehama	89,440	117,603	207,043
53	Trinity	38,432	55,245	93,676
54	Tulare	237,940	400,022	637,961
55	Tuolumne	68,150	117,215	185,365
56	Ventura	303,401	504,683	808,085
57	Yolo	102,298	166,897	269,195
58	Yuba	42,371	71,876	114,247
<b>Total</b>		<b>12,115,250</b>	<b>21,846,750</b>	<b>33,962,000</b>